



**EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR
COUNCIL MEETING**

TIME: 7:00 PM

DATE: January 23, 2023

PLACE: Eatonville Community Center/Virtual Zoom Meeting

CALL TO ORDER

Mayor Baublits called the meeting of the Eatonville Town Council to order at 7:00 p.m.

ROLL CALL

Town Clerk Miranda Doll called the roll. The following were:

Present: Councilmembers Kyle Litzenberger, Peter Paul, Mike Schaub, Bill Dunn and Emily McFadden.

Also Present: Mayor Baublits, Town Clerk Miranda Doll and Town Administrator Seth Boettcher.

OPENING CEREMONIES

Mayor Baublits led the assembly in reciting the Pledge of Allegiance to the American Flag.

APPROVAL OF AGENDA/SET TIME RESTRICTIONS

Councilmember McFadden moved approval of agenda with a three-minute time limit and was seconded by Councilmember Paul.

Councilmember Dunn made a motion to amend the agenda and move New Business before Unfinished Business and was seconded by Councilmember McFadden. All were in favor.

Mayor Baublits called for a vote on the original motion to approve the agenda. All were in favor.

COMMENTS FROM CITIZENS

Colin Stephens – 401 Skylar Way commented on the proposed Capital Improvement Plan. He feels there are more important projects that need done than several of the projects listed within the plan.

Rick Adams – Airport Commission apologized to the Council for not having his Airport Commission annual report completed and stated that he would have it and be able to present it at the next Town Council meeting.

CONSENT AGENDA

- A. Minutes from the January 9, 2023 Council Meeting
- B. Payroll 26824 to 26830 \$121,656.77
- C. Claims 41464 to 41474 \$ 22,745.21
- D. Claims 41463, 41475 to 41508 \$419,825.60

Councilmember Schaub made a motion to approve the consent agenda and was seconded by Councilmember Litzenberger. All were in favor.

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- A. **Public Works Report** – Councilmember Paul inquired on the status of the past due invoices. Town Administrator Seth Boettcher let the Council know that the packet had been mailed to the attorney. He will deal with the smaller ones and consult with the attorney if he needs legal advice.
- B. **Mayor's Report** – Mayor Baublits gave the Council an update on the Legislative Session and the requests that have been made for discretionary funds.

ELECT REPRESENTATIVE AND ALTERNATE TO PIERCE COUNTY REGIONAL COUNCIL

Councilmember Dunn made a motion to nominate Councilmember Litzenberger as the Representative to the Pierce County Regional Council and was seconded by Councilmember McFadden. All were in favor.

Councilmember Paul made a motion to nominate Councilmember McFadden as the Alternate and was seconded by Councilmember Schaub. All were in favor.

DISCUSSION – AIRPORT COMMISSION GRANT WRITING APPROVAL

Councilmember McFadden made a motion to move this item to the end of New Business and was seconded by Councilmember Paul. All were in favor.

RESOLUTION 2023-E

A Resolution of the Town of Eatonville, Washington, confirming the Mayor's appointment of Airport Commission member Kimberly Ireland.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember McFadden made a motion to approve Resolution 2023-E and was seconded by Councilmember Litzenberger. All were in favor.

RESOLUTION 2023-F

A Resolution of the Town of Eatonville, Washington, authorizing the execution of a letter of understanding with the International Brotherhood of Electrical Workers, Local 483, as it relates to office assistant pay grade.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember McFadden made a motion to approve Resolution 2023-F and was seconded by Councilmember Paul. All were in favor.

RESOLUTION 2023-G

A Resolution of the Town of Eatonville, Washington, authorizing the Mayor to execute a license agreement with Timeclock Plus, LLC for the purchase of scheduling software.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Paul made a motion to approve Resolution 2023-G and was seconded by Councilmember Litzenberger. All were in favor.

RESOLUTION 2023-H

A Resolution of the Town of Eatonville, Washington, awarding a bid for the full depth reclamation of Carter Street West to Barcott Construction.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember McFadden made a motion to approve Resolution 2023-H and was seconded by Councilmember Schaub. All were in favor.

RESOLUTION 2023-I

A Resolution of the Town of Eatonville, Washington, approving supplemental agreement number 1 for construction management services of the Carter Street West project.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Paul made a motion to approve Resolution 2023-I and was seconded by Councilmember Dunn. All were in favor.

RESOLUTION 2023-J

A Resolution of the Town of Eatonville, Washington, adopting the six-year capital improvement plan.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember McFadden made a motion to postpone Resolution 2023-J along with Resolution 2023-A, Resolution 2023-B, Resolution 2023-C, Resolution 2023-D and the discussion on the Airport until the next Council meeting and was seconded by Councilmember Paul. All were in favor.

RESOLUTION 2023-K

A Resolution of the Town of Eatonville, Washington, authorizing the execution of a professional services consultant agreement with KPG, Psomas for improvements on Center Street East and View Crest Drive.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2023-K and was seconded by Councilmember Paul. All were in favor.

ORDINANCE 2021-1 – FIRST READING

An Ordinance of the Town of Eatonville, Washington, adding a new Chapter 2.66 “Purchasing” and new sections regarding compost procurement.

Town Clerk Miranda Doll read the Ordinance by title into the record.

Councilmember Paul made a motion to approve the first reading of Ordinance 2023-1 and was seconded by Councilmember McFadden. All were in favor.

COUNCIL MEMBER COMMENTS

Councilmember McFadden thanked Seth and staff for the work on the CIP and welcomed Councilmember Schaub. She thanked everyone for showing up to the meeting.

Councilmember Dunn welcomed Ms. Ireland to the Airport Commission. In regard to the repair of the street sweeper, Councilmember Dunn made a motion to rescind Resolution 2022-EE as well as remove the \$100,000 allocation for the purchase of a new street sweeper from the ARPA fund and allocate \$35,000 for the repair from the ARPA fund and was seconded by Councilmember Paul. All were in favor. He also commended the Planning Commission for all their work and brainstorming regarding feedback for the Comprehensive Plan.

Councilmember Schaub stated that he was looking forward to being one of the 5 voices on Council for the next year. He also inquired about the Bond at Aviator Heights as this was something that was an issue during his mayor term. He also expressed questions regarding several projects listed within the proposed CIP.

Councilmember Paul thanked Kimberly Ireland for stepping up and the bloodmobile for coming to Eatonville again, then welcomed Councilmember Schaub.

Councilmember Litzenberger welcomed Ms. Ireland to the Airport Commission and thanked everyone for coming to the meeting.

ADJOURNMENT

With all business completed, Mayor Baublits adjourned the meeting at 8:08 pm.

David Baublits, Mayor

ATTEST:

Miranda Doll, Town Clerk