



Town of Eatonville
Planning Commission Meeting Minutes
Monday March 2nd, 2026, 6:30pm
In-person/Virtual Zoom Hybrid Meeting

CALL TO ORDER – Chair Wilson called the meeting to order at 6:43pm.

ROLL CALL - Present: Chair Wilson, Commissioner Smith, Commissioner Clement, and Mayor McFadden.

STAFF PRESENT: Town Planner Nick Moore and Planning and Building Admin Tracy Marin.

PLEDGE OF ALLIGIANCE: Directly following roll call, led by Chair Wilson.

APPROVAL OF MINUTES:

1. Minutes from February 17th , 2026
 - a. Chair Wilson requested a motion to approve minutes from February 5th, 2026, meeting. Commissioner Clement moved to approve minutes. Commissioner Smith seconded, no discussion, all in favor, motion passed.

PUBLIC COMMENTS SUBMITTED IN WRITING: None

UNFINISHED BUSINESS:

1. Supportive Housing Code
 - a. Town Planner Nick is looking for a motion to send the Supportive Housing Code to Town Council. The code proposed was sampled from Steilacoom, straight forward language.
 - b. Chair Wilson requested a motion to send the Supportive Housing Code to Town Council. Commissioner Smith moved to send the Supportive Housing Code to Council, Commissioner Clement seconded, no discussion, all in favor, motion passed.

NEW BUSINESS:

1. Public Hearing for Nelly Plat, 817 Eatonville Hwy W
 - a. Public Hearing opened at 6:47pm
 - b. Nick refers to page 3 of the packet for plat layout. This document will be reviewed by Council for resolution.
 - c. Nick reviewed the checklist and determined everything that has been completed from previous submission. Previous concerns have been addressed. Proposed infiltration trenches are identified; they will be connecting to the Town’s stormwater system with a bioretention pond for stormwater filtration.
 - d. Nick is requesting the preliminary plat to be approved by the Planning Commission before sending to Council for a Resolution but will not be submitting to Council until after the Stormwater Code has been approved for a fee-in-lieu.
 - e. All lots meet minimum size requirements, they will be providing sidewalks, curbs and gutters and engineering has been approved
 - f. Public Hearing closed at 6:57pm
 - g. Chair Wilson requested a motion to postpone discussion until Commissioners Roland and Litzenberger are present as they have construction experience.

- h. Commissioner Clement made a motion to postpone discussion until next Planning Commission meeting, scheduled for Monday, March 16, 2026. Commissioner Smith seconded, no discussion, all in favor, motion passed.

STAFF/COMMISSIONER COMMENTS:

1. None

ADJOURNMENT: Chair Wilson Adjourned the meeting at 7:01pm.

Next Meeting: March 16th, 2026

Chair – Wilson

Secretary – Litzenberger

ATTEST:

Recording Technician – Tracy Marin