The Nitty-Gritty

1. What is the venue's policy on postponement?

2. Would there be fees associated with postponing our wedding?

3. If we need to reschedule our wedding, do you offer reduced pricing for weekday weddings or off-peak seasons?

4. If we are unable to postpone the wedding, what is your cancelation policy?

5. How much is the deposit, and is it refundable or transferable to a new date?

6. If we do need to reschedule, is there a time limit in which we must reserve a new date? For example, some venues require couples to select a new date within 12 months of their original date.

7. How far in advance of our wedding date will we review and consider whether or not we should postpone?

8. If we need to postpone our wedding until next year, will you have available dates?

9. Do you require wedding insurance?

10. If your venue is temporarily closed, what's the best way to contact you?
11. Do you offer any elopement or "marry now / celebrate later" packages?

______________________________________________________________________

12. How many total guests can you accommodate?

______________________________________________________________________

13. How many guests will be permitted to sit at each table?

______________________________________________________________________

14. Will we be able to live stream the wedding? If so, will you facilitate the technology?

______________________________________________________________________

15. What is your internet/WiFi service like?

______________________________________________________________________

Social Distancing + Sanitation

16. Do you have a mask requirement for your guests? What about for employees?

______________________________________________________________________

17. What kind of cleaning and sanitation will be done prior to our event? What about during the event?

______________________________________________________________________

18. Can we set up hand sanitizing stations or mobile hand-washing stations?

______________________________________________________________________

19. What safety measures do you have in place for staff? (i.e. are there health / temperature checks upon arrival?)

______________________________________________________________________

20. How far apart will the tables and chairs be spread out to keep our guests safely distanced?

______________________________________________________________________

21. What are some creative layouts / floor plan ideas for the ceremony and reception?

______________________________________________________________________
22. How can you encourage social distancing during cocktail hour, knowing that we will have clusters of people?


23. If the event space is indoors, what kind of ventilation is available? Can we leave the doors and/or windows open?


24. What is the traffic flow like for guests? Is it possible to set up "one-way" doors for entrances and exits? Do you have an event space with automatic doors?


25. If you require valet parking, how will it be handled safely? Will you permit people to self-park if they choose?


The Great Outdoors

26. Can our entire event be held outdoors? If so, will that affect our event curfew?


27. What is the outdoor capacity?


28. Are there restrictions on amplified music outside?


29. Can we have a dance floor outdoors? How will the dancing portion of the event work?
30. What’s the plan for bad weather? Normally the wedding would move inside in the case of inclement weather, but how would this work in regards to social distancing?

______________________________________________________________________

______________________________________________________________________

31. Is it possible to set up a tent? ____________________________________________________________________________

32. Do you provide heaters and/or umbrellas for the outdoor spaces? ____________________________________________________________________________

33. If the event is outdoors, what restroom access will we have? How will the restrooms be kept clean? ____________________________________________________________________________

34. Will we need to rent additional portable bathrooms? ____________________________________________________________________________

______________________________________________________________________

______________________________________________________________________

Food + Bev

35. How will food be served and/or presented? ____________________________________________________________________________

______________________________________________________________________

______________________________________________________________________

36. What additional measures are being taken in the kitchen to ensure food safety? What are the sanitation practices for the service staff? ____________________________________________________________________________

______________________________________________________________________

______________________________________________________________________
37. Can we still have a buffet or food stations? If so, what modifications will be available? (e.g. plexiglass over food, disposable serving pieces, etc.)

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

38. How can we avoid clustering at the bar?

______________________________________________________________________

39. What kind of bartending service will you provide? Is table-side bar service an option?

______________________________________________________________________
______________________________________________________________________

40. Are you still offering on-site tastings to help us choose the menu? Or is there an option to pick up some tasting samples?

______________________________________________________________________
______________________________________________________________________

Notes:
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______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

*DISCLAIMER* This is simply a tool to help you evaluate your venue options during this time. Whatever type of wedding you choose to have, please do your due diligence to minimize risk, and always follow local, state, and federal health and safety guidelines.