



**AIRPORT COMMISSION  
MINUTES OF REGULAR  
COMMISSION MEETING**

**TIME:** 7:00 PM  
**PLACE:** Eatonville Visitor Center

**DATE:** September 13, 2022

**CALL TO ORDER**

Chairman Adams called the meeting of the Airport Commission to order at 7:02 p.m.

**ROLL CALL**

Chairman Adams called the roll. The following were:

Present: Chairman Rick Adams, Commissioner Richard McNary, Commissioner Richard French, and Commissioner John Henricks (Airport Manager)

Not Present: Commissioner Michael Schuerman

Also Present: Town Administrator Seth Boettcher, Mayor David Baublits and Utility Clerk Wendy Perry

**OPENING CEREMONIES**

Chairman Adams led the assembly in reciting the Pledge of Allegiance to the American Flag.

**AGENDA APPROVAL**

Chairman Adams asked that the need for a temporary airport manager for a few months be added to the agenda. There was no motion.

**APPROVAL OF 8/9/2022 MINUTES**

Chairman Adams moved approval of the minutes from 8/9/2022 and was seconded by Commissioner French. All were in favor.

**CITIZEN COMMENTS**

None

**AIRPORT MANAGER REPORT**

- 1) Commissioner Henricks has had two phone calls from people looking for winter storage.
- 2) Phone call from Mike Williams asking about an exploratory dig and where to tie into the sewer line. Runway will have to be shut down for safety during construction.

- 3) Conversation with Mike Williams prompted an action item to discuss implementing standard operating procedures for the future.
- 4) Kiosk is done. Town will level a spot to place it on the south end of the Bud Blancher trail Rainier Landing property. Town Administrator received the letter to donate kiosk to the Town.
- 5) Commissioner Henricks reported that he will be gone for two months and that Commissioner French will be taking his place as Airport Manager in his absence.
- 6) Crack seal, coat and paint on runway approved and lined up to proceed. Funding came from State Aviation fuel taxes.

## **UNFINISHED BUSINESS**

### **DISCUSSION: Kiosk Project Update**

Kiosk is done. Town will level a spot. Location: south end of Bud Blancher trail.

### **DISCUSSION: Capital Improvement List Sent to DOT**

Although Council needs to approve additional items, the grant process is able to move forward.

### **DISCUSSION: Powerline Marker Balls Status**

Commissioner McNary reported that each ball is \$300. Chairman Adams said that he could get them for \$136 each. Town Administrator Boettcher and Mayor Baublits will talk to the electrical department about installing them.

### **DISCUSSION: High School Students Update**

Chairman Adams talked to school board member who sent him the school's resolution. It is now before the Council and will eventually be reviewed by lawyer.

### **DISCUSSION: Comprehensive Plan Kickoff – September 24, 2022**

Opportunity for Airport to interface with the growth plan for the Town.

Mayor Baublits sent over a questionnaire the afternoon of 9/13/2022 to have ready at the meeting.

## **NEW BUSINESS**

### **DISCUSSION: Tree Removal at Approach to RW34 on NE Corner of Eagles Property**

Commissioner French noted that there are 3 decorative trees at the Eagles that need to be topped or removed for safety. Mayor Baublits will talk to the Eagles.

### **DISCUSSION: Committee to Work With Eagles To Improve Approach Safety To RW34**

Chairman Adams announced that Commissioner French, Mayor Baublits and Commissioner Henricks will be the committee.

### **DISCUSSION: Develop notification requirements and safety procedures for construction within the "Runway Surface Area" and "Runway Protection Zone I" – Create map and one page handout**

In regards to any construction proposed on the 200 ft runway surface area, 100 ft from center line on the 3,000 feet: legal notification of construction taking place; Airport Commission will recommend update to the airport operation ordinance to reflect necessity of criteria for

construction at the airport; and study session to put together handout. Town Administrator suggested having continual study sessions at the Visitor Center.

**DISCUSSION: Airport Commission Representative to Town Council**

Chairman Adams volunteered to represent Airport Commission at Council meetings and will look further into how the Airport Commission is represented at them.

**DISCUSSION: New AOPA Airport Representative**

Chairman Adams is the new AOPA representative. It is an outreach for people who have questions to help people recognize the contributions of aviation in their community.

**DISCUSSION: Potential new commercial Intl Airport side to North of Eatonville**

State legislature sent DOT to find a place to put another "SeaTac". Chairman Adams said that they are looking hard at South Sound.

**DISCUSSION: Update Recommendation of 12.16.10 EMC – include penalty**

Potential dangers of walking or driving down runway. Need to take a pro-active approach. Add to 9/27/2022 study session.

**DISCUSSION: Temporary Airport Manager**

Commissioner French will act as airport manager for October & November.

**STAFF COMMENTS**

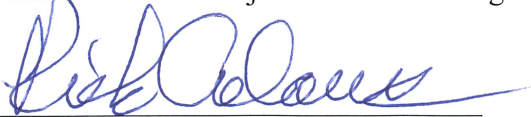
Mayor Baublits asked about putting battery powered lights on hangars that have not been paying their power bill and who does the airport title for the municipal code?

**COMMISSIONER COMMENTS**

Confirmation for the study session on September 27<sup>th</sup> at 7pm at the Visitor Center

**ADJOURNMENT**

Chairman Adams adjourned the meeting at 8:06 PM.



Rick Adams, Chairman

ATTEST:

  
Wendy Perry, Utility Clerk