

RESOLUTION 2022-Q

A RESOLUTION OF THE TOWN OF EATONVILLE, WASHINGTON, AUTHORIZING THE EXECUTION OF AN ANNUAL MEMBERSHIP AGREEMENT WITH NATIONAL TESTING NETWORK, INC. FOR PRE-EMPLOYMENT TESTING SERVICES

WHEREAS, National Testing Network is a skilled provider of pre-employment testing services to police, fire and other public safety agencies; and

WHEREAS, the Town of Eatonville, through a Civil Service Commission, tests, evaluates, ranks and hires law enforcement officers; and

WHEREAS, the Eatonville Civil Service Commission met on March 22, 2022 to review the National Testing Network Agreement and recommends approval; and

WHEREAS, the Eatonville Police Department desires to advertise an open position and National Testing Network has agreed to perform the services for the Town of Eatonville in accordance with Exhibit A, National Testing Annual Membership; now, therefore,

**THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, WASHINGTON,
HEREBY RESOLVES AS FOLLOWS:**

THAT: The Mayor is authorized to execute on behalf of the Town the attached Annual Membership with National Testing Network.

PASSED by the Town Council of Town of Eatonville and attested by the Town Clerk in authentication of such passage this 28th day of March 2022.

David Baublits, Mayor

ATTEST:

Miranda Doll, Town Clerk



National Testing Network Agreement for Eatonville Police Department

National Testing Network, Inc. (NTN) provides professional testing and recruitment services for public service agencies, including but not limited to: fire, law enforcement, communications, corrections, and transit. National Testing Network is owned and operated by professional testing experts with Ph.D.'s in Industrial/Organizational Psychology and over six decades of combined public sector testing experience. NTN is fully integrated with its parent company, Ergometrics and Applied Personnel Research, Inc., and uses Ergometrics' high quality simulations. NTN offers test administration virtually and at full time testing centers and satellite testing centers across the country.

This agreement is made and entered into, effective as of the date executed, by and between Eatonville Police Department ("Member Agency"), and National Testing Network, Inc., whose principal address is 2122 164th St. SW, Lynnwood WA 98087. In consideration of the mutual agreements incorporated herein, and subject to the terms and conditions stated in this Agreement, the Parties agree as follows:

CONTRACT PRICE

The annual membership cost for a department to utilize NTN's applicant testing and recruitment services is \$500.00 per year for each job classification. Upon the renewal date each year, an invoice will be issued to the department and will serve as a renewal notification. Payment of this invoice will continue membership services for one year following the same scope of agreement.

Annual Membership	Each Job Category Membership Fee
Law Enforcement Testing Model: Open continuous Annual Membership	\$500.00

SCOPE OF AGREEMENT

NTN WILL PROVIDE



NTN will provide the testing services at designated testing facilities for the sole purpose of testing candidates for the specific job classifications stated in the scope of the agreement. NTN, at its sole discretion, may make changes to the testing materials, including, but not limited to alternate forms, scoring keys, additional sections, different test items, different tests and/or test administration strategy, including location.

NTN will provide an applicant website for test scheduling, testing facility, test administration, database of applicant scores and consultation regarding scores and services. NTN will provide authorized member agency personnel access to candidate information for candidates that submit scores to the Member Agency. This information will include basic application information as defined by NTN. NTN recruitment services will include, but are not limited to, internet advertising on job posting services.

The candidate information collected will be determined by NTN and reported to the Member Agency. Member department job description information and logo will be posted on the NTN website. Any additional application materials and assessments will be the responsibility of the Member Agency to collect.

The Member was offered a transportability analysis as part of the implementation process. If the Member chose not to conduct such an analysis, they hereby affirm they understand it is their responsibility to ensure the job is similar enough to the departments that participated in the criterion validation of the exam and/or have sufficient evidence of content validity.

MEMBER AGENCY WILL PROVIDE

The Member Agency will provide information regarding the organization and applications for use on the NTN website, including organization logos. The Member Agency will also provide links on Member Agency's websites to direct candidates to the NTN website for test sign-up. The Member Agency will also engage in reasonable recruitment and advertising measures to bring candidates both to the NTN website and Member Agency's website for pre-employment purposes.

MARKETING MATERIALS

The Member Agency grants NTN permission to use its name, logo, and other identifying information for the purposes of marketing NTN services. This permission may be revoked by Member Agency at any time.

National Testing Network sincerely appreciates the opportunity to fulfill your business needs and help support an efficient and cost-effective applicant recruitment and screening process.

Signature

Agency Name



<hr/> Primary Contact Name <i>(Please print)</i>	<hr/> Physical Address
<hr/> Title	<hr/> City
<hr/> Date	<hr/> State
<hr/> Email	<hr/> Zip Code
<hr/> Phone	

Billing Contact

Please list who should receive the invoices from NTN.

<hr/> Billing Contact Name <i>(Please print)</i>	<hr/> Email
<hr/> Title	<hr/> Phone

Other Authorized Contacts

Please list anyone who is authorized to receive materials, including candidate scores, or discuss scores with NTN.

<hr/> Authorized Contact Name <i>(Please print)</i>	<hr/> Authorized Contact Name <i>(Please print)</i>
<hr/> Title	<hr/> Title
<hr/> Email	<hr/> Email
<hr/> Phone	<hr/> Phone