

How does a minimal blueprinting for teaching look like?

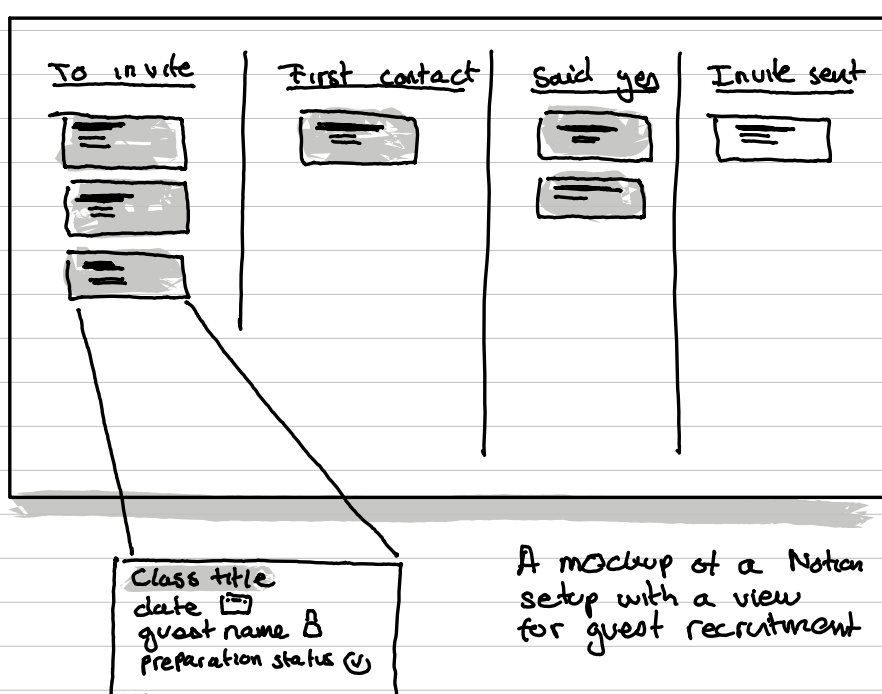
In short: a simple blueprint inspired by the Practical blueprinting method is a great way to keep an overview of a series of classes including: who teaches what, who are the special guests, what are the readings for the learners, etc.

How does that look like?

DAY					
TOPIC					
CHAP.					
WHO					
GUEST					

A mockup of a teaching blueprint

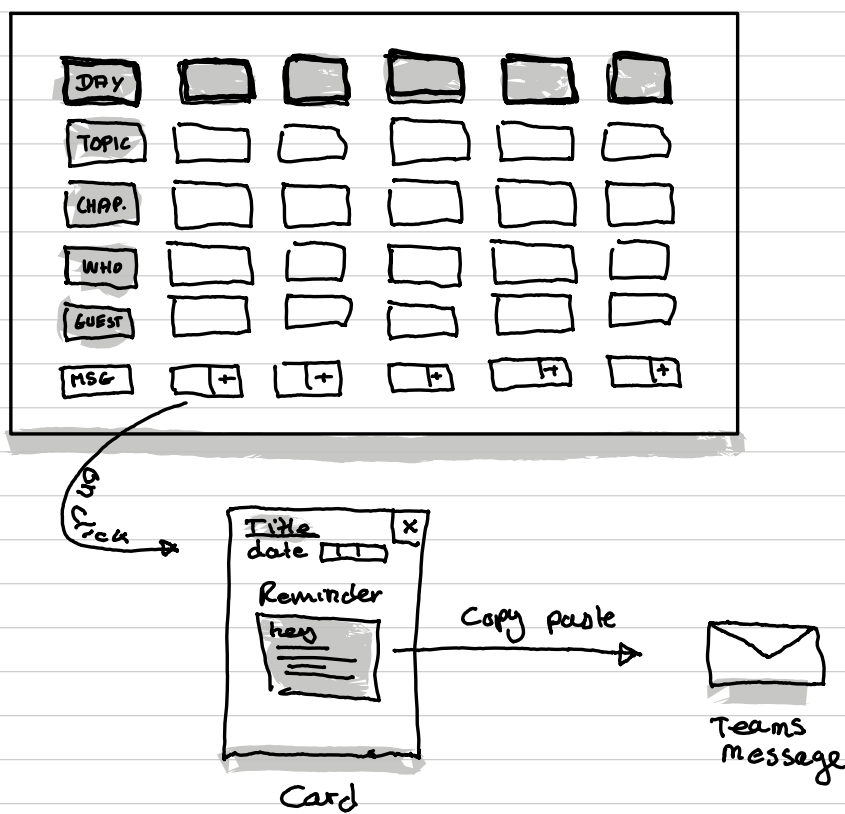
I like to have used such blueprints in two formats: a quick and dirty oiro board (great for quick planning) or a more fleshed out Notion database shown in a Kanban view that shows me the different stages of preparation. This is especially useful for me to track the stage of my recruitment of external guests.



A mockup of a Notion setup with a view for guest recruitment

How to make this better?

I think in the future I'll use more miro for this kind of stuff with a twist inspired by notion: using the "cards" feature so that I can then also have a card "messages and reminders" which then open with a full text editor where I can write in advance the reminders and messages for the learners, because sadly Microsoft Teams doesn't allow me to schedule messages more than a few few days in advance. And as I plan my courses months in advance (including all the messages and reminders) I need a place to store these things so that I can quickly copy and paste reminder messages when it's the day.



What are things a course blueprint can contain?

Like a service blueprint, especially one inspired by the "practical blueprinting" approach, you can really customize the building blocks to your needs. Here a few ideas of blocks that can be useful and that I've found useful in the past:

- teacher
- guest speaker
- topic
- category or track: to see if the course is well balanced
- readings
- status of preparation: for example "outline done", "slides ready", "archived".
- status of guest recruitment