

Start the Next Chapter  
of Your Modern Love Story



SOLDIERS & SAILORS  
WEDDINGS



Goldstein Photography



Fineline Weddings



Behr Hands Photography



True North Photography



Steven Dray Images

"An architectural treasure, this historic museum—only minutes from downtown Pittsburgh—offers a stunning locale for your wedding. Originally conceived to honor Civil War veterans, it's now a tribute to all men and women in the military. It also hosts all kinds of weddings, from Christian, Hindu, and multicultural to interracial, Jewish, and same-sex. Everyone is welcome!" - Here Comes the Guide

"My wife Erin and I were married at Soldiers & Sailors in August 2019. As she is a Pitt grad, and I a history buff, it seemed like the ideal location for us both. Little did we know how right we were. We soon came to realize there was no place more perfect than Soldiers & Sailors Memorial Hall & Museum. The stunning beauty of the venue alone could be it's own major selling point, particularly at such a reasonable rental price. But what really puts S&S over the top are the people behind the operation: the event staff, along with their cache of premier vendors, ensure your entire experience will be completely stress-free and uniquely memorable, specifically because of just how much they pay attention to and care for each and every detail. The all-star team of rental consultants and onsite coordinators, most notably Katie West, along with Amber Gehring-McBride and Angela Tomlin, are the absolute best in the business. We cannot recommend Soldiers & Sailors enough. Thank you!!" - Jason on The Knot

"When it comes to picking a wedding venue, we hit the jackpot! Not only was this venue absolutely stunning, but we also got incredibly lucky in having the most wonderful venue team to work with from initial tour through our big day. Amber, Angela and Katie were a dream to work with. They were organized, flexible, responsive and so easy to get along with, and they made a generally stressful process virtually stress free! We were able to utilize the entire building and outdoor area for our cocktail hour and reception (and you can use the space for your ceremony, too), so not only did we have a massive, gorgeous space for our guests, but the photo ops were endless. We couldn't have wished for a more perfect space and team!" - Jamie on The Knot



Kristin Sanderson Photography



## Basics:

The rental fee includes the Grand Ballroom, Board Room wedding party suite, 3rd floor foyer, and the wrap around Grand Balcony overlooking the main ballroom, from 8:00a.m. to 11:00p.m., plus one hour for vendor load out. The grand ballroom easily accommodates 100 to 300 guests on the main floor, allowing ample room for a dance floor.

Amenities included in the rental fee consist of 72-inch round tables, white padded garden chairs, 8-foot banquet tables, 6-foot banquet tables, 32-inch round cake table, 48-inch sweetheart table, up to eleven 30-inch round cocktail tables, and easels. Sales staff consultations, event diagram composition, and room setup and tear down are also included. A projector can be provided at a charge of \$200 which projects your images or videos onto our 12ft by 9ft drop down screen suspended above the stage. The facility is climate controlled.

Our elegant 3rd floor foyer provides a welcoming area where your guests can enjoy cocktails and hors d'oeuvres. For an additional fee, cocktail hour can be held in the 1st floor lobby and museum, or on our front patio, weather permitting.

An event manager and professional staff are on hand at every wedding to respond to any needs.

## Catering:

Clients must select one of our full-service caterers. You will find the full list with contact information on our Authorized Vendors pages.



## Setup, Load In, Decor & Storage:

Storage space for your items is available during our normal operating hours starting the Tuesday prior to your wedding. Vendors may enter the ballroom as early as 8:00a.m. on the day of the reception.

Soldiers & Sailors does not provide decorations. We encourage our clients to be as creative as they like when it comes to setup and decorating, however decorations and setup may not cause damage to the facility. No decorations can be taped, stapled, pinned, or nailed to any surfaces. Loose glitter, confetti and helium balloons are prohibited.

Ashley Giffin Photography



Red Flats Photography



Jessica Lee Photography



### Pricing & Payment Scheduling:

Our 2021 and 2022 reception fee for the Ballroom is \$5,250. Soldiers & Sailors offers a military discount (with proof of current or prior service), as well as a non-Saturday rental discount (excluding holiday weekends). Ask the sales department for details. Your reception rental time may also be extended for one hour for a fee of \$500. We offer the opportunity to host your ceremony onsite for an additional \$1,000 fee if you also host your reception onsite. Ceremony fees are not eligible for discounts.

Many clients hosting larger weddings elect to host their cocktail hour on the patio or amidst the museum's first floor lobby and surrounding wings of the museum, allowing their guests the opportunity to view a unique look into American history by telling the stories of the individuals that served our country through military equipment, artifacts and personal mementos. This option is suggested for weddings of 200+ and required for weddings of 250+. Each space is available for an additional \$800.

### Schedule of payments and other due dates:

- 30 days after your contract is issued: nonrefundable \$1,000 deposit and your signed contract are due
- 6 months prior to your wedding date: half of remaining rental fee is due
- 60 days prior to your wedding date: remaining rental fee balance and your event insurance certificate are due
- 10 business days prior to wedding: Bar bill and separate bar contract are due

### Parking:

Along with street parking, guests may use the large public parking garage owned by the University of Pittsburgh, located beneath our lawn. The rate is a flat fee after 4:00p.m. on weekdays and all day on weekends.

For more details contact the garage at 412-624-7967 or visit their website, [www.pts.pitt.edu/parking](http://www.pts.pitt.edu/parking).

Caitlin Thomas Photography



*Ashley Giffin Photography**Red Flats Photography**Jessica Lee Photography*

### Pricing & Payment Scheduling:

Our 2023 reception fee for the Ballroom is \$6,000. Soldiers & Sailors offers a military discount (with proof of current or prior service), as well as a non-Saturday rental discount (excluding holiday weekends). Ask the sales department for details. Your reception rental time may also be extended for one hour for a fee of \$500. We offer the opportunity to host your ceremony onsite for an additional \$1,000 fee if you also host your reception onsite. Ceremony fees are not eligible for discounts.

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*Caitlin Thomas Photography*

# Soldiers & Sailors



# Bar Packages



## 4-Hour Open Bar Packages Include:

- \* Alcohol and Nonalcoholic Beverages
  - \* Setup/Teardown of Bars
  - \* 1 Bartender for 100 or less guests;  
2 Bartenders for 101 - 250 guests;  
3 Bartenders for 251 - 350 guests;  
4 Bartenders for 351+
  - (Extra bartenders, if desired, will be billed separately at \$25 per hour per bartender. 3 hour minimum)
  - \* 1 Security Guard from beginning of cocktail hour through the end of your reception
  - \* Allegheny County Tax
- Bar glassware and linens are facilitated through your caterer.

## SIGNATURE BRANDS

4-hour open bar with Signature Brands:  
\$30 per adult (\$22 beer and wine only)

\$12 per minor guest

(Optional 5th hour: \$3 per adult)

Tito's Vodka  
Bombay London Dry Gin  
Bacardi Rum  
Jim Beam Bourbon Whiskey  
Johnnie Walker Red Label  
Jack Daniels Bourbon

### Wine- Woodbridge

Merlot, Cabernet, Moscato (Barefoot),  
Pinot Grigio, Chardonnay  
(Optional table wine service: \$15 per bottle)

### Domestic&ImportedBeer

Yuengling, Corona, Miller Lite

## PREMIUM BRANDS

4-hour open bar with Premium Brands:  
\$35 per adult (\$27 beer and wine only)

\$12 per minor guest

(Optional 5th hour: \$4 per adult)

Ketel One Vodka  
Tanqueray Gin  
Captain Morgan Spiced Rum  
Bacardi Rum  
Johnnie Walker Black Label  
Jim Beam Bourbon Whiskey  
Maker's Mark Bourbon  
Jack Daniels Bourbon

### Wine - Kendall Jackson

Merlot, Cabernet, Pinot Noir, Riesling,  
Moscato (Barefoot). Pinot Grigio, Chardonnay  
(Optional table wine service: \$25 per bottle)

### Domestic&ImportedBeer

.....Choose ( of the following selections:

Yuengling, Corona, Miller Lite, Blue Moon,  
Stella Artois, Sam Adams Seasonal,  
Guinness (Available in Fall/Winter)

**MIXERS:** Coke, Diet Coke, Sprite, Ginger Ale, tonic water, soda water, orange juice, cranberry juice, grenadine

**OPTIONAL CHAMPAGNE TOAST/BAR SERVICE:** \$15 per bottle; 8 glasses per bottle estimate for toast

**OPTIONAL MONEY/SHOT DANCE:** \$15 per bottle; Peach Schnapps or Sour Apple Pucker (1 bottle per 75 guests)

**HARD SELTZER UPGRADE:** \$2 per adult guest for uncapped open bar service

\*If a listed product is unavailable a comparable brand will be substituted.\*

# Soldiers & Sailors



## Authorized Vendors

### CATERING

- **All the Best Catering**  
(Pgh Barbecue Company)  
AlltheBestCatering.com  
Contact: Judee Henderson  
412-341-0600  
info@allthebestcatering.com
- **Big Burrito Restaurant Group** (Casbah, Eleven, Kaya, Mad Mex, Soba & Umi)  
BigBurrito.com/catering  
Contact: Danielle Cain  
412-361-3272 x209  
cater@bigburrito.com
- **Chef Rey's Catering**  
ChefReysCatering.com  
Contact: Rey Fernandes  
412-607-3299  
rey@chefreyscatering.com
- **Rania's Catering**  
Rania.com  
Contact: Rania Harris  
412-531-2222  
raniastogo@gmail.com
- **The Chef and I Catering**  
ChefandICatering.com  
Contact: Kristopher Przybylek  
724-295-2400  
sales@cateringpgh.com

### LINENS & TABLEWARE (Your caterer generally orders these on your behalf)

- **A-1 Rental**  
(Tableware only)  
A-1Rental.com Contact:  
Bill Porter  
724-224-6224  
A-1rental@hotmail.com
- **All Occasions Party Rental**  
AllParty.com  
Contact: Julie Rhyner  
412-471-2100  
julier@allparty.com
- **Event Source**  
EventSource.com  
Contact: Becky Wiley  
412-809-8100  
beckywiley@eventsource.com
- **Lendable Linens**  
(Linens Only)  
LendableLinens.com  
Contact: Ed Amori  
724-325-5555  
edlendablelinens@comcast.net
- **Mosaic, Inc.**  
(Linens Only)  
PartyMosaic.com  
Contact: Susie Perelman  
412-562-2800  
sperelman@partymosaic.com

## SEATING, TABLES, STAGING, TENTING, & FURNITURE

- |                                     |  |   |
|-------------------------------------|--|---|
| • <b>A-1 Rental</b>                 | A-1Rental.com<br>Contact: Bill Porter                | 724-224-6224<br>A-1rental@hotmail.com           |
| • <b>All Occasions Party Rental</b> | AllParty.com<br>Contact: Julie Rhyner                | 412-471-2100<br>julier@allparty.com             |
| • <b>Ambassador Tent Rental</b>     | ATRparties.com<br>Contact: Mike Cogis                | 724-643-6403<br>info@atrparties.com             |
| • <b>Event Source</b>               | EventSource.com<br>Contact: Becky Wiley              | 412-809-8100<br>beckywiley@eventsource.com      |
| • <b>JV Chujko</b>                  | Chujko.com<br>Contact: Ed Wildauer                   | 412-331-3308<br>edw@chujko.com                  |
| • <b>LUXE Creative</b>              | LUXEpgh.com<br>Contact: Martin Potoczny              | 412-904-3117<br>martin@luxecompanies.com        |
| • <b>Old Souls Vintage Rentals</b>  | pittsburghvintagerentals.com<br>Contact: Anni Keffer | 412-584-7820<br>anni@oldsoulsvintagerentals.com |

## LIGHTING & DRAPING

- |                                       |   |   |
|---------------------------------------|---|---|
| • <b>All Occasions Party Rental</b>   | AllParty.com<br>Contact: Julie Rhyner             | 412-471-2100<br>julier@allparty.com             |
| • <b>Event Source (Drapping Only)</b> | EventSource.com<br>Contact: Becky Wiley           | 412-809-8100<br>beckywiley@eventsource.com      |
| • <b>EF Lighting</b>                  | eflightingpittsburgh.com<br>Contact: Amanda Ditch | 412-979-1459<br>amanda@eflightingpittsburgh.com |
| • <b>Gray Phoenix Design</b>          | GrayPhoenix.com<br>Contact: Jim Lux               | 412-606-8563<br>jim@grayphoenix.com             |
| • <b>LUXE Creative</b>                | LUXEpgh.com<br>Contact: Martin Potoczny           | 412-904-3117<br>martin@luxecompanies.com        |
| • <b>MediaQuest</b>                   | MediaQuest.biz<br>Contact: Mike Dorfner           | 412-921-3360<br>m.dorfner@mediaquest.biz        |
| • <b>Vincent Lighting Systems</b>     | vls.com<br>Contact: Carly Conroy                  | 412-903-9445<br>cconroy@vls.com                 |

## AUDIO VISUAL VENDORS AVAILABLE BY REQUEST