



****Job Description****

Downtown Business Improvement District 2025 Seasonal Winter Maintenance Employee

Position: Part-time Winter Seasonal Downtown Maintenance Employee, 15-20 hours per week

Fair Labor Standards Act Status: Non-Exempt

Season: Immediate through April

Supervisor: Economic Development Director of Downtown Bozeman Partnership

Compensation: \$20.00-\$22.00/hr. (based on experience), PLUS end-of-season BONUS

Send Resume to: ellie@downtownbozeman.org

PRIMARY OBJECTIVE OF POSITION:

The maintenance employee is responsible for performing basic cleaning, upkeep and maintenance services for the Bozeman downtown district. The purpose of the position is to ensure that downtown remains an attractive, clean place to visit, work, and live.

MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

Performs a variety of semi-skilled technical and maintenance work in the operation, maintenance and repair of downtown public facilities, including but not limited to:

Weekly Tasks:

- Empty all trash cans and recycling receptacles
- Pick up garbage from storefronts, doorways and sidewalks
- Clear pedestrian ramps at Main Street intersections of snow and ice
- Clear drainage paths from Main Street intersections to storm drains
- Install/take down streetlamp banners
- Remove graffiti as allowed by weather
- Remove stickers and posters

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical demands depend upon job assignment. However, most involve outdoor work in variable climates. There is some exposure to a variety of hazards, including but not limited to heights, electrical utilities, chemical materials, allergy causing agents, and working in creeks, along sidewalks, in alleys and parking lots all of which are high traffic areas.

Physical demands include: dynamic balance (climbing a ladder), static balance (standing on a ladder), carrying items weighing up to 40 pounds, carrying items weighing up to 80 pounds with assistance, bending at the waist, climbing, crawling, lying on the back or stomach, kneeling, sitting, lifting, pulling, pushing, reaching over head, squatting, walking up to 2 miles, speaking, hearing, seeing, depth perception, and ability to distinguish colors.

REQUIRED SKILLS:

Ability to drive an ATV and pick-up truck, valid driver's license and insurable. Ability to use power tools such as drill, saw, power washer, lawn mower, weed eater, snow blower.