APPROVED: SEPTEMBER 28, 2026

EATONVILLE TOWN COUNCIL
MINUTES OF REGULAR
COUNCIL MEETING

TIME: 7:00 PM **DATE:** September 14, 2026

PLACE: Eatonville Community Center/Virtual Zoom Meeting.

CALL TO ORDER

Mayor McFadden called the meeting of the Eatonville Town Council to order at 7:00 p.m.

ROLL CALL

Town Clerk Miranda Doll called the roll. The following were:

Present: Councilmembers Kyle Litzenberger, Mike Schaub, Bill Dunn and Colin Stephens. Councilmember Dunn made a motion to excuse Councilmember Paul and was seconded by Councilmember Schaub. All were in favor.

Also Present: Mayor Emily McFadden, Town Clerk Miranda Doll, Town Administrator Eric Phillips, Electric Superintendent/PW Supervisor Jason Coots and Interim Police Chief JJ Justman.

OPENING CEREMONIES

Mayor McFadden led the assembly in reciting the Pledge of Allegiance to the American Flag.

APPROVAL OF AGENDA/SET TIME RESTRICTIONS

Councilmember Dunn moved approval of agenda with a three-minute time limit and was seconded by Councilmember Stephens. All were in favor.

COMMENTS FROM CITIZENS – NONE

CONSENT AGENDA

A.	Minutes from the August 10, 2026 Council Meeting		
B.	Payroll	27157 to 27158	$121,055.17
C.	Payroll	27159 to 27160	$128,983.41
D.	Claims	44923 to 44953	$553,730.83
E.	Claims	44954 to 45009	$309,820.74

Councilmember Schaub made a motion to approve the consent agenda and was seconded by Councilmember Dunn. All were in favor.

DEPARTMENT HEAD/COUNCIL COMMITTEE/BOARD/COMMISSION REPORT

A. **Police Report –** Interim Police Chief Justman thanked everyone who supported and planned the 9-11 day of service and expressed his appreciation for Kendra Morrison once more for her work planning National Night Out.

B. **Public Works Report –** Town Administrator Eric Phillips updated Council on the reservoir and let them know that we received word from Dept of Energy on the second power source and that the project will be moving ahead quickly. The Mashel river streambank project is almost done, just some fencing and planting left and it is ahead of schedule and on budget.

C. **Parks & Recreation Committee –** Councilmember Dunn let everyone know the Committee met on the 19th of August and had members from a local boy scout group in attendance who offered to assist with some signage on the Bud Blanchard Trail and that there is a local High School student who has offered to make the signs. They also discussed a new drinking fountain at the Visitor Center.

D. **Finance/Legislative Committee –** Councilmember Dunn reported that the Committee met on the 19th of August and discussed the Financial Policies and the possibility of combining them with the Purchasing Card Policy, which still needs to be reviewed.

E. **Mayor's Report –** Mayor McFadden piggybacked on Interim Chief's comments on the 9-11 day of service, saying it was a nice event and very well attended. She then gave an update on the Police Department. We have a potential new hire who is going in for a polygraph and has passed a background already. She let the Council know that we have received no applications for the Chief position and that Officer Justman has given his resignation and will be leaving employment on October 2.

PRESENTATION – ROD KNOCKERS CAR CLUB

Frank Toliver with Rod Knockers presented the Town with a plaque and thanked the Town for all the support. He let everyone know they will no longer hold the car show but introduced a new club that would like to continue a show in Eatonville.

PUBLIC HEARING – RESOLUTION 2026-MM

Mayor McFadden opened the public hearing at 7:16pm. Not hearing any public comment, Mayor McFadden closed the public hearing at 7:17pm.

RESOLUTION 2026-MM

A Resolution of the Town of Eatonville, Washington, declaring certain former public-utility property surplus; approving its conveyance to Tibeer Investments, LLC; establishing the consideration and terms of conveyance; and authorizing the Mayor to execute the necessary documents.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Dunn made a motion to approve Resolution 2026-MM and was seconded by Councilmember Litzenberger.

Councilmember Stephens made a motion to postpone until the next regular meeting and was seconded by Councilmember Dunn. All were in favor.

RESOLUTION 2026-NN

A Resolution of the Town of Eatonville, Washington, authorizing the purchase of ground penetrating radar.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2026-NN and was seconded by Councilmember Dunn. All were in favor.

RESOLUTION 2026-OO

A Resolution of the Town of Eatonville, Washington, authorizing the purchase of a vacuum trailer from Ditch Witch using Sourcewell contract #091125-CMW.

Town Clerk Miranda Doll read the Resolution by title into the record.

Councilmember Litzenberger made a motion to approve Resolution 2026-OO and was seconded by Councilmember Dunn. Motion carried 3-1.

COUNCIL MEMBER COMMENTS

Councilmember Litzenberger thanked those who are planning to take over the car show and commented on the 9-11 day of service. He said it was well attended and there were many people there from out of town.

Councilmember Stephens thanked staff for all their hard work.

ADJOURNMENT

With all business completed, Mayor McFadden adjourned the meeting at 8:48 PM.

Emily McFadden, Mayor

ATTEST:

Miranda Doll, Town Clerk