



Temporary Employment Application

Washington State University
Campus Student and Hourly Employment Office
Pullman, WA 99164-1012

Social Security No.(optional*)		* Submission of a social security number is not required by law and is voluntary. Refusal to furnish your social security number will not result in the denial of any right, benefit, or privilege provided by law. Your social security number is solicited to assist the University in performing its functions under RCW 28B.	
Name: Last		First	Middle
Local Mailing Address		WSU ID Number	Date of Birth
City		Home Phone	Work Phone
State		ZIP Code	Students Only (If eligible for work study check one)
		<input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Institutional	Amount Allocated/Sem

List schools attended. Begin with current school.

Name of School	City and State	Dates (From/To)	Check if currently enrolled	Current Credit Hours	Check if graduated
Current			<input type="checkbox"/>		<input type="checkbox"/>
Previous					<input type="checkbox"/>
Previous					<input type="checkbox"/>

Employment History

Employer	City and State	Job Title	Supervisor	Telephone	Dates of Employment From/To

Licenses, Certificates, Skills

WSU employs only U.S. citizens and lawfully-authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Immigration and Naturalization Service. Accommodations for applicants who qualify under the Americans with Disabilities Act are available upon request.

Certificate of Applicant: I hereby certify that all statements made in this application are true and I understand and agree that any false statements on this form shall be considered sufficient cause for rejection of my application or dismissal if I am employed in a temporary position.

Applications must be signed.

Signature

Date

WSU1251-GENEX113--0896

Position Applied For*

For office use only: completed by the employer.

Form I-9 ☐ Attached ☐ On file

Unit

Position Number

Job Title

Title Code

Rate of Pay

Start Date

Est. Hrs Per Week

Account Coding

Check If working in major field. ☐

Applicant: Complete this section *prior* to selection.

Indicate the number of hours a week available

Indicate acceptable employment times ☐ Days only ☐ Part-time ☐ Nights ☐ Full-time (check all that apply) ☐ Weekends

Check hours not available for work.

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun
8 a.m.							
9 a.m.							
10 a.m.							
11 a.m.							
12 noon							
1 p.m.							
2 p.m.							
3 p.m.							
4 p.m.							
5 p.m.							
6 p.m.							
7 p.m.							
8 p.m.							

Employee: Complete this section *after* selection.

Check if federal form I-9 has been completed. ☐

Check if you are a citizen of the United States. ☐
If not, citizen of:

Immigration status:

Indicate gender ☐ Male ☐ Female

Major Field of Study

* Leave **Position Applied For** blank and make a separate photocopy for each job for which you apply. Complete the blank on each photocopy.