2022-2023 FAS Work plan
Todd Dearmore - Interim Executive Director of College Safety

The Finance and Administrative Services (FAS) Team (Maintenance and Operations, College Safety, Food Services, and Budget Office) uses the College's Strategic Directions to guide the work plans for the year. The work plan for FAS is steeped in concern for moving the College's goals that are aligned with the Vision for Success.

Vision for Success Goal #1 Student Learning: A commitment to provide a holistic education that develops curiosity, inquiry, and empowered learners.

Vision for Success Goal #2 Student Progression & Completion: A commitment to eliminate barriers that cause students difficulties in completing their educational goals.

Vision for Success Goal #3: Infrastructure and Resource Development: A commitment to cultivating resources to provide a quality educational infrastructure and continuously improve the student learning environment.

Vision for Success Goal #4: Leadership and Engagement: A commitment to build leadership within the College and engagement with the community.

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<th>Strategic Direction #1 Student Learning</th>
<th>Work Plan</th>
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| A commitment to provide a holistic education that develops curiosity, inquiry and empowered learners. | **Enhance the Safety and Security of the Learning Environment**
Increase all-inclusive learning opportunities for the college community by providing additional safety programs designed to educate and empower learners. Collaborate with the Office of Student Life on safety campaigns and find creative ways to get them out to the college community. |
| **Increase Community Patrol Activities**  
Enhance outreach efforts and officer accessibility by engaging the college community through vehicle, foot, and bike patrol programs.  
Developing a customer service class for College Safety Staff.  
Establish Patrol Zones to enhance security patrols and use the BC Cadet Program to assist with security needs. |
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| **College Emergency Response Trainings**  
Collaborate with local first responders and facilitate emergency response training exercises for the Weill Institute, the Panorama, Delano, BCSW, and satellite campuses. |
| **Great California ShakeOut**  
Register and participate in the 2022 Great California Shakeout at 10:22 a.m. at all our campuses. |
| **Development of Adobe Spark Safety Campaigns**  
Develop safety email campaigns for 2022-2023 and use for onsite presentations. |
| **RAD (Rape, Aggression, Defense) Instructor Course**  
To hosting a RAD instructor course. This course will train two of our officers and will allow all current BC instructors to recertify due to the COVID shutdown.  
College Safety Officers will teach these techniques to the college community to defend against sexual assault, rape, or abduction. |
| **First Aid CPR/AED Training**  
College Safety will teach students important life-saving emergency skills which uses the new American Heart Association curriculum, which is consistent with our nursing program. |
| **Strategic Direction #2**  
Student Progression & Completion | **Work Plan** |
|----------------------------------|--------------|
| A commitment to eliminate barriers that cause difficulties in completing their educational goals. | **Increase accessibility of College Safety information**  
Update and enhance the Department of College Safety’s web page to access College Safety information and resources.  
**Students of Concern Team**  
College Safety will work closely with the Students of Concerns Team in providing valuable resources to assist them in eliminating barriers the student might face making it difficult for them to complete their education needs.  
**Equity minded recruitment and professional development of Student Workers**  
Create a recruitment plan that encourages diversity and provides increased career development and cross-training opportunities for student workers and cadets assigned to the Department of College Safety.  
**Continue in the Development of the Clery Committee**  
Continue to engage college community stakeholders in enhancing the Clery Committee to facilitate a holistic process for completing BC’s Annual Safety Report (ASR). |

| **Strategic Direction #3**  
Infrastructure and Resource Development | **Work Plan** |
|---------------------------------------|--------------|
| A commitment to cultivating resources to provide a quality educational infrastructure and continuously improve the student learning environment. | **Improve collaboration and communication**  
Work closely with the M&O management team to ensure that needed physical campus modifications or procedural changes related to ongoing Measure J construction are communicated to the college community promptly and consistently. |
Safety Advisory Committee Night Walks
Continue to conduct night walks at all our campuses and identify any safety concerns regarding lighting, modes of communication, structural building problems, the path of travel.

Building Access for Critical Incidents
Work closely with the M&O Management team to identify the placement of secured lock boxes with building access keys for first responders during critical incidents.

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<th>Strategic Direction #4 Leadership &amp; Engagement</th>
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<td>A commitment to build leadership within the College and engagement with the community.</td>
<td>Adoption of procedural justice as the guiding principle Engage all College Safety officers in training and educational opportunities designed to build public trust and promote procedural justice and other equity-minded principles for College Safety. Ensure that College Safety policies are reflective of these principles.</td>
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<td>Enhanced engagement with the campus community through social media Utilizing social media, the Department of College Safety will provide information designed to educate and inform the community about various college safety topics and resources.</td>
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<td>Training for Officers Identify critical officer training needs and develop a training plan to equip and enhance all officers’ professional skills.</td>
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<td>Additional Leadership Evaluate and adjust the staffing structure of the Department of College Safety to address supervision and operational needs and increase work efficiencies.</td>
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