
27 Gloucester Street
London
SW33 4DJ
1 August 2222

Martia Donaldson
HR Director
Brockbank Logistics Ltd.
Unit 5, Denton Industrial Estate
Porley

Dear Ms Donaldson,

Re: Customer Service and Operations Manager

I would like to apply for the role of Customer Service and Operations Manager at Brockbank Logistics, which I saw advertised on logisticsjobs.com.

My 5 years' operational experience in logistics customer service, combined with my 99% satisfaction rating, remote team leadership aptitude and advanced negotiator skills, make me the ideal candidate for this role. I have drawn on my environmental expertise to develop a specialist skill set, with the goal of joining a progressive and ethical logistics company. I am excited to make this application.

In my most recent role as operations and customer executive at X Corp I thrived in a fast-paced environment to manage 500 daily deliveries, nurture 8 courier relationships, and lead my team's response to 800 weekly customer support tickets. With skilled project management of live system pilots I refined our technological workflows to generate a 40% efficiency saving for the company.

I would relish the opportunity to join your cutting-edge and close-knit team. Thank you for reading my application, and I look forward to meeting you and discussing my suitability at interview.

Yours sincerely,

Alex Williams

07123123456
alex@awilliams.com
