



Town of Eatonville
Planning Commission Meeting Minutes
Monday April 3, 2023
Via Zoom

CALL TO ORDER – Chair Clement called the meeting to order at 6:32 pm.

ROLL CALL - Present: Commissioner Adams, Commissioner Wilson, Commissioner Smith, Commissioner Roland and Mayor Baublits were absent.

STAFF PRESENT: Town Administrator Seth Boettcher, Planning & Building Admin Johnnie Newell & Town Planner Nick Moore.

PLEDGE OF ALLIGIANCE: Directly following roll call

APPROVAL OF MINUTES:

- a. Minutes from March 6th, 2023

Commissioner Adams moved to approve the minutes of March 6th, 2023, seconded by Commissioner Smith, motion passed 4-0.

PUBLIC COMMENTS SUBMITTED IN WRITING: NONE

UFINISHED BUSINESS:

- a. Commercial Overlay Follow up – Commissioner Wilson shared some suggestions from Council member Kyle Litzenberger, he suggested changing the boundaries of the overlay zone to make it smaller, using the west side of Washington up to Lynch Creek Rd. and to include Eatonville Auto Center, and to stay out of the residential areas. There was mention of making sure to let property owners know about the changes. Discussion ensued and the commissioners came to an agreement to change the language, parking requirements, boundaries, landscaping and to reference the standards.
- b. Middle Housing – Town Planner Moore let the commissioners know that this part of the Comprehensive plan is going well. He is currently working on creating focus groups. He recently shared information with students at Eatonville High School for possible public participation, he said it went well, the students were interested in what is going on in their town.
- c. Public Outreach- Town Planner Moore shared the budget for Public Outreach with commissioners as they discussed various meeting places and scenarios.

NEW BUSINESS:

- a. Revised Budget for Periodic Update Grant/Revised Checklist is going before council for approval and code analysis.
- b. Discussion ensued about a joint meeting with the Airport Commission, the Airport Commission meets on the second Tuesday of each month, they discussed the possibility of getting Dr. Ison from WSDOT to join the meeting viz zoom.

STAFF & COMMISSIONER COMMENTS:

Mayor Baublits mentioned the number of meetings to have a month for the Planning Commission, Planner Moore suggested one a month during the Comprehensive Plan Update and we could do more if needed.

ADJOURNMENT: 7:16 pm

Next Meeting: May 1st, 2023

Chairperson - Clement

Secretary – Smith

ATTEST:

Recording Technician, Ms. Johnnie Newell