



**Town of Eatonville**  
**Planning Commission Meeting Minutes**  
**Monday October 30, 2023**  
**Via Zoom**

**CALL TO ORDER** – Chair Clement called the meeting to order at 6:30 pm.

**ROLL CALL** - Present: Chair Clement, Commissioner Adams, Commissioner Roland, Commissioner Wilson, Commissioner Smith Via Zoom, and Mayor Baublits

**STAFF PRESENT:** Town Planner Nick Moore via Zoom, and Planning Admin Madison Busey

**PLEDGE OF ALLIGIANCE:** Directly following roll call

**APPROVAL OF MINUTES:**

- a. Minutes from July 17<sup>th</sup>, 2023

Commissioner Adams moved to approve the minutes of July 17<sup>th</sup>, 2023, seconded by Chairperson Clement, motion passed 5-0.

**PUBLIC COMMENTS SUBMITTED IN WRITING:**

NONE

**UFINISHED BUSINESS:**

NONE

**NEW BUSINESS:**

- a. Public Hearing/ Variance

Chair Clement opened the public hearing at minute 2.

Town Planner Nick explained the variance that is being requested at 202 Prospect St and what Ms. Anthony is asking for, a deck expansion and room add on to meet ADA standards. A variance is being requested because the room expansion will be right along the property line.

Chair Clement read the code and a discussion ensued about how Ms. Anthony's house was built prior to the code being adopted.

Ms. Anthony entered at minute 5 and Chair Clement asked if there were any comments from the public. Then Ms. Anthony reiterated how her house is 100 years old and was built along the property line prior to when the code was adopted.

Discussion continued about the variance and how this seemed straightforward since she has plenty of room in the front of her property to meet the setbacks.

Commissioner Wilson moved to grant the variance to Lisa Anthony at 202 Prospect St, Seconded by Commissioner Adams, motion passed 5-0

A discussion ensued regarding whether the variance needed to be brought up to council as the next step and after bringing up the code, it was decided that it does not need to go to the council.

**b. Comprehensive Plan Update – Housing Element**

Town Planner Nick mentioned that he intended to have the housing element done for the meeting but due to a family emergency, he has been out of the office and stated he should have something finished to present by the next meeting in November.

A discussion ensued regarding the next meeting and a decision was made to have it on Monday November 20<sup>th</sup>.

**STAFF & COMMISSIONER COMMENTS:**

Commissioner Smith brought up a question regarding the temporary storage that is going in behind Sunrise Auto on Washington Ave. Town Planner Nick mentioned that it is a tow yard and the mayor echoed that and stated it is a place to also store impounded vehicles. A question arose regarding the zoning of the property and if that is a permitted use in the zone or if there are any additional requirements. Town Planner Nick confirmed that a tow yard is permitted in the C-1 zone and the questions regarding additional requirements would probably be better answered by public works. Mayor Baublits stated the discussion should be tabled for now and that it can be investigated further at another time.

**ADJOURNMENT:** 6:54PM

**Next Meeting:** November 20th, 2023

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**Chairperson - Clement**

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**Secretary – Smith**

**ATTEST:**

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**Town Planer, Nick Moore**