



**EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR
COUNCIL MEETING**

TIME: 7:00 PM

DATE: July 28, 2025

PLACE: Eatonville Community Center/Virtual Zoom Meeting

CALL TO ORDER

Mayor Pro-Tem McFadden called the meeting of the Eatonville Town Council to order at 7:00 p.m.

ROLL CALL

Office Assistant Hannah Mustain called the roll. The following were:

Present: Councilmembers Kyle Litzenberger, Peter Paul and Emily McFadden.

Councilmember Peter Paul made a motion to excuse Councilmembers Schaub and Dunn and was seconded by Councilmember Litzenberger. All were in favor.

Also Present: Office Assistant Hannah Mustain and Town Administrator Eric Phillips.

OPENING CEREMONIES

Mayor Pro-Tem McFadden led the assembly in reciting the Pledge of Allegiance to the American Flag.

APPROVAL OF AGENDA/SET TIME RESTRICTIONS

Councilmember Paul moved approval of the agenda with a three-minute time limit and was seconded by Councilmember Litzenberger. All were in favor.

COMMENTS FROM CITIZENS

Audrey Roley, 48513 E. 144th Ave E – let everyone know the Historical Society cabin is open from 1pm-4pm on Sundays. She also inquired about the old fire truck and wanted to find out if she could get a mechanic to take a look. They would like to get it running again so it can be in parades.

Colin Stephens, 401 Skylar Way – thanked Councilmember Paul for picking up garbage around town. He thanked the electrical department for all the work they have been doing as well as John Bondo and Greg Lytle for all they do. He then asked for an update on the Madison Ave S flood plan, repair on Ridge Road and Aviator Heights.

CONSENT AGENDA

- A. Minutes from the June 14, 2025 Council Meeting
- B. Payroll 27062 to 27068 \$147,993.68
- C. Claims 43905 to 43945 \$296,765.04

Councilmember Litzenberger made a motion to approve the consent agenda and was seconded by Councilmember Paul. All were in favor.

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

- A. **Public Works** – Town Administrator Phillips updated the Council on the backup power meeting with Ohop Mutual. He also let them know that paving on SR 161 was not communicated to the Town and the Town has asked for a heads-up next time.
- B. **Finance Committee** – Councilmember Dunn let the Council know that the Committee met on the 16th, discussed the purchasing policy and reviewed the financial reports.
- C. **Public Utilities Committee** – Councilmember Paul stated that the Committee met on the 16th and discussed Waterworth, a software for budgeting revenues and expenditures.
- D. **Parks and Recreation Committee** – Councilmember Dunn reported that the Committee met on the 16th and discussed the Mill Pond Park design.
- E. **Airport Committee** – Councilmember McFadden let the Council know that the Committee met on the 17th and discussed the proposed operation agreement rough draft.
- F. **Lodging Tax Advisory Committee** – Councilmember McFadden stated that the Committee met on the 23rd and discussed the Eatonville Business Association application. The Eatonville Business Association changed their application from originally requesting \$16,270 to now requesting \$10,000. The Committee recommended approval of \$7,500 and \$2,500 additional in matching donations fundraised by the EBA.

ORDINANCE 2025-4 – SECOND READING

An Ordinance of the Town of Eatonville, Washington, amending the 2025 Budget of the Town of Eatonville, as adopted by Ordinance 2024-11 and amended by Ordinance 2025-1.

Office Assistant Hannah Mustain read the Ordinance by title into the record.

Councilmember Dunn made a motion to approve the second reading of Ordinance 2025-4 and was seconded by Councilmember Litzenberger. All were in favor

DISCUSSION – 3RD/4TH OF JULY LTAC APPLICATION AND MOTION FOR APPROVAL

Councilmember Litzenberger made a motion to approve the LTAC application request from Eatonville Business Association in the amount of \$10,000 and was seconded by Councilmember Litzenberger. All were in favor.

RESOLUTION 2025-II

A Resolution of the Town of Eatonville, Washington, authorizing the Mayor to execute an Interlocal Agreement with the City of Bonney Lake for the provision of Municipal Court Services.

Office Assistant Hannah Mustain read the Resolution by title into the record.

Councilmember Dunn made a motion to approve Resolution 2025-II and was seconded by Councilmember Paul. All were in favor.

COUNCIL MEMBER COMMENTS

Councilmember Litzenberger thanked everyone for coming.

Councilmember Dunn appreciated the exceptional communication from Jason Coots and everything that has been done around town since he was hired as the Light Superintendent.

Councilmember Paul also appreciates the communication from Jason Coots. He thanked everyone for the hard work put into the Bonney Lake Court issue and let everyone know about the upcoming Lions Club Art Festival event this weekend.

Councilmember McFadden mentioned the leak in front of the Gypsy Wagon and hopes it gets fixed soon. She also hopes everyone is enjoying the sunshine.

ADJOURNMENT

With all business completed, Mayor Pro-Tem McFadden adjourned the meeting at 7:38 PM.

Emily McFadden, Mayor Pro-Tem

ATTEST:

Miranda Doll, Town Clerk