



**AIRPORT COMMISSION  
MINUTES OF REGULAR  
COMMISSION MEETING**

**TIME:** 7:00 PM

**DATE:** November 14, 2023

**PLACE:** Eatonville Visitor Center

**CALL TO ORDER**

Chairman Adams called the meeting of the Airport Commission to order at 7:02 pm.

**ROLL CALL**

Chairman Adams called the roll. The following were:

Present: Commissioner Ireland, Commissioner McNary, Commissioner French, Commissioner Henricks, and Chairman Adams

Also Present: Mayor Baublits, Town Administrator Boettcher, and Utility Clerk Perry

**OPENING CEREMONIES**

Chairman Adams led the assembly in reciting the Pledge of Allegiance to the American Flag.

**AGENDA APPROVAL**

Chairman Adams moved to approve the agenda. Commissioner McNary seconded the motion. After motion was seconded Chairman Adams requested to remove item C from unfinished business. All were in favor.

**APPROVAL OF MINUTES**

Commissioner French moved for approval of the 9/12/2023 minutes. Commissioner Ireland seconded the motion. All were in favor.

**PUBLIC COMMENTS - NONE**

**AIRPORT MANAGER REPORT**

Commissioner Henricks gave a brief report on the incident on the runway September 22<sup>nd</sup>. He was impressed with the timely response of the Eatonville PD and Pierce County Fire Department. No one had to be transported. He reminded everyone that, when we have an incident, it is protocol to call 911. Insurance needs a police report.

FAA has a website for Alaska, boasting 85% reduction of fatal accidents due to weather related crashes credited to cameras strategically placed during a two-year trial period showing real-time weather. They now want to add cameras to the lower 48 states. Eatonville is a strong candidate for camera placement for the next funding.

## **STAFF REPORT**

Town Administrator Boettcher apologized for not submitting Title 14 to the attorney. Mayor Baublits updated the Commission about their efforts in trying to make the numbers work to buy the hangars. He asked the Commission how many tie-down opportunities there will be in the future.

## **UNFINISHED BUSINESS**

### **A) Powerline safety/marker ball update**

Commissioner Henricks and Light Superintendent Carroll met to talk about how the balls should be mounted. Because the poles are so old, there is concern of the poles' ability to support the balls.

### **B) Title 14 status and runway incursion penalty update**

Addressed in staff report.

### **C) Hold Harmless Agreement**

Removed from the agenda.

## **NEW BUSINESS**

### **A) 2024 Airport Budget**

Looks like they will be allocated \$14,397. Chairman Adams gave a breakdown of where the money will go. Commissioner Ireland pointed out that the money set aside for safety balls and the grant monies from last year rolled over into 2024.

### **B) WSDOT Airport Information System Update**

Chairman Adams passed out the annual review and update requirements needed to be eligible for the upcoming 2024 Airport Aid grant cycle.

### **C) FAA Swanson Field WEB Cam proposal**

Addressed during the manager's report.

### **D) Grant Submission**

Commissioner Ireland made suggestions on how to get more points and therefore help their chances of being approved for the next grant submission.

### **E) Trees on final approach to RW16**

Chairman Adams talked about the trees on Lynch Creek that are needing to be trimmed. Commissioners talked about getting volunteers to trim them back.

### **F) Annual Presentation to Council at January Meeting**

Commission was mandated to give an airport update at the January Council meeting. Chairman Adams requested the submission of any information and pictures for presentation at the January 8, 2024, Council meeting.

**COMMISSIONER COMMENTS**

Commissioner French spoke about the Washington State Community Airport Association Conference he recently attended. He learned a lot and gained a lot of contact information. Chairman Adams announced that Commissioner Ireland was reinstated as commissioner for 2024.

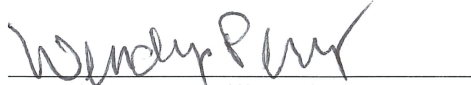
**ADJOURNMENT**

Chairman Adams adjourned the meeting at 8:01 pm.



Rick Adams, Chairman

ATTEST:



Wendy Perry, Utility Clerk