

Thank you to the residents of Eatonville for giving me the opportunity to serve as your mayor! During my term, our top priorities included fiscal responsibility, safety, infrastructure improvements and fostering a strong sense of community. A great deal has been accomplished in the last four years through collaboration with town staff, key stakeholders, community members and town council. Below is a partial list of some of the accomplishments we were able to achieve in the last four years.

**Mayor:**

- Lead negotiator on transfer of control of Mt Rainier Scenic Railroad nonprofit to a local board of directors (thanks to Rich Williams and Bev Wilson with negotiation assistance)
  - Chairman of the transfer of ownership Board of Directors
  - Hired Executive Director
  - Appointed operational Board of Directors
  - Traveled to Durango, CO for final negotiations (on Mayor's dime)
  - Team lead on rail cycle redesign
- President of Greater Eatonville Community Foundation (501C-3). Part of a team of passionate community members who have accomplished the following:
  - Developed Board of Trustees
  - Negotiated \$120,000 for sponsorship of the new stadium at Lyon's Field
  - Negotiated \$50,000 sponsorship of the Lyon' Field scoreboard
  - Raised over \$100,000 for new ESD stadium via seat sales
  - Assisted with negotiations to pay for the move and installation of the Cruiser statue donated to the school district by Mt Rainier Scenic Railroad
- In partnership with Bev Wilson, implemented long term scholarship programs in every school building in the Eatonville School District
  - Provides private funds for student scholastic improvements
  - Provides private funds for student personal and social improvements
- Worked with Bob Walter to implement the Mainstreet program
  - Resulted in creation of the historical walking tour on Mashell Avenue (thanks to Bob Walter and his team for making the walking tour a reality!)
  - Walking tour grant for Mainstreet team completed
- Designed and managed cemetery columbarium and cleanup projects
- Started the Vision Team – a group of Town citizens dedicated to improving the Eatonville living experience. This team morphed into the Greater Eatonville Community Foundation.
- Moved budget format to Excel (thanks to Bev Wilson and Miranda Doll for assistance)
  - Added three-year trend analysis
  - Added capital equipment reserve accounts
  - Added graphing capabilities
- Traveled to the Paris Air show to search for companies that may want to locate in Eatonville 2023 and 2024 (on Mayor's dime)
- Member of the Eatonville School District strategic planning team
- Implemented Mayor's workplace expectations for Town Personnel
- Implemented Mayor's Code of Ethics for Town personnel

- Chaired the Community Day Committee and helped develop a Town and Eatonville School District partnership on this event by starting a street fair after the event
- Initiated negotiations on the possible donation of the old Sears building on Mashell Avenue to the Town
- Initiated negotiations on the transfer of ownership of Weyerhaeuser Road from David Randles to the Town
- Positively managed the dishonest, unethical and unkind (a challenge for all Eatonville mayors)
- Ideas generated:
  - Electronic sign on Welcome Point
  - Secondary power supply for the town
  - Transfer of control of the Eatonville Airport to a local, citizen run non-profit
  - Restructure of utility and electrical department personnel
  - Cleanup of cemetery

## ***Administration***

- Brought the cemetery up to code requirements
  - Removed multiple large trees growing in burial plots
  - Removed all plants
  - Removing borders that were rotten or dilapidated (thanks to Tom Baublits for his assistance)
  - Pressure washed all headstones (thank you, Bev Wilson)
- Revamped cemetery pricing to make upgrades and maintenance more sustainable
- Negotiated and completed the Washington Avenue Streetscape project
  - Settled lawsuit with Streetscape contractor
- Hired new police Chief
- Hired two new Town Administrators
- Hired new Town attorney
- Fixed multiple personnel issues
- Hired new Electrical supervisor
- Hired new planner
- Hired new planning clerk
- Moved legal services from Bonney Lake to Pierce County
  - Settled dispute with Bonney Lake
- Called the Aviator Heights bond
- Removed trees from Welcome Point
- Restructured utility department reporting structure
- Negotiated two union contracts
- Found and fixed \$60,000 in underbilling errors
- Assisted with the annexation of Eatonville into South Pierce Fire and Rescue
  - Analyzed feasibility of utilizing a private EMS company
- Resolved all “inherited” billing issues

- Rewrote title 19
- Rewriting title 16
- Acquired funding for new skatepark
- New HVAC @ community center funded and installed
- Acquired Community center generator (grant)- to be installed in 2026
- Community center roof and plumbing repairs completed in 2024
- Acquired Mill Pond Park improvements/COAF grant (design at 60%, construction in 2026)
- Multiple TIB Street/sidewalk projects completed in 2024/2025, with 2 more slated for 2026.
- Working with Pierce County to design a system whereby chip seal projects are more cost effective
- Cleared Beaver obstructions on Van Eaton Lake
- Negotiated and completed old Eatonville dump landfill cleanup in partnership with Weyerhaeuser and the Department of Ecology
  - Acquired needed additional funding on this \$13,000,000 project
- Water Plan Updated
- PROS Plan completed
- Acquired funding for Mashel River Streambank Stabilization project (to be completed in 2026)
- Completed water plant block and bleed upgrade project
- Long-running Glacier Village drainage issues resolved
- Madison parking drainage improvements installed
- New Town warning siren installed in conjunction with Pierce County
- New purchasing procedures developed and implemented
- New employee evaluations plus annual evaluation process designed and implemented
- New infrastructure planning initiatives, linking plans and projects to town budget
- Waterworth infrastructure planning tool being brought on-line. GIS Mapping of Infrastructure started and underway
- New public works management structure implemented resulting in one supervisor overseeing the whole utility department (used to be two)
- Planning function brought in-house resulting in improved customer service
- Grant application for in town vehicle charging stations underway
- New 6-year street plan approved
- Updated capital improvement plan approved by town council
- Negotiated fire district agreement in 2024.
  - New rental SPFR rental agreement for 2026 and beyond in process
- Updated Bonneville Power Administration power agreement
- Purchased equipment to make locating water leaks easier and more accurate

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## ***Electrical Department***

## Electric - Infrastructure & Safety Improvements

- Conducted a full electrical system audit.
  - During the audit, multiple pieces of electrical equipment identified that were not locked or secured, including some that could have been accessed by the public.
  - Completed a system-wide effort to install locks and secure all equipment requiring restricted access.
- Replaced approximately **15 power poles**, many of which had significant structural issues or were at risk of failing.
- Repaired numerous inoperative streetlights, some of which had been out for years.
- Changed out rotten crossarms and failing insulators identified during field inspections and routine troubleshooting.
- Completed the north-end electrical project near Washington Ave & Lynch Street.
  - Completion of this project enables switching during outages or planned maintenance.
  - Prior to this project, the entire system was downstream, meaning any issue affected service for the entire town.
- Corrected low conductor clearance issues, including locations where:
  - Conductors were low enough for pedestrians to reach, and
  - Delivery trucks could have contacted or pulled down the wire.
- Installed electrical service for multiple single-family and multi-family homes.
- Purchased a chipper and performed extensive right-of-way clearing through self-performance.
  - By completing this work in-house instead of hiring contractors, the Town recouped nearly 30% of the chipper's purchase cost through avoided contractor expenses.
  - As part of this work, improved a section of a walking trail on the south end of town, which:
    - Makes the trail easier and safer for public use, and
    - Allows trucks to access off-road areas to trim trees without staging in the roadway.
- Managed multiple emergency repairs and storm-related outages, including one full-system BPA outage.
- Developed and carried out a plan to ground transformer cases that were not grounded when installed.
  - Without proper case grounding, a protective device may fail to clear a fault.
  - Approximately 50 transformers were grounded as part of this corrective program.
- Completed an audit of all locations where electrical service had been shut off for more than 2 months to verify that no unauthorized or unsafe power usage was occurring.
- Implemented system-wide pole numbering in ArcGIS.
- Implemented asset tagging for electrical infrastructure.
- Created a monthly substation inspection report to document the condition and status of assets at the beginning of the electrical system.

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## Electrical - Inventory & Procurement Improvements

- Developed a complete electrical inventory for commonly used materials and equipment.
- Organized material locations, quantities, and tracking in a consistent, accessible format.
- Expanded use of previously under-utilized vendors, resulting in better pricing and improved availability of electrical materials.
- Standardized material ordering to reduce delays and ensure consistent stock levels.

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## Electrical - ArcGIS Modernization & Asset Management

- Implemented **ArcGIS Field Maps** for electrical operations.
- Created the first complete GIS-based asset inventory for the electrical system.
- Added electrical infrastructure to **ArcGIS**, including:
  - Poles
  - Transformers
  - Conductors
  - Services
  - Switches
  - Streetlights
- Established standardized mapping workflows, including documentation during:
  - Locates
  - New service installations
  - Repairs
  - Field exposures of underground infrastructure
- Deployed two high-accuracy GPS units (RTK-capable) to support precise field mapping.
- Implemented auto-numbering for new poles using Arcade expressions.
- Performed batch pole numbering for existing poles using SQL expressions.
- Developed the ArcGIS Implementation Plan (Nov 2025–Nov 2026) for internal system organization.
- Created multiple operational maps to support field work, including:
  - Electrical system
  - Streetlight locations
  - Right-of-way vegetation areas
  - Christmas decorations (“Xmas Map”)
- Established ArcGIS as the system of record for electrical asset documentation.

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## ***Police Department***

- Transitioned from contracted Police Chief through the Pierce County Sheriff’s Office to Chief employed by the Town of Eatonville
- Re-branded with new, updated, graphics on patrol cars
- Created the EPD challenge coin
- Remodeled and updated the precinct with hardwood flooring – financial savings with labor provided by chief and officers

- Created Department Facebook Page and enhanced our social media presence – i.e. Cop Joke Friday, community education, etc.
- Implemented Ring Neighbors – residents can share surveillance video with EPD and neighbors to assist in solving and preventing crime
- Created, facilitated, and hosted EPD's first community academy – 9-week program
- Updated officer safety equipment with new vests and carriers
- Joined with Lakewood PD for annual training – high quality, comprehensive, and intensive training
- Host National Night Out – strengthening the relationship between the town, EPD, and the residents
- Implemented the FLOCK license plate reader system -integral in solving and preventing crime
- Implemented body worn camera program- enhanced officer safety, transparency with the public, mitigating liability and false complaints against officers.
- Remained technologically current with updated officer mobile data computers
- Enhanced officer less-lethal options with updated Tasers.
- Conducted random active shooter drills to evaluate officer readiness and ensure the effectiveness of an active shooter response
- Obtained active shooter response kits to include a comprehensive medical bag and accompanied by advanced first aid training, and ballistic helmets.
- Provided comprehensive active shooter response training to the Eatonville School District faculty.
- Participated in multiple holiday parades and community events (3<sup>rd</sup> of July, 4<sup>th</sup> of July, Christmas parade, EHS Senior day, 9-11 Day of celebration, Homecoming parade, Community Day, etc.)
- Developed and implemented the Core Values Award for the Eatonville School District – *award recognizes student accomplishments who represent one or all of EPD's core values – Professionalism, Ethics, Accountability, Compassion and Excellence. Students are awarded quarterly and receive a certificate and challenge coin.*

## ***Planning Department***

- Design regulations reduced and streamlined.
- Established more streamlined permitting processes with less administrative time and reduced fees for customers
- Completed a middle housing study that brought in 55k for the planning department
- Created a housing element for the consultants to use for the comprehensive plan.
- Completed the comprehensive plan
- Facilitated the completion of the PROS Plan and preliminary design for the Box Car Canyon Trail
- Improved our filing system, especially for plats engineering and land use documents, to make our built environment more accessible to the public
- Completed our Shoreline Management Plan to stay concurrent with the Department of Ecology's requirements

- Established a system for stormwater review that prioritizes dispersion and connection to the town system with a fee in lieu.
- Improved our systems to work with developers in their process to incrementally pay fines, complete inspections and finish projects with ongoing transparency.
- Wrote and received a grant for gates, signage and dip repairs at the airport.
- Took the town through an upzone of west Eatonville to spur growth in our most improvable area.
- Saved a large chunk of the Town's UGA from Pierce County's EIS. This was a major accomplishment because we then would not have had jurisdiction over more than 100 acres of town land.
- Although not passed yet, there is a fee schedule in the wing for town approval with more realistic land use permit fees
- With PSRC will have a Safe Streets for all plan completed in the next month
- Brought SCJ Alliance and the School District through the very complicated process of concurrently permitting the stadium, bathroom and other items, part of the renovation of the track and field. They were able to get their conditional use permit in 6 weeks and construction is under way.
- Have brought nearly all of the new state housing requirements through planning commission and will have those completed entirely early next year.
- Navigated the process and helped devise a strategy to reduce the rising water level at the pond on Eatonville Hwy.
- Assisted RH2 in the Water System Plan to meet land use policy requirements.
- Improved nuisance claim processes to provide more positive results.
- Processed dozens of building and land use permits improving customer service and creating a pleasant atmosphere for all customers in the planning department.
- Navigated various code changes with the planning commission to improve the parking situation in our downtown core.
- Planner Nick Moore received his Master of Public Administration in 2 years (from March of 2023 to March of 2025) to improve his administrative, public policy and grant writing skills to improve customer service, streamline procedures and earn money for projects.

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## ***Utility Department***

### Wastewater:

- Four years consecutive Dept of Ecology Outstanding Achievement award.
- New main treatment plant PLC upgrades installed.
- No service outages, violations, fines or exceedances.
- New NPDES permit completed.
- Streambank armoring design completed.

### Water:

- Block and bleed valve updates installed.
- New surface water intake pump system installed.
- No service outages, violations, fines or exceedances
- Lead service line inventory completed.
- PFAS testing completed

Stormwater:

- Glacier Village / APP Improvements completed.
- Madison parking area drainage completed.
- SR 161 Improvements completed.

Streets:

- Carter St W Improvements completed
- SR 161 Improvements completed
- Center St E Improvements completed
- View Crest Drive Improvements completed.