



CONNECT. CELEBRATE. DISCOVER.

415 WESTLAKE

A distinctive northwest venue for corporate, non-profit, music, receptions and cultural events - providing a fresh canvas for your special event.

415 flexibility is key to our design. High ceilings, large open space without posts, high quality sound and video systems, and a well equipped kitchen gives your imagination room to create.

AT A GLANCE

- Over 5,000 SF of space
- Complimentary tables and chairs
- Complimentary standard AV package
- Catering Kitchen
- Lobby and lounge area
- Free Wi-fi
- Onsite Parking with additional garages nearby



INTRODUCTION TO 415

Thank you for considering 415 Westlake for your special event! Below is a summary of the services we provide, as well as a list of base pricing. For a special quote for your event, please reach out to the team at info@415westlake.com.

DAILY RENTALS RATES INCLUDE:

- **Ten hours of space rental.** Typically 4pm-midnight, but you may shift those hours as needed.
- **Cafe.** Complementary after 6 p.m. on weekdays, all day Saturday and Sunday.
- **25 round tables.** 60" diameter, seating 8-10 people.
- **215 white banquet chairs.**
- **Basic A/V package.** This includes:
 - Two wireless microphones (choice of hand-held or lapel)
 - Sound system for playing music from a mobile device or playlist (PA for DJ/Band not included)
 - Projector and screen
- **Misc. event equipment.** Four aluminum easels, one room divider, three 6'x30" banquet tables.
- **Elation lighting.** Spotlights, 10 static colored lights (color of your choice).
- **Portable stage.** Four sections, each 4'x8', and 16" high.
- **Kitchen.** Available for use by any licensed caterer.
- **Event host.** Onsite representative available during your rental time. Will help set up A/V, lighting, and provide guidance during setup and cleanup.
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YOU (OR YOUR CATERER) ARE RESPONSIBLE FOR:

- **Day-Of Coordinator.** Required for any wedding with more than 75 guests.
- **Setup/teardown of furniture.** Setting up and tearing down tables and chairs, and moving cafe furniture, is the responsibility of the client, and must be done within the rental timeframe.
- **Decorations.**
- **Linens, flatware, cutlery, glassware, and all other place settings.**
- **Podium.**
- **Waste removal.** Garbage must be taken offsite at the end of your rental time.

RATES:

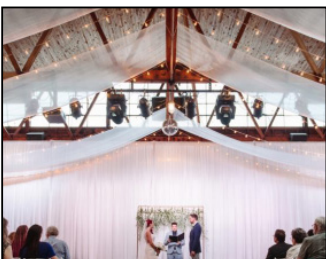
We charge a flat rate, based on the day of the week. Nonprofit pricing is available to registered 501(c)3 organizations on request. Base rates as of February 2023 and are subject to change.

Ceremony & Reception at 415:

- Friday: \$5200
- Saturday: \$6500
- Sunday: \$4400 - limited hours

Reception only at 415:

- Friday: \$4200
- Saturday: \$5200
- Sunday: \$3600 - limited hours



INTRODUCTION TO 415

OPTIONAL ADD-ONS:

A minimum of six weeks' notice is required to add the following services.

- **Additional hours:** For longer events, additional hours contiguous to the original 8 hours can be purchased. \$200/hr before midnight, \$300/hr after midnight.
- **Alcohol service.** While you are free to have any caterer you wish, 415 Bar service is required. Bartenders are \$40 per server per hour, plus \$50 cleaning fee. Number of bartenders will be determined by number of guests. 2 hour minimum. Purchase of our alcohol is required. Exceptions can be made for non-profits who provide donated alcohol. *Washington State requires an additional event license and insurance. (6 weeks' notice required).
- **Waste management:** At the end of the event, we can dispose of garbage offsite for a flat fee of \$250.
- **Setup of tables and chairs:** \$1/chair, \$2.50/table. Teardown not included unless specifically arranged.
- **Sound technician.** Our basic complementary AV package is great for most events. If you need more than two microphones or have more extensive AV needs, we ask that you hire one of our AV techs (rate is \$75/hr with a minimum of 4 hours).
- **Closing the cafe during business hours:** \$250/hour. (Earliest possible closure time is 2 p.m.). For events requiring access to the cafe prior to 2pm, all day rental is available.
- **Barista service:** \$30 per barista per hour, plus \$25 clearing fee. 2 hour minimum. Number of baristas will be determined by number of guests. (4 weeks' notice required).
- **Use of our grand piano:** \$150/event. This can be reserved the week of your event.
- **Parking Lot (outdoor space):** \$700 if used as additional event space. Free if used for parking only. This includes bistro lights and outdoor bar area. If you just want to rent the parking lot, the fee is \$1200 and includes tables and chairs. You can add outside sound for \$400 which includes speakers and a mic.

415 TECHNICAL SPECIFICATIONS

Venue

- Accessible restrooms (3 stalls, 2 sinks in women's, 1 stall, 1 urinal, 1 sink in men's)
- Radiant floor heating
- Wireless High speed internet throughout (1000mbps out, 100 Mbps in)
- ~6,400 sq. ft. (~3600 sq. ft. in main room, ~1800 sq. ft. in café space)
- Square shelves on both walls: 23.5" W x 22.5" H (4 sections of 24, 1 section of 28 = 124 total)

Seating/Furniture

- White banquet chairs (215)
- 60" round tables (25)
- 4' x 2' banquet tables (2) | 6' x 30" banquet tables (2)
- Soft seating and café furniture (including 6 tables 30"x30" and 2 tables 6'x30")
- Portable staging (4 sections, 4' x 8' each, combinable up to 16' x 8', 16" high)

Audio/Visual

- Eiki 7000 lumen HD projector | 12' x 9' 16:9 aspect ratio screen
- Blu-ray player, Mac and PC projection compatibility
- 55" Toshiba flat panel TV, Bose speakers in café space
- McCauley loudspeakers in main room - 95dB SPL - not capable of rock concert volume or heavy subwoofer
- Behringer 32 channel digital sound board
- Shure UR4D wireless system (5 hand-held Beta 58s, 3 lavaliers), Sennheiser e835 mics
- Elation lighting (Design Spot Pro 250 robotic light, 6 ELED Tri 64B Par Cans, 4 Color LEDs, Show Designer 2 board)
- We Present WiFi presentation system

Kitchen

- 4 convection ovens
- 5 burner gas range including wok burner
- FETCO 2 gallon coffee brewer (32 cups)
- 70lb ice machine
- 1 prep table
- Refrigerator

BAR SERVICE EVENT PACKAGES

GRAPES & HOPS

\$15/person • 3hr min • \$1000 min

Includes:

- Beer: 1 IPA, 1 Pilsner
- Wine: 1 Red, 1 White
- Sodas, water, sparkling water
- Compost-friendly cups, napkins, and straws

IN GOOD SPIRITS

\$23/person • 4hr min • \$1500 min

Includes:

- Beer: 1 IPA, 1 Pilsner
- Wine: 1 Red, 1 White, and 1 Rose or Champagne
- 415 Signature Cocktails:
French 75 and Old Fashioned
- Spirits for highball drinks
- Cocktail mixers
- Sodas, water, sparkling water
- Compost-friendly cups, napkins, and straws

TOP SHELF

\$30/person • 4hr min • \$2000 min

Includes:

- Beer: 1 IPA, 1 Pilsner
- Wine: 1 Red, 1 White, and 1 Rose or Champagne
- 415 Signature Cocktails:
French 75 and Old Fashioned
- Premium Spirits for highball drinks
- Cocktail mixers
- Sodas, water, sparkling water
- Compost-friendly cups, napkins, and straws

TAX AND SERVICE CHARGE NOT INCLUDED. ALL PRICING IS SUBJECT TO CHANGE.

info@415westlake.com
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PURCHASING OPTIONS

OPEN BAR

Select the menu and keep the tab open. 415 will send an invoice for the total amount consumed after the event, which the client agrees to pay within one week of the event.

NO-HOST BAR

Guests will purchase their own drinks, and may pay by cash or card. Minimum applies.

BARTENDERS ONLY

Client will pay for bartenders time and a flat fee determined by number of hours and guests. (*Non-profits only, permit required.)

MORE INFORMATION

Additional hours of bar service are charged at \$150/hr.

Additional Specialty Cocktails: \$150/cocktail per hour.

BARTENDERS

Package #1: 415 bartender fee | \$30/hr/ bartender. 415 requires one bartender per 60 guests.

Package 2 & 3: 415 bartender fee | \$40/hr/ bartender. 415 requires one bartender per 50 guests.

GRATUITY

Host: \$1 per guest over 21, \$75 minimum

Bar Tip Jar: \$50 minimum, client responsibility.

At 415 Westlake have an open catering policy - we only ask that they are licensed and insured. Here is a list of caterers we believe do excellent work and know their way around 415. Please note, we have no financial arrangement with them so you are free to choose who you wish knowing there is no hidden fees coming to us.

CAMERON CATERING

cameroncatering.com
4216 6th Ave NW, Seattle, WA, US, 98107
(206) 781-8149

CITY CATERING COMPANY

www.citycateringcompany.com
509 Dexter Ave N, Seattle, WA, US, 98109
(206) 721-0334

BLUE RIBBON COOKING LLC

www.blueribboncooking.com
2501 Fairview Ave E, Seattle, WA, US, 98102
(206) 328-2442

TUXEDOS & TENNIS SHOES

www.dsquaredcompany.com
4101 Airport Way S, Seattle, WA 98122
(206) 932-1059

MANGIA BENE CATERING

www.angiabenecatering.net
50 NW 88th St, Seattle, WA, US, 98115
(206) 548-4994

GOURMONDO

gourmondocatering.com
309 S Cloverdale St Ste B24, Seattle, WA, US, 98108
(206) 587-0190

MADRES KITCHEN

www.madreskitchen.com
501 2nd Ave West #100, Seattle, WA 98119
(206) 227-7478

RAVISHING RADISH

www.ravishingradish.com
1801 E Marion St, Seattle, WA 98122
(206) 860-7449