



**EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR
COUNCIL MEETING**

TIME: 7:00 PM

DATE: June 23, 2025

PLACE: Eatonville Community Center/Virtual Zoom Meeting

CALL TO ORDER

Mayor Pro-Tem Litzenberger called the meeting of the Eatonville Town Council to order at 7:00 p.m.

ROLL CALL

Town Clerk Miranda Doll called the roll. The following were:

Present: Councilmembers Kyle Litzenberger, Peter Paul, Mike Schaub, Bill Dunn and Emily McFadden.

Also Present: Town Clerk Miranda Doll and Town Administrator Eric Phillips.

OPENING CEREMONIES

Mayor Pro-Tem Litzenberger led the assembly in reciting the Pledge of Allegiance to the American Flag.

APPROVAL OF AGENDA/SET TIME RESTRICTIONS

Councilmember McFadden moved approval of the agenda with a three-minute time limit and was seconded by Councilmember Paul. All were in favor.

COMMENTS FROM CITIZENS – NONE

CONSENT AGENDA

- A. Minutes from the June 9, 2025 Council Meeting
- B. Payroll 27056 to 27058 \$125,709.54
- C. Claims 43816 to 43856 \$312,702.39

Councilmember Schaub made a motion to approve the consent agenda and was seconded by Councilmember Dunn. All were in favor.

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- A. Public Utilities Committee** – Councilmember Paul let the Council know that the Committee met on the 18th and was supposed to receive a presentation on software that would allow for dynamic estimating for budgeting, but it was postponed. The Committee also discussed the electric outage from June 12th. He stated that as a citizen he was notified several times and then received a very comprehensive update from Jason Coots. They also reviewed and updated the Wastewater Resolution that will be coming before the Council. The Committee discussed the possibility of a second source for power to allow for the substation to go offline for upgrades when needed.
- B. Finance/Legislative Committee** – Councilmember Dunn reported that the Committee met on the 18th and discussed the draft budget amendment. He is concerned with the proposed transfer from Current Expense to cover overages in the Cemetery Fund for tree removal. He feels that the need for this work should have been discussed with Council before being completed. The Committee also discussed the proposed fee schedule and received an update on the fee waiver request from a contractor completing a project in Town.
- C. Parks & Recreation Committee** – Councilmember Dunn stated that the Committee also met on the 18th and discussed putting in water bottle filling stations at the parks. Staff will look into what it would take to install those. They also discussed the Nevitt Park sign and Eric reported that the Mayor was still looking into alternative locations. The Committee also got an update on the Bicycle Park project and discussed electric vehicle charging stations.

ELECT MAYOR PRO-TEM AND ALTERNATE FOR A SIX-MONTH TERM-BEGINNING JULY 1, 2025 AND ENDING DECEMBER 31, 2025

Councilmember Paul made a motion to nominate Councilmember McFadden as Mayor Protem and was seconded by Councilmember Dunn. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Dunn as alternate and was seconded by Councilmember Schaub. All were in favor.

DISCUSSION – ROD KNOCKERS LTAC APPLICATION AND MOTION FOR APPROVAL

Councilmember McFadden made a motion to approve the LTAC application request from the Rod Knockers Car Club and was seconded by Councilmember Schaub. All were in favor.

RESOLUTION 2025-CC

A Resolution of the Town of Eatonville, Washington, authorizing the execution of a professional services agreement with Parametrix, Inc for on call services.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Dunn made a motion to approve Resolution 2025-CC and was seconded by Councilmember McFadden. All were in favor.

RESOLUTION 2025-DD

A Resolution of the Town of Eatonville, Washington, authorizing the execution of a professional services agreement with RH2 Engineers, Inc for on call services.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember McFadden made a motion to approve Resolution 2025-DD and was seconded by Councilmember Paul. All were in favor.

RESOLUTION 2025-EE

A Resolution of the Town of Eatonville, Washington, authorizing the execution of a professional services agreement with Psomas for on call services.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Paul made a motion to approve Resolution 2025-EE and was seconded by Councilmember Schaub. All were in favor.

RESOLUTION 2025-FF

A Resolution of the Town of Eatonville, Washington, declaring a Town owned building as surplus and authorizing the sale to the real property owner.

Town Clerk Miranda Doll read the Resolution by title into the record.

Resolution fails for lack of motion to approve.

RESOLUTION 2025-GG

A Resolution of the Town of Eatonville, Washington, authorizing the Mayor to execute amendment number two to the one time grant agreement with the State of Washington, Department of Ecology.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Schaub made a motion to approve Resolution 2025-GG and was seconded by Councilmember Paul. All were in favor.

ORDINANCE 2025-3 – FIRST READING

An Ordinance of the Town of Eatonville, Washington, adding Chapter 12.01, Complete Streets Policy to Eatonville Municipal Code Title 12, Streets, Sidewalks and Public Places, creating the Complete Streets Policy

Town Clerk Miranda Doll read the Ordinance by title into the record.

Councilmember McFadden made a motion to approve the first reading of Ordinance 2025-3 and was seconded by Councilmember Schaub.

Councilmember Schaub made a motion to update the language in section 12.01.060 from Public Works Director to Town Administrator and was seconded by Councilmember McFadden. All were in favor.

Mayor Pro-Tem Litzenberger called for a vote on the original motion for approval of Ordinance 2023-3 as amended. All were in favor.

COUNCIL MEMBER COMMENTS

Councilmember Dunn stated that Rod Knockers was awesome even with the rain and commended them for always fundraising for this event rather than relying solely on LTAC funds. He brought up the location of the sign at Nevitt Park and the consensus is that the Council wishes for it to be placed at the original proposed location. He will send an email to the Mayor to relay that. He stated that he has concerns that if the Town had a second source for power, would BPA still feel obligated to keep the current substation up and running properly.

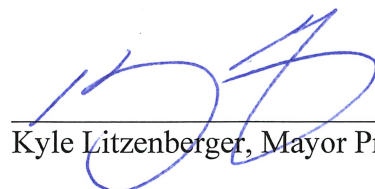
Councilmember Schaub stated that he thinks Rod Knockers has only been rained out 2 times, so that was disappointing. They do a great job with the event. He stated that he feels the Town missed the mark on the cemetery fees the more he has been looking at them and feels we are overcharging.

Councilmember Paul referred to an email he sent to the Council about reaching out to PC transit. He feels, with the new transfer station on Highway 7, it is a good time to look into public transportation in Eatonville. He also commented on the outage and was very impressed with the updates and the information received.

Councilmember Litzenberger echoed the helpfulness of the communication regarding the power outage. He also said that he feels that we should be trying to put in the power underground when we are looking at water main replacement and wants that kept in mind over the next 10-15 years.

ADJOURNMENT

With all business completed, Mayor Pro-Tem Litzenberger adjourned the meeting at 7:36 PM.



Kyle Litzenberger, Mayor Pro-Tem

ATTEST:



Miranda Doll, Town Clerk