



**EATONVILLE TOWN COUNCIL  
MINUTES OF REGULAR  
COUNCIL MEETING**

**TIME:** 7:00 PM

**DATE:** January 12, 2026

**PLACE:** Eatonville Community Center/Virtual Zoom Meeting

**CALL TO ORDER**

Mayor McFadden called the meeting of the Eatonville Town Council to order at 7:00 p.m.

**ROLL CALL**

Town Clerk Miranda Doll called the roll. The following were:

Present: Councilmembers Kyle Litzenberger, Peter Paul and Bill Dunn.

Councilmember Paul made a motion to excuse Councilmember Schaub and was seconded by Councilmember Litzenberger. All were in favor.

Also Present: Mayor Emily McFadden, Town Clerk Miranda Doll, Town Administrator Eric Phillips and Police Chief Jason LaLiberte.

**OPENING CEREMONIES**

Mayor McFadden led the assembly in reciting the Pledge of Allegiance to the American Flag.

**APPROVAL OF AGENDA/SET TIME RESTRICTIONS**

Councilmember Paul moved approval of agenda with a three-minute time limit and was seconded by Councilmember Litzenberger.

Councilmember Dunn made a motion to amend the agenda to move the executive session, item #5 before Committee appointments, item #I. All were in favor.

Mayor McFadden called for a vote on original motion. All were in favor.

**COMMENTS FROM CITIZENS – NONE**

**CONSENT AGENDA**

- A. Minutes from the December 8, 2025 Council Meeting
- B. Payroll 27102 to 27105 \$130,606.23
- C. Payroll 27106 to 27108 \$134,812.39
- D. Claims 44282 to 44328 \$857,040.78
- E. Claims 44329 to 44355 \$1,989,394.01

F. Claims 44356 to 44370 \$57,028.16

Councilmember Dunn made a motion to approve the consent agenda and was seconded by Councilmember Paul. All were in favor.

## **DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT**

- A. Police Report** – Police Chief Jason LaLiberte wished the candidates well and wanted to congratulate the new member.
- B. Public Works Report** – Town Administrator Eric Phillips gave an update on the landfill project; the Town will be receiving an additional \$470,000 from Department of Ecology. He also gave an update on the Mashel River Streambank Armor project; the project is on track to proceed this summer.
- C. Mayor's Report** – Mayor McFadden let everyone know she has had a busy week and a half so far.

### **RESOLUTION 2026-A**

A Resolution of the Town of Eatonville, Washington, adopting an electronic funds transfer policy and procedures for the Town of Eatonville.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2026-A and was seconded by Councilmember Dunn. All were in favor.

### **RESOLUTION 2026-B**

A Resolution of the Town of Eatonville, Washington, confirming the Mayor's appointment of Planning Commission Member Michael Roland.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Paul made a motion to approve Resolution 2026-B and was seconded by Councilmember Litzenberger. All were in favor.

### **RESOLUTION 2026-C**

A Resolution of the Town of Eatonville, Washington, confirming the Mayor's appointment of Joe Hagen to the Police Civil Service Commission.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2026-C and was seconded by Councilmember Paul. All were in favor.

**RESOLUTION 2026-D**

A Resolution of the Town of Eatonville, Washington, confirming the Mayor's appointment of James Gregory to the Police Civil Service Commission.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Dunn made a motion to approve Resolution 2026-D and was seconded by Councilmember Paul. All were in favor.

**RESOLUTION 2026-E**

A Resolution of the Town of Eatonville, Washington, adopting a transportation safety action plan and establishing a vision zero goal for the Town of Eatonville.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2026-E and was seconded by Councilmember Paul. All were in favor.

**RESOLUTION 2026-F**

A Resolution of the Town of Eatonville, Washington, approving a variance request to allow the installation of a septic system with drainfields for wastewater treatment at a two-lot residential subdivision commonly known as the Wild Rose Short Plat.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Paul made a motion to approve Resolution 2026-F and was seconded by Councilmember Litzenberger. All were in favor.

**ORDINANCE 2026-1 – FIRST READING**

An Ordinance of the Town of Eatonville, Washington, repealing and reenacting Eatonville Municipal Code Section 16.08.010 and adopting the most current editions of the International Building Code, International Residential Code, International Mechanical Code, Uniform Plumbing Code, International Fire Code and Washington State Energy Code, as adopted by the State Building Code Council.

Town Clerk Miranda Doll read the Ordinance by title into the record.

Councilmember Dunn made a motion to approve the first reading of Ordinance 2026-1 and was seconded by Councilmember Litzenberger. All were in favor.

**ELECT MAYOR PROTEM AND ALTERNATE FOR A SIX-MONTH TERM-BEGINNING JANUARY 1, 2026 AND ENDING JUNE 30, 2026**

Councilmember Paul made a motion to nominate Councilmember Dunn as Mayor Pro tem and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Litzenberger made a motion to nominate Councilmember Paul as alternate and was seconded by Councilmember Dunn. All were in favor.

### **EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(h) TO EVALUATE THE QUALIFICATIONS OF A CANDIDATE FOR APPOINTMENT TO ELECTIVE OFFICE**

Mayor McFadden announced the executive session pursuant to RCW 42.30.110(1)(h) at 7:16 p.m. until 7:36 p.m. Mayor McFadden declared the executive session over at 7:36 p.m. and the Council meeting resumed.

Councilmember Paul made a motion to appoint Colin Stephens to position #5 of the Eatonville Town Council and was seconded by Councilmember Dunn. All were in favor.

### **2026 COMMITTEE APPOINTMENTS**

Councilmember Dunn made a motion to nominate Councilmember Schaub as the Chair of the Airport Committee and was seconded by Councilmember Paul. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Stephens to the Airport Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Dunn as the Chair of the Finance/Legislative Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Dunn made a motion to nominate Councilmember Paul to the Finance/Legislative Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Stephens made a motion to nominate Councilmember Dunn as the Chair of the Parks & Recreation Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Litzenberger to the Parks & Recreation Committee and was seconded by Councilmember Dunn. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Litzenberger as the Chair of the Public Safety Committee and was seconded by Councilmember Dunn. All were in favor.

Councilmember Litzenberger made a motion to nominate Councilmember Schaub to the Public Safety Committee and was seconded by Councilmember Paul. All were in favor.

Councilmember Dunn made a motion to nominate Councilmember Stephens as the Chair of the Public Utilities Committee and was seconded by Councilmember Paul. All were in favor.

Councilmember Dunn made a motion to nominate Councilmember Paul to the Public Utilities Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Paul made a motion to nominate Councilmember Dunn as the Chair of the Lodging Tax Advisory Committee and was seconded by Councilmember Litzenberger. All were in favor.

Councilmember Litzenberger made a motion to nominate Councilmember Stephens to the Lodging Tax Advisory Committee and was seconded by Councilmember Paul. All were in favor.

## **ELECT REPRESENTATIVE AND ALTERNATE TO PIERCE COUNTY REGIONAL COUNCIL**

Councilmember Dunn made a motion to nominate Councilmember Litzenberger as the Representative for PCRC and was seconded by Councilmember Dunn. All were in favor.

Councilmember Dunn made a motion to nominate Mayor McFadden as the Alternate Representative for PCRC and was seconded by Councilmember Paul. All were in favor.

## **COUNCIL MEMBER COMMENTS**

Councilmember Litzenberger thanked everyone for being there and putting in applications; it shows they care. He also said that there are more opportunities to get involved.

Councilmember Paul mirrored the previous comments and said there are lots of ways to be involved. He said that he went on the walking tour and it is spectacular, and that you can pick up a pamphlet at the visitor center. He also expressed his disappointment with the vandalism that took place at the Nisqually State Park and hopes the art will go back up quickly.

Councilmember Dunn thanked everyone who applied for the Council seat and he hopes those not selected are not swayed to not continue to participate.

Councilmember Stephens thanked everyone for selecting him to be on Council and looks forward to working with Council, the Mayor and staff.

## **ADJOURNMENT**

With all business completed, Mayor McFadden adjourned the meeting at 7:50 PM.

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Emily McFadden, Mayor

ATTEST:

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Miranda Doll, Town Clerk