



WASHINGTON STATE UNIVERSITY

## Mount Vernon Northwestern Washington Research and Extension Center

### Cost Estimate Sheet

#### Basic Daily Rental Fee:

- \$50 for Half Auditorium (East or West)
- \$100 for Full Sakuma Auditorium

#### Additional Services:

##### Audio/Visual Resource Use Fee:

- \$25 per day. Includes use of Zoom capabilities, screen, projector, sound system, microphones, and internet connection. If needed, please call to schedule a tutorial in advance of the event.

##### Kitchen Fee:

- \$50 per day. Includes use of kitchen, all plates, napkins, cups, utensils, and service ware. No outside tableware is permitted.

##### Specialty Setup Fee:

- \$74 for non-standard seating configuration. Please refer to the standard seating configurations below.

##### Security Fee:

- \$75 per hour for events occurring outside of regular business hours of Monday through Friday, 8:00am – 5:00pm

##### Support Fee:

- \$50 per hour for audio/visual or maintenance support required from WSU NWREC staff during the event runtime.

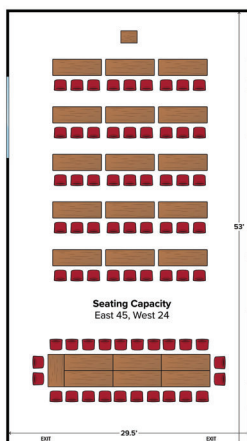
##### Cleaning Fee:

- \$36 per hour if the facility requires additional cleaning by WSU NWREC staff to return to original condition after departure of renters.

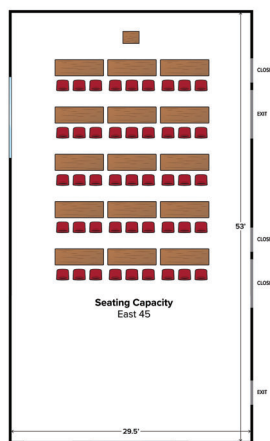
#### Total Cost Estimate:

Actual costs incurred for additional cleaning, repair, or replacement due to misuse of the facility will be billed to the user.

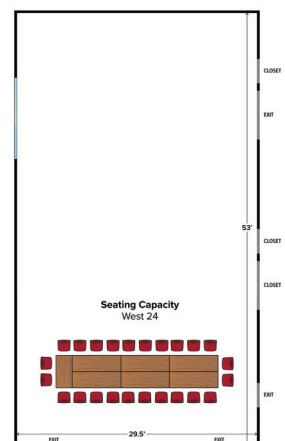
#### MOUNT VERNON NWREC Sakuma Auditorium



STANDARD CONFIGURATION  
**Full Auditorium**



STANDARD CONFIGURATION  
**East Auditorium (Tables)**



STANDARD CONFIGURATION  
**West Auditorium**