



**AIRPORT COMMISSION
MINUTES OF REGULAR
COMMISSION MEETING**

TIME: 7:00 PM
PLACE: Eatonville Visitors' Center

DATE: August 9, 2022

CALL TO ORDER

Chairman Adams called the meeting of the Airport Commission to order at 7:02 p.m.

ROLL CALL

Chairman Adams called the roll. The following were:

Present: Chairman Rick Adams, Commissioner Richard McNary and Commissioner John Henricks (Airport Manager)

Not Present: Commissioner Michael Schuerman and Commissioner Richard French

Also Present: Town Administrator Seth Boettcher, Mayor David Baublits and Utility Clerk Wendy Perry

OPENING CEREMONIES

Chairman Adams led the assembly in reciting the Pledge of Allegiance to the American Flag.

AGENDA APPROVAL

There were no suggestions. There was no vote for approval.

APPROVAL OF 7/06/2022 MINUTES

There was a recorder malfunction, therefore no minutes to approve or vote for.

CITIZEN COMMENTS

Dallas Clement said that she will pick up the branches that are lying on the south end of the airport.

UNFINISHED BUSINESS

Chairman Adams talked about purchasing property for tiedowns and hangars. Town Administrator Boettcher asked about the SW corner of the airport.

Mayor Baublits asked the commissioners if they had any additional grants for the airport that they would like to apply for that are not already on Town Administrator Boettcher's list.

Commissioner Henricks said that it is a priority to own a piece of land in order to bring in revenue. Owning property opens the opportunities for grants, STEM and missionaries. Mayor Baublits will talk to Harrison about using his hangar.

DISCUSSION: Kiosk Project Update

Commissioner Henricks stated that the kiosk is 95% finished and ready to be placed in the initial location. Looking for suggestions as to where the best location would be. Will talk about it at a later time. Coordinate with Arrow to use their forklift.

DISCUSSION: Airport Layout Plan Update – set study session date

The Capital Facility Plan of the 2009 Airport Layout Plan needs to be updated by August 31st so that they can apply for the grant. Town Administrator Boettcher told the commissioners to use their current numbers to submit a layout plan. The numbers can be adjusted. They will talk about this at a study session. Chairman Adams will email everybody with information regarding the study session.

Study session to be held on August 15th, 2022 at Commissioner McNary's house at 6 pm to be held for one hour.

DISCUSSION: Mission Statement Update

Need to update the mission statement. They will talk about this at a study session. Chairman Adams will email everybody with information regarding the study session.

DISCUSSION: Capitol Improvement List - Council

Town Administrator Boettcher said the Council had questions & had procedural approaches they wanted to talk about. He informed the Commission that the Council left the projects in place as presented at last night's work session.

DISCUSSION: Powerline Marker Balls

Commissioner McNary informed the commissioners that the orange balls need to be 20 inches in diameter and be bright orange. They will need 4 to 6 balls. Let Electrical Department Superintendent Dan Sharpe know when they get the balls and it is time to put them up.

NEW BUSINESS

DISCUSSION: High School Students

Talked about having high school students sit on the board. Chairman Adams will contact AOPA (Aircraft Owners & Pilots Association) to communicate intention to move forward and gain understanding of the process.

DISCUSSION: Gravel Road/ Right of Way

Chairman Adams stated that vehicles are driving fast on the new gravel road causing dust. This is a safety zone for aircraft. Town is unknowingly allowing vehicle traffic along this safety zone, which is a liability. Commissioners talked about how to control this area. Suggestions were

education, signs, code enforcement and cameras. Chairman Adams said that this is the Town's responsibility.

Dallas Clement discussed printing flyers to pass out to people who live on the airport and possibly put on the Town website. Commissioners will draft a letter at the study session on Monday.

Commissioner Henricks talked about the ecology blocks on the Bud Blancher trail (south end) as well as the residential garbage bins on the east side of the runway. They take them to the west side for pick-up which is causing a safety issue. Commissioner Henricks will call Lemay.

DISCUSSION: Comprehensive Plan Kickoff – September 24, 2022

Time: 9am to 1pm.

Commissioner Henricks asked about talking to Harrison Christian about using his hangar in order to have the potential to start a program to build an aircraft with volunteers from an EAA Chapter.

Mayor Baublits will talk to Harrison Christian.

DISCUSSION: WSCAA Conference

Washington Small Community Airport Association

Chairman Adams explained to the commissioners that this is a group of engineering firms and Washington DOT puts this on. It is a platform to meet people and find out how to get grants.

Chairman Adams will send out emails with more information.

STAFF COMMENTS

Town Administrator Boettcher talked about how to gain access to the Eagles' ballfield without purchasing it, then spoke regarding removing and selling the gravel.

COMMISSIONER COMMENTS

Commissioner Henricks gave an Airport Manager report.

- 1) Had 2 phone calls from people asking for hangar space. No hangar space is available.
- 2) State of Washington DNR is looking in Eatonville for purchasing/renting for fire/aircraft support. They are also looking for a place for their administration.

ADJOURNMENT

Chairman Adams adjourned the meeting at 8:02 PM.



Rick Adams, Chairman

ATTEST:



Wendy Perry, Utility Clerk