



COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

Mailing Address:
P.O. Box 649
Marietta, GA 30061-0649
Phone: (770) 528-2060

Physical Address:
1150 Powder Springs St. Suite 400
Marietta, GA 30064

Kevin Gobble, CBO
Development & Inspections Division Manager

New Single Family Home Permit Application

new residential single family home - does include attached townhomes or condos

Required Documents Checklist

****Please be sure you have included all of the following required documents in your package.
Incomplete packages will not be accepted or retained****

- ☐ Residential Building Permit Application (make sure you have signed application)
- ☐ *Septic properties only: Environmental Health red stamped project approval form
- ☐ Site plan
- ☐ House drawings/plans including house elevations
- ☐ Energy Affidavit
- ☐ Temporary Power Release and Temporary Pole Approval
- ☐ Paid Water/Sewer Receipts
- ☐ Copy of Photo ID of cardholder or authorized agent
- ☐ Copy of State license
- ☐ Copy of Business license
- ☐ Notarized Authorized Agent form if you are not the cardholder
- ☐ Signed required documents checklist

Once all documents have been received and processed additional approvals from zoning and site plan review will be necessary prior to permit issuance. Should zoning or site plan review need additional information you will be contacted by a reviewer from one of those departments.

Please allow up to 10 business days for all approvals and final payment and issuance of permit.

Questions about...

Permitting? 770-528-2060

Zoning Review? 770-528-2035

Site Plan Review? 770-528-2147

I understand that my permit will not be processed unless all the listed documents are included in my permit application submittal.

Applicant Signature _____ Date _____

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