



**Town of Eatonville**  
**Planning Commission Meeting Minutes**  
**Monday March 6, 2023**  
**Via Zoom**

**CALL TO ORDER** – Chair Clement called the meeting to order at 6:30 pm.

**ROLL CALL** - Present: Commissioner Adams, Commissioner Wilson, Commissioner Smith, Commissioner Roland, Mayor Baublits was absent.

**STAFF PRESENT:** Town Administrator Seth Boettcher and Planning & Building Administrator Johnnie Newell.

**PLEDGE OF ALLIGIANCE:** Directly following roll call

**APPROVAL OF MINUTES:**

- a. Minutes from February 21<sup>st</sup>, 2023

Commissioner Adams moved to approve the minutes of February 21<sup>st</sup>, 2023, seconded by Commissioner Roland, motion passed 5-0.

**PUBLIC COMMENTS SUBMITTED IN WRITING:** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

- a. Mission/Vision Statement, Introduction packet.
- b. Code Update council schedule.

Town Administrator provided information on where we are in the process of the Comprehensive Update, discussion ensued around the definition of the Mission/Vision Statements.

Seth updated the Commissioners on the following to go to council for review and approval:

Overlay District – March 27<sup>th</sup> & April 10<sup>th</sup>.  
Title 19 – April 10<sup>th</sup> & April 24<sup>th</sup>  
Short Term Rentals – April 24<sup>th</sup> & May 8<sup>th</sup>  
Sign Code – May 8<sup>th</sup> & May 22<sup>nd</sup>

Commissioner Roland shared the “Be” “Know” “Do” always striving to exceed the standard. Commissioner Adams requested the Planning Commissioners receive a copy of the results of the Survey that went out to the citizens previously.

**STAFF & COMMISSIONER COMMENTS:**

Commissioner Adams inquired if Planner Moore had contacted Washington State Department of Transportation Aviation Land Use representative for getting help with adding a Title in the EMC for the “Airport”. He mentioned the need to get a meeting set up with the Airport Commission and the Planning Commission.

**ADJOURNMENT:** 6:57 pm

**Next Meeting: April 3<sup>rd</sup>, 2023**

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**Chairperson - Clement**

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**Secretary – Smith**

**ATTEST:**

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**Recording Technician, Ms. Johnnie Newell**