



**Town of Eatonville**  
**Planning Commission Meeting Minutes**  
*Tuesday July 6, 2021*  
**Via Zoom**

**CALL TO ORDER** – Chair Adams called the meeting to order at 6:30 p.m.

**ROLL CALL** - Present: Chair Adams, Commissioner Rivera, Commissioner Litzenberger, Commissioner Justice, EX-OFFICIO Mike Schaub, Commissioner Baublits was absent.

**STAFF PRESENT:** Town Administrator Abby Gribi, Town Planner Scott Clark, and Planning & Building Admin Johnnie Newell.

**PLEDGE OF ALLIGIANCE:** Followed Roll Call.

**APPROVAL OF MINUTES** – Commissioner Justice made motion to approve the minutes of June 21, 2021. Commissioner Litzenberger seconded that the minutes be approved with the correction, motion passed 4-0.

June 21, 2021, Minutes

**PUBLIC COMMENTS – SUBMITTED IN WRITING: NONE**

**UNFINISHED BUSINESS:**

- a. EMC Chapter 18.08 – Accessory Dwelling Unit Review
- b. EMC Chapter 19 – Commercial Review

Chair Adams updated the Commissioners on correspondence from Commission Co-Chair Baublits. Administrator Gribi clarified council wanting to move ahead with Accessory Dwelling Units being along the lines of rentals and affordable housing. Chair Adams suggested that the Commissioners recommend to council that the new language not allowing short term rentals being used for Airbnb's in the Accessory Dwelling Units portion of the code.

Commissioner Rivera mentioned Ellensburg's code outlining affordable housing options and rental incomes, she felt it touched on a lot of concerns that the Town of Eatonville's Planning Commission has been discussing. Commissioner Litzenberger agreed that Ellensburg's code is clear and concise, and Commissioner Justice agreed that it is easy to understand, and she felt that the Town of Eatonville should model its code after Ellensburg's code on Accessory Dwelling Units.

Discussion ensued around Accessory Dwelling Units, zoning concerns were discussed, door placement, esthetics, size restrictions and the difference between attached verses detached Accessory Dwelling Units. Administrator Gribi suggested that staff prepare amendments needed within our code and bring it back for the August meeting. Chair Adams made a motion to have staff prepare a code revision that

captures the feeling of the City of Ellensburg's code, seconded by Commissioner Rivera motion passed 4-0.

Administrator Gribi shared some information from the last Council meeting on the Commercial Review part of the code. Chair Adams shared his thoughts on the Chamber of Commerce and what they may want to see in reference to Downtown Commercial Development. Administrator Gribi shared her knowledge of what the role of the Chamber of Commerce is and how they may need more volunteers.

Mayor Schaub shared his thoughts on the Commercial businesses and how the code reads. He thought it would be a good idea to reach out to the Chamber of Commerce. Chair Adams offered to walk around town and get some feedback on Commercial business owners. Administrator Gribi discussed sidewalks and how the requirements should be to match the existing infrastructure that is currently there.

Commissioner Rivera agreed that it would be beneficial to talk with some of the businesses owners and get their perspective. Chair Adams suggested tabling this item until next meeting, motion was made and seconded by Commissioner Litzenberger motion passed 4-0. Chair Adams and Commissioner Litzenberger will go out on a Saturday and visit local business owners.

#### **NEW BUSINESS: NONE**

#### **STAFF/COMMISSIONER COMMENTS:**

Administrator Gribi gave an update on the purchase of a new truck for the Electrical Superintendent as well as her communication with the Department of Ecology and Weyerhaeuser for the Clean Up of the landfill.

Chair Adams inquired about in person meetings, Administrator Gribi stated the requirements on remote component to the meetings for people who don't want to do in person meetings.

#### **ADJOURNMENT: 7:20 pm**

**Next Meeting: July 19, 2021**

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**Chairperson Adams**

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**Secretary - Justice**

**ATTEST:**

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**Recording Technician, Ms. Johnnie Newell**