



**PLANNING COMMISSION  
MEETING AGENDA**

Virtual Zoom Meeting  
**May 3, 2021 6:30pm**

<https://us02web.zoom.us/j/84201137400?pwd=UVZjLzVNeVczL3c4WTBUTBNTN3Z5UT09>

Telephonically: 253-215-8782 Meeting ID: 842 0113 7400 Passcode: 98328

**PLEASE MAKE NOTE OF MEETING START TIME CHANGE.**

**1. CALL TO ORDER**

**2. ATTENDANCE**

a. COMMISSION MEMBERS

Position	Commissioner	Present	Absent
#1	Jodi Rivera		
#2	Kyle Litzenberger		
#3	Judy Justice		
#4	David Baublits		
#5	Daniel Adams		
EX-OFFICIO	Mike Schaub (Mayor)		

b. TOWN STAFF

c. ADDITIONAL PERSONNEL REQUESTED BY PLANNING COMMISSION

Town Administrator

Town Planner

Town Attorney

Secretary

Other(s): \_\_\_\_\_

**3. PLEDGE OF ALLIGIANCE**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF MINUTES**

a. April 19, 2021

**6. PUBLIC COMMENTS-SUBMITTED IN WRITING**

**7. NEW BUSINESS-NONE**

**8. UNFINISHED BUSINESS**

a. Design standard review and analysis-Title 19

**9. STAFF/COMMISSIONER COMMENTS**

**10. ADJOURNMENT**

DRAFT

# Eatonville Planning Commission

## Bi-weekly Report to the Town Council



4/19/2021

To: Town Council

From: Daniel Adams, Chairman

### General

The meeting went efficiently and well. We got through our agenda item.

### Current Tasks

- **Design Standard Review, Assigned early 2018:** After discussing where we stood on our work with the design standards, we decided to look into what other towns our size are doing right now for their design standards and to come back next time with ideas and text we could use for Eatonville. To be continued.
- Please see below: Kyle Litzenberger, one of our fellow commission members, wrote up a letter for the council summarizing in more detail our reasoning for removing title 19 and making it referenced and put in guideline form.

- Proposal:

#### **Remove Title 19 from the Eatonville Municipal Code**

The Eatonville Planning Commission proposes the removal of Title 19 from the Eatonville Municipal Code. As it currently stands, Title 19 is overly burdensome and will require a significant amount of revision. Removal of Title 19 will prevent Eatonville residents from having to pay a consultation fee to address design standards that may be stricken or removed entirely. Additionally, the Town will not have to pay to update the EMC with every modification. The Planning Commission intends on continuing to revise and work on the design standards, and the resources will still be available to the public during the pendency of the revisions.

I'm not sure if it's clear enough, but this proposal by no means prohibits the applicability of the design standards in the future, whether it be through incorporation by reference, making the standards "recommendations", etc. Really, this stems from 1) the complexity of Title 19 coupled with 2) the fact we outsource our planning work, and residents can be charged money when seeking clarification or asking questions. I removed the language discussing this, as I know that the planning department is on the agenda for the night and I didn't want to muddle the two.

Sincerely,  
Kyle Litzenberger

I am requesting from the Town Council that we have our next meeting for the Planning Commission on May 3 to continue the work on the Design Standard Review.

Our request for our agenda for our next meeting is as follows:

1. Design Standard Review and Analysis

Thank you and I will be at the meeting this next week if you have any questions for me.

Humbly,  
Daniel Adams  
Chairman Eatonville Planning Commission