

# POND OAKS

## WEDDING PACKAGES







# OUR STORY

POND OAKS BEGAN IN 2019  
WHEN WE WERE  
SEARCHING FOR A  
WEDDING VENUE FOR OUR  
DAUGHTER. OUR HOPE AT  
THE TIME WAS TO FIND A  
WEDDING VENUE THAT  
WOULD INCLUDE  
EVERYTHING...AND WE  
MEAN EVERYTHING! OUR  
STRUGGLE WAS ACTUALLY  
LOCATING THAT VISION IN  
A VENUE THAT WE COULD  
AFFORD, WITH A SPACE TO  
CREATE THE WEDDING WE  
DESIRED!

THEREFORE, POND OAKS  
BECAME A PLAN. WE BUILT,  
WE DESIGNED AND WE  
CREATED WHAT YOU SEE  
TODAY. OUR GOAL AS YOUR  
VENUE AND YOUR TEAM OF  
PLANNERS IS TO ENSURE  
THAT THE PLANNING  
PROCESS IS SEAMLESS,  
THAT YOU, YOUR FAMILY  
AND FRIENDS TRULY GET  
TO ENJOY AND REMEMBER  
THE DAY.

WE ARE SO BLESSED TO BE  
ABLE TO SHARE OUR  
PASSION OF PLANNING AND  
DESIGNING EVENTS WITH  
COUPLES YEAR AFTER  
YEAR. GETTING TO MAKE  
THESE MEMORIES FOR YOU,  
YOUR FAMILY AND YOUR  
FRIENDS BRINGS US JOY  
AND WE CAN'T WAIT TO  
WORK WITH YOU!



# ALL PACKAGES

## INCLUDE:



- A FULLY STAFFED EVENT (NO ADDITIONAL GRATUITY ADDED)
- PARKING FOR EVENTS OF UP TO 300 GUESTS
- FOUR FIRE-PIT LOUNGE AREAS WITH COMFY SEATING
- CEREMONY SITE WITH RUSTIC ARBORS TO CHOOSE FROM
- COCKTAIL HOUR AREA WITH WINE BARREL TABLES AND STOOLS
- TWO NON ALCOHOLIC BEVERAGE BARS
- PLANNING & COORDINATION PACKAGE: ALONG WITH A ONE HOUR SCHEDULED REHEARSAL AND DROP-OFF TIME
- SET-UP, TAKE DOWN & CLEAN-UP
- RECEPTION WITH FARM STYLE TABLES, CHAIRS, GLASS WARE & LINENS
- ACCESS TO ON SITE DECOR (LOOK BOOKS AVAILABLE ON SITE)



# LE PETIT PACKAGE



\$14,500 FOR UP TO 50 GUESTS  
SUNDAY-FRIDAY

A SMALL AND INTIMATE OPTION THAT INCLUDES:

- 5 HOURS UTILIZATION (4 HOUR EVENT + 1 HOUR PRIOR FOR PHOTOS)
- CHAMPAGNE ARRIVAL + REAL FLUTES AND A NON-ALCOHOLIC BEVERAGE BAR.
- A CATERING PACKAGE
- A PHOTO-WALL + PROPS
- ACCESS TO USE ALL DECOR (LOOK BOOKS AVAILABLE)
- COORDINATION + PLANNING TEAM - INCLUDES PLANNING MEETINGS & A 1 HOUR REHEARSAL
- BRING YOUR OWN BAR- WE WILL PROVIDE BAR TENDER, ICE & CUPS- YOU WILL PROVIDE THE DRINKS. ASK US FOR MORE INFORMATION ON THIS!
- DJ & MC FOR THE DURATION OF THE EVENT
- A SMALL FLORAL PACKAGE- BRIDAL BOUQUET, GROOMS BOUTONNIERE, ONE ARBOR ARRANGEMENT AND COCKTAIL TABLE ARRANGEMENTS.
- A SWEETS BAR WITH CUTTING CAKE, CAKE CUTTING SERVICE & A CUSTOM DESSERT BAR.





# SUGAR PINE

\$19,500 FOR 100 GUESTS

\$75 PER ADDITIONAL GUEST

AN ALL-INCLUSIVE PACKAGE WITH SEVEN HOURS UTILIZATION OF THE ENTIRE PROPERTY: INCLUDES A FIVE HOUR EVENT TIME & TWO HOURS PRIOR FOR WEDDING PARTY TO ACCESS THE BRIDAL GLAMPER AND GROOMS LOUNGE!

## THIS PACKAGE INCLUDES:

- CATERED MEAL- 2 ENTREES, 2 SIDES, 1 SALAD
- DJ & MC
- BYOB- A BRING YOUR OWN BAR PACKAGE. WE WILL INCLUDE THE BARTENDER, ICE AND CUPS; YOU WILL PROVIDE THE BAR CONTENTS AND GARNISHES
- SWEETS- INCLUDES A TWO TIER CAKE WITH CAKE CUTTING SERVICE AND A VARIETY DESSERT BAR (CAKE TASTING INCLUDED)
- FLORAL- PACKAGE INCLUDES PERSONALS, WEDDING PARTY, CEREMONY ASSORTMENTS, COCKTAIL AND RECEPTION ARRANGEMENTS.
- ALL DECOR + LINENS + DINNERWARE INCLUDED
- PHOTO WALL + PROPS





# ELIZABETH OAKS



\$21,600 FOR 100 GUESTS - SUNDAY- SATURDAY

\$75 PER ADDITIONAL GUEST

AN ALL-INCLUSIVE PACKAGE WITH SEVEN AND A HALF HOURS UTILIZATION OF THE ENTIRE PROPERTY: INCLUDES A 5 1/2 HOUR EVENT & TWO HOURS PRIOR FOR WEDDING PARTY TO ACCESS THE BRIDAL GLAMPER AND GROOMS LOUNGE!

THIS PACKAGE INCLUDES:

- PRE-CEREMONY SNACKS FOR WEDDING PARTY IN GLAMPER & LOUNGE AREAS.
- CATERED MEAL- 2 ENTREES, 2 SIDES, 1 SALAD & A CHARCUTERIE GRAZING TABLE FOR COCKTAIL HOUR
- BYOB- A BRING YOUR OWN BAR PACKAGE. WE WILL INCLUDE TWO BAR LOCATIONS, THE BARTENDER, ICE AND CUPS; YOU WILL PROVIDE THE BAR CONTENTS AND GARNISHES:
  - A CHAMPAGNE ARRIVAL + REAL FLUTES
  - DJ & MC FOR THE DURATION OF THE EVENT
- SWEETS- INCLUDES A TWO TIER CAKE WITH CAKE CUTTING SERVICE AND A VARIETY DESSERT BAR OF YOUR CHOICE (CAKE TASTING INCLUDED)
- FLORAL- PACKAGE INCLUDES PERSONALS, WEDDING PARTY, CEREMONY ASSORTMENTS, COCKTAIL AND RECEPTION ARRANGEMENTS.
  - A COMPLIMENTARY SEND OFF!
  - A PHOTO WALL WITH PROPS!
- ALL DECOR, LINENS, DINNERWARE INCLUDED



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# PRICE LIST

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## *O u r A L a C a r t e O p t i o n s :*

EXTRA HOUR	\$1,000
CHARCUTERIE TABLE	\$450
PHOTO TRAILER	\$750
PHOTO TRAILER W/ PRINTS	\$850
ROUNDS W/ CHAIRS &	\$75
LINENS	\$65
HEATERS	\$150
CHAMPAGNE ARRIVAL	\$100
SPARKLER SEND OFF	\$150

**\*\*There will be an outside vendor fee of \$250\*\***



# SUGAR PINE

FLORAL

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## WEDDING PARTY & PERSONALS

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BRIDAL BOUQUET & GROOMS  
BOUTONNIERE

4 BRIDESMAIDS BOUQUETS & 4  
GROOMSMEN BOUTONNIERES

PARENT ASSORTMENTS

FLOWER GIRL PETALS &  
A TOSS BOUQUET

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## CEREMONY & COCKTAIL HOUR

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ONE ARBOR ASSORTMENT -  
CHOOSE BETWEEN 3 RUSTIC  
ARBORS

6 AISLE WINE BARREL  
ARRANGEMENTS

COCKTAIL TABLE  
ARRANGEMENTS

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## RECEPTION

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17 DINNER TABLE  
ARRANGEMENTS

UPGRADES AND CUSTOMIZATIONS  
AVAILABLE



# ELIZABETH OAKS

FLORAL

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## WEDDING PARTY & PERSONALS

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BRIDAL BOUQUET &  
GROOMS BOUTONNIERE  
4 BRIDESMAIDS BOUQUETS & 4  
GROOMSMEN BOUTONNIERES  
PARENT ASSORTMENTS  
FLOWER GIRL PETALS & A TOSS BOUQUET

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## CEREMONY & COCKTAIL HOUR

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TWO ARBOR ASSORTMENTS-  
CHOOSE BETWEEN 3 ARBORS  
6 AISLE WINE BARREL  
ARRANGEMENTS  
2 LARGE WINE BARREL  
ARRANGEMENTS AT REVEAL  
DOORS  
COCKTAIL TABLE  
ARRANGEMENTS  
ENTRANCE, DESSERT AND  
PHOTO WALL ARRANGEMENTS

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## RECEPTION

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17 DINNER TABLE  
ARRANGEMENTS

UPGRADES AND CUSTOMIZATIONS  
AVAILABLE



# FREQUENTLY ASKED questions

ARE YOUR PACKAGES ALL-INCLUSIVE? YES! WE INCLUDE EVERYTHING LISTED IN THE PACKAGES ABOVE AND MORE! BOOK A TOUR TO SEE MORE OF WHAT WE OFFER!

ARE PACKAGES THE SAME PRICE FOR A SATURDAY AND A DIFFERENT WEEK OR WEEKEND DAY? YES! OUR PACKAGE PRICES ARE FOR MONDAY-SUNDAY DATES!

IS THERE A SERVICE CHARGE FOR THE STAFF, AND WHAT'S YOUR POLICY ON TIPPING? NO, THERE ARE NO ADDITIONAL SERVICE FEES AND WE LEAVE TIPPING UP TO THE DISCRETION OF THE COUPLE!

IS CATERING INCLUDED IN THE WEDDING PACKAGES? YES! WE INCLUDE A VARIETY OF CATERING OPTIONS AND THE TASTINGS ARE FREE. YOU WILL GET TO CHOOSE YOUR WEDDING FOOD FROM THE IN-HOUSE CATERERS WE PROVIDE.

DO YOU HAVE AN ON-SITE LOCATION FOR US TO GET READY? UNFORTUNATELY, WE DON'T. WE DO OFFER A GLAMPER AND LOUGE FOR THE WEDDING PARTY ARRIVAL. HOWEVER, WE HAVE MANY PLACES ON THE MOUNTAIN YOU CAN RENT FOR YOUR WEDDING WEEKEND!

WHAT TIME IS CEREMONY? WE WILL PLAN YOUR CEREMONY AROUND THE SUNSET TO ENSURE YOU HAVE PLENTY OF LIGHTING FOR PHOTOS!

WHAT TIME IS GUEST ARRIVAL? WE WILL OPEN OUR GATES TO GUESTS 30 MINUTES PRIOR TO CEREMONY. WE WANT TO BE SURE THAT YOU HAVE PLENTY OF TIME AND PRIVACY FOR YOUR PRE-CEREMONY PHOTOS!

WHAT IS THE EARLIEST I CAN ARRIVE ON WEDDING DAY? TWO HOURS PRIOR TO YOUR CEREMONY! THIS WILL GRANT ACCESS TO YOU, YOUR WEDDING PARTY AND IMMEDIATE FAMILY!

# FREQUENTLY ASKED questions

HOW MANY DETAIL MEETINGS DO I GET? 2-3  
MEETINGS WILL BE HELD (DEPENDING ON LENGTH OF  
TIME UNTIL WEDDING DAY).

HOW DO I BOOK A TOUR? OUR TOUR APPOINTMENTS  
ARE BASED ON WEEKLY AVAILABILITY DUE TO OTHER  
MEETINGS AND SCHEDULED EVENTS. PLEASE EMAIL  
US TO BOOK!

IS PHOTOGRAPHY INCLUDED? NO, HOWEVER WE  
HAVE AN AMAZING PREMIER VENDOR LIST OF  
PHOTOGRAPHERS WE HAVE LOVED TO WORK WITH  
AND HIGHLY RECOMMEND! EMAIL US AND WE'D BE  
HAPPY TO SHARE THEIR CONTACT INFO!

HOW MANY GUESTS CAN THE VENUE  
ACCOMMODATE? MICRO WEDDING-PACKAGES ARE  
FOR MAX 75 PEOPLE. FULL WEDDING  
PACKAGES ARE FOR MAX 250 PEOPLE.

DO YOU HOST MORE THAN ONE EVENT ON THE SAME  
DAY? NO, WE DO NOT. YOUR WEDDING DATE IS FOR  
YOUR EVENT AND YOURS ALONE!

HOW FAR IN ADVANCE CAN WE RESERVE A DATE? YOU  
CAN BOOK AT ANY TIME IF THE DATE IS AVAILABLE. IT IS  
A \$2,000 NON REFUNDABLE DEPOSIT TO RESERVE THE  
DATE AND A SIGN CONTRACT WILL SECURE IT. PRICING IS  
SUBJECT TO CHANGE FOR DATES OUTSIDE OF THE  
CURRENT BOOKING YEAR.

IS THERE AN INDOOR SPACE? NO, WE ARE  
SOLELY AN OUTDOOR VENUE. IF WEATHER IS IN  
THE FORECAST, WE STRONGLY ENCOURAGE  
RENTING TENTS FOR YOURS AND YOUR  
GUESTS COMFORT.

WHO IS IN CHARGE OF SET-UP, BREAKDOWN  
AND CLEANING? YOU WILL HAVE A VENUE  
DIRECTOR AND COORDINATOR TO OVERSEE ALL  
OF THIS, AS WELL AS A FULL STAFF TO  
EXECUTE THE OPERATIONS OF THE DAY.



# FREQUENTLY ASKED questions

WHEN DO WE BRING IN OUR PERSONAL ITEMS? THE DAY OF YOUR REHEARSAL YOU WILL DROP-OFF ALL PERSONAL ITEMS FOR YOUR WEDDING DAY, INCLUDING YOUR BAR CONTENTS.

ARE SHOTS ALLOWED? NO, DUE TO LOCATION AND LIABILITY, WE DO NOT ALLOW SHOTS, SHOOTERS, WELL DRINKS OR COCKTAILS WITHOUT MIXERS.

IS OUTSIDE ALCOHOL ALLOWED? NO, ONLY THE CONTENTS PROVIDED AT THE BAR ARE ALLOWED AND ANY OUTSIDE ALCOHOL WILL BE CONFISCATED.

DO YOU HAVE ANY DECOR? YES! YOU WILL HAVE ACCESS TO CHOOSE ANY OF OUR IN HOUSE DECOR TO USE FOR YOUR WEDDING DAY!

DO YOU HAVE A LIST OF PREFERRED VENDORS? YES! ALL OF OUR VENDORS ARE IN HOUSE, BUT WE DO HAVE OTHER VENDORS WE CAN RECOMMEND!

CAN WE BRING IN OUR OWN VENDORS? DEPENDING ON THE SERVICE, YES. WE CAN DISCUSS THIS MORE IN PERSON AND WHAT SERVICES YOU ARE LOOKING FOR!

IS THERE A MAX END TIME FOR THE NIGHT? YES, WE END ALL EVENTS NO LATER THAN 11 PM OUT OF CURTEOUSY FOR OUR SMALL TOWN!

DO YOU HAVE A DANCE FLOOR? YES!

# F R E Q U E N T L Y   A S K E D

## questions

WHAT IS THE COST FOR ADDITIONAL GUESTS? IT IS \$75 PER ADDITIONAL GUEST. THIS WILL INCLUDE ALL FOOD, BEVERAGES, DINNERWARE, ETC.

CAN YOU ACCOMODATE SPECIAL DIETS AND ALLERGIES? YES, OUR CATERERS HAVE A VARIETY OF OPTIONS.

WILL YOU PROVIDE TABLES, CHAIRS, LINENS & DINNERWARE? YES, WE PROVIDE IT ALL & OFFER A VARIETY OF OPTIONS AND UPGRADES.

HOW IS DINNER SERVED? GUESTS WILL GRAB A PLATE AND ENTER A BUFFET LINE WHERE A CATERING STAFF WILL SERVE THEM YOUR DINNER ITEMS.

CAN WE BRING IN CAKE FROM AN OUTSIDE BAKER?  
YES!

HOW MUCH IS THE DEPOSIT? IT IS A \$2,000 NON-REFUNDABLE DEPOSIT THAT COVERS THE SITE FEE AND VENDOR DEPOSITS TO SECURE VENDORS FOR YOUR DATE.

ARE THERE PAYMENT PLANS AVAILABLE?  
YES! WE CAN SET ONE UP FOR YOU OR YOU CAN CUSTOMIZE A PLAN THAT FITS YOUR FINANCIAL NEEDS.

WHEN IS THE FINAL PAYMENT(S) DUE? NO LATER THAN THIRTY DAYS PRIOR TO YOUR EVENT.



# FREQUENTLY ASKED questions

WHAT ARE THE INSURANCE REQUIREMENTS FOR ME  
AND MY VENDORS? YOU WILL NEED DAY OF EVENT  
INSURANCE. WE CAN SEND INFO ON THIS FOR A  
POLICY WE RECOMMEND OR YOU CAN USE YOUR  
OWN.

DO YOU HAVE LIABILITY INSURANCE? YES!

WHAT IS NOT INCLUDED IN YOUR PACKAGES THAT  
COUPLES NEED TO BOOK AND PAY FOR ON THEIR  
OWN? PHOTOGRAPHY AND OFFICIANTS!  
ANY OTHER SERVICES OR UPGRADES YOU CAN  
BOOK THROUGH US IN OUR A LA CARTE PACKAGES.

IS THERE PARKING? YES!

DO YOU HAVE BATHROOMS ON-SITE? YES, WE HAVE  
THREE MAIN BATHROOMS (ONE IS ADA COMPLIANT),  
AS WELL AS AN ADDITIONAL BATHROOM IN THE  
GLAMPER FOR PRIVATE ACCESS TO BRIDE.

IS THE SPACE HANDICAP/WHEELCHAIR  
ACCESSIBLE? YES

ARE CHILDREN ALLOWED? YES, BUT WE DO  
ASK THAT THERE IS NO CLIMBING ON THE  
ROCKS & HILLSIDES AND NO RUNNING  
THROUGH THE VENUE.

ARE THERE SEPARATE SPACES FOR CEREMONY, COCKTAIL  
HOUR AND DINNER RECEPTION? YES! ON THE LOWER HALF  
OF THE PROPERTY, WE HAVE A CEREMONY SITE, COCKTAIL  
HOUR AREA ALONGSIDE THE DANCEFLOOR AND A  
SEPARATE DINNER AREA ON THE UPPER HALF OF THE  
PROPERTY

# Feedback

“This wedding venue is amazing! The whole experience...the location, the weather, the staff, and the adorable amenities was absolutely fantastic.” ~Google



“Jennifer, Caylee and the entire Pond Oaks staff gave my husband and I the BEST wedding experience we ever could have asked for. From the very beginning they were so easy to work with, their communication was amazing even when they were extremely busy and they were so transparent about everything...This was by far the most stress free wedding. I was not worried about any thing the day of because they had everything taken care of. The venue itself is absolutely beautiful and fit the vibe of my husband and I perfectly. I couldn't think of a single thing I would've changed about my wedding thanks to this amazing venue!” ~The Knot



“We got so many compliments from all our guests. Many said it was the most beautiful wedding venue they’ve ever been to! All in all the value of what you get for your money at Pond Oaks compared to other venues is incredible. It’s beautiful and affordable! We would recommend them to anyone looking for a wedding or other special event venue.”~ Wedding Wire



**“What a beautiful rustic charm venue for weddings, family reunions, meetings, birthday parties, holiday parties, etc. This place has it all, beside being outdoors in between beautiful oak trees, it is totally private for you when you reserve this location for your event.**

**After driving a beautiful scenic mountain road we attended a beautiful intimate wedding this weekend at this place and I was very impressed with this location, it was absolutely perfect and so inviting. The staff were attentive and sweet. The food was incredibly delicious, from the appetizers to the cake. The bride and the groom had the most magical moments. We had so much fun.**

**This venue can cater small intimate gatherings, to large events. They can provide everything for that especial day.”~ Yelp**