



Risk Analyst

JOB OVERVIEW

The Risk Analyst (RA) is an important role within the Risk Management & Insurance (RMIS) department at FCCS, as this role works in conjunction with our Director of Underwriting & Insurance Programs and our Accounting Manager to manage the RMIS database, Origami Risk. This role utilizes strong quantitative & analytical skills to organize and interpret Farm Credit System data for the RMIS team. Additionally, this role pro-actively support customers and the RMIS Department on a variety of projects, working to increase efficiency & effectiveness. The RA interacts with customers, adjusters, third party administrators, brokers, attorneys, insurance companies and other vendors, all levels within the FCCS organization, the Farm Credit System, and other clients. The ideal candidate will have Systems Administrator and/or insurance industry experience.

Salary range for this position is \$57,000-85,300 annually.

In addition to competitive pay and benefits, we operate on a hybrid schedule, currently allowing all Denver based employees to work remotely 3 days/week.

JOB RESPONSIBILITIES

- Act as the System Administrator for the RMIS database, in conjunction with our Accounting Manager. This includes, but is not limited to:
 - Maintaining and updating the RMIS database
 - Providing guidance and responding to questions from customers and others regarding insurance coverages in the RMIS database and how to navigate the database
 - Creating and updating training materials for customers
 - Identifying and resolving user issues, both internally and externally
 - Staying on top of trends for enhancements within database, including attending conferences and webinars
 - Verifying that all information in the RMIS System is accurate
- Conduct monthly billing for and maintain support documentation for The Farm Credit System Association Captive Insurance Company. Collaborate with RMIS Accounting Manager to ensure there are no discrepancies.
- Manage the preparation and organization of the annual program renewal forms, communication of renewals with the Farm Credit System and renewal submissions to underwriters.
- Format Excel spreadsheets to assist underwriters in evaluating the Farm Credit System's insurance exposures.
- Facilitate and finalize the compilation of submission information and verify accuracy of information in RMIS database.

- Analyze exposure changes in underwriting data and determine from those changes any possible coverage and operational risk implications.
- Ensure flow of renewal collection format and assist clients with questions that arise during the insurance renewal values collection.
- Assist with the System's annual coverage and exposure audits, including gathering information from the System and communicating with carriers.
- Participate in and prepare presentation materials for underwriting meetings, customer presentations and Risk Management Conferences.
- Support with the Insurance Programs team with:
 - Stewardship reports for customers
 - Maintenance of the Policy Register
- Maintain procedures for the RMIS Programs team
- Train with Accounting Manager as needed for financial reporting

JOB REQUIREMENTS

- Bachelor's Degree required
- 1-3 years of Systems Administrator or similar technical experience required.
- 1-3 years of Risk Management, Insurance Brokerage, or similar technical insurance experience preferred.
- Property & Casualty Producer license or other insurance related designations preferred (i.e. CPCU, CIC, ARM).
- Experience in Data Analytics, XTML and other system platform knowledge.
- Strong analytical skills to include proven attention to detail to maintain a high level of productivity and accuracy.
- Advanced Excel competency; strong PowerPoint and Word skills.
- Unwavering commitment to high performance in the process of program management and a personal standard of high quality and integrity for self and others.
- Ability to work in teams to accomplish goals.
- Excellent collaboration skills with ability to build strong relationships and work with various levels of the organization.

An Overview of FCCS. Our Expertise. Our Services.

FCCS was created in 1975 to help clients enhance their organizations and optimize their operations. In the 45 years since, we have:

- **Expanded** our business and consulting services to address the increasingly dynamic challenges of the marketplace.
- **Introduced** leadership development, governance, and talent management programs that have earned strong praise from boards, executives, and human resource officers, alike.
- **Addressed** the financial and operational concerns our clients face at the most pragmatic levels with legal consulting services, strategic risk management, and collective buying power.
- **Diversified** our clients and programs, bringing growth, new energy, and insight to our organization.

Headquartered in the Denver Tech Center, with approximately 50 employees, FCCS is proud to serve a variety of clients across the U.S.

We provide:

- Governance and Leadership Development
- Conferences, Programs, and Events for Professional Development
- Executive Coaching
- Thought Leadership and Professional Speakers
- Strategic Talent Management
- Merger, Acquisition and Corporate Finance Advisory
- Risk Management and Insurance Management
- Passkey Affinity Program

The unique blend of our expertise, services, programs, and conferences enables us to create enriching business solutions and help organizations to be more.

JOIN OUR GROWING TEAM!

Compensation:

- ✓ *Competitive Salaries*
- ✓ *Annual Performance Bonuses*

Benefits:

- ✓ **90% employer paid** health insurance options
- ✓ **Hybrid work environment**
- ✓ 10-12 paid holidays annually
- ✓ Generous paid vacation and sick time
- ✓ Flexible work schedules
- ✓ Generous 401k matching and other benefits
- ✓ Casual Dress Code
- ✓ Collaborative and welcoming work environment

Interested candidates should email a cover letter, resume and salary requirements to

human_resources@fccsconsulting.com

FCCS is an equal opportunity employer (EOE).

FCCS may require job candidates to successfully complete a background check as a condition of employment.