PRACTICE EXERCISES

DILIGENCE

WEEK THREE

★ The number of stars represents the degree of difficulty. ★

Mnemonic Memento

A “mnemonic device” is something people use to jog their memory, like a sticky note. But when it comes to **diligence** you need to “jog your will” not just your memory. Come up with something tangible that will remind you of the two key ideas in diligence: **Think Thoroughly** and **Act Conscientiously.**

Describe your idea here.

Three Fingers Back Toward You

There’s an expression that says: **When you point out someone else’s problem, remember there are three fingers pointing back at you.** In WEEK ONE “You’re On Candid Camera” asked you to imagine yourself being videotaped to record times when you were frustrated, rushed, or tense to some degree due to another person’s lack of diligence. You were asked to note three times when and in each case complete the sentence: **Someone left me in a bind, because...**

But answer this. Have there been recent times you flustered or frustrated yourself or others, because of things **you** forgot to do, didn’t think thoroughly enough, or put off? Mention those in the three boxes.

My lack of diligence #1.

My lack of diligence #2.

My lack of diligence #3.

Time To Do the Paperwork

Last week you learned that the 3-star exercise for this week is to complete the task you chose to do after creating your DILIGENCE CHECKLIST. You didn’t think all you’d have to do was check a box saying you completed the task, did you? Of course not. Part of diligence is to keep a record for information, future reference or evaluation. In the space below write a 75-word summary of what you did and anything you learned or would do differently next time.

Want all 30 diligence exercises in our full-color 60 page workbooks? **bit.ly/diligence-hardcopy** or scan the QR code.

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