



Town of Eatonville
Planning Commission Meeting Minutes
Monday July 17th, 2023
Via Zoom

CALL TO ORDER – Chair Clement called the meeting to order at 6:33 pm.

ROLL CALL - Present: Commissioner Clement, Commissioner Adams, Commissioner Roland

STAFF PRESENT: Town Planner Nick Moore.

PLEDGE OF ALLIGIANCE: Directly following roll call

APPROVAL OF MINUTES:

- a. Minutes from May 15th, 2023

Commissioner Adams moved to approve the minutes of May 15th, 2023, seconded by Commissioner Roland, motion passed 3-0.

PUBLIC COMMENTS SUBMITTED IN WRITING: NONE

UFINISHED BUSINESS:

Town Planner Nick Moore updated the commissioners on the completion of the Middle Housing Grant. He mentioned that the town received all the money allotted by commerce and would appreciate any recommendations.

Planner Moore, continued to provide a more detailed look into the continuation of the comprehensive plan and mentioned the potential hiring of a planning consultant for the development regulations gap analysis and future plans for the completion of the comprehensive plan.

Commissioner Adams replied and mentioned a discrepancy regarding the proposed overlay map that encompassed a park. Planner Moore replied, saying that he was outlining zones when creating the overlay and not necessarily property ownership, however, if this overlay were to be recommended to council, he would revise the map and any other potential mistakes.

Nick continues to explain some other aspects of his Middle Housing Analysis including design standards and Commissioner Adams replies with his concerns about design standards.

A discussion then ensues about the schedule for the vision statement. The commission agreed that it is important to be diligent and that mailers and focus are a good idea.

Commissioner Wilson joins the meeting at minute 16.

A discussion regarding the new Permit Tech ensues. Planner Moore explains the timetable for her arrival.

A discussion about the schedule for the comprehensive plan begins and Planner Moore explains his intentions behind the order of completion for the various elements and process for approval.

Mayor Baublits arrives at minute 21.

The conversation shifts back to the vision/mission statement and Commissioner Clement reviews some examples and suggestions. Due to the gravity of the vision statement the commission discusses the approval timeline and considers getting council approval early in the process.

NEW BUSINESS:

None

STAFF & COMMISSIONER COMMENTS:

Commissioer Roland asks about the contract for the new consultant and Planner Moore describes the hiring process for a municipal consultant including scope, budget etc.

Commissioner Adams mentions the tire hazard near Arrow and Mayor Baublits further describes the situation along with some other possible safety concerns involving the streetscape project.

The meeting concludes discussing the date for the next meeting, the commission settles on 8/21/23.

ADJOURNMENT: 7:07pm

Next Meeting: August 21, 2023

Chairperson - Clement

Secretary – Smith

ATTEST:

Town Planer, Nick Moore