

## Position Description

Working Title                      Work Study Paleontological Conservator

## Position Overview

Museum of the Rockies at Montana State University is seeking a motivated paleontology student who has experience preparing vertebrate fossils to join its renowned team of paleontology professionals for the fall 2025 semester.

## Minimum Qualifications:

1. Enrolled in a science or science-related major or minor.
2. Previous volunteer or research experience with Museum of the Rockies.

## General Statement

Museum of the Rockies has earned an international reputation for its paleontology research and is renowned for its field research program. MOR holds one of the largest collections of dinosaur fossils collected in the United States and is designated as a repository for specimens collected on federal and state lands. As part of MOR's experienced paleontology staff, the Work Study Paleontological Conservator will contribute to the program through assisting with conservation and preparation of fossil specimens in MOR's Fossil Preparation Lab.

## Duties and Responsibilities

The Work Study Paleontological Conservator reports to the MOR Paleontology Lab and Field Manager and Assistant Paleontology Lab Manager. Duties consist of fossil preparation, tracking conservation treatment data, and stabilization and repair of fossils using archival materials. Other duties may include fabrication of storage cradles or cavity mounts, molding and casting of fossils, and periodically assisting MOR Preparators with other lab functions including moving specimens or maintenance of lab equipment. This position requires wearing lab-appropriate attire, proper use of personal protective equipment, knowledge of and adherence to lab risk and safety protocol, attention to detail, and manual dexterity.

## Preferred Qualifications

1. Enrolled in Earth Science track, especially Paleontology.
2. Knowledge of anatomy, biology, and geology.

3. Previous experience in a fossil preparation lab.
4. Ability to lift 30 lbs.

### The Successful Candidate Will

The successful candidate will be able to work collaboratively as well as independently, possess the ability to see both the big picture and the small details to bring a project to conclusion, respect deadlines, have a strong work ethic, be an effective communicator with a wide variety of people, and have a commitment to the ethics of the SVP and PRPA.

### Physical Demands

Physical requirements include sitting for extended periods of time, occasionally crouching or bending, and lifting.

### Special Requirements/Additional Information

This job description should not be construed as an exhaustive statement of duties, responsibilities or requirements, but a general description of the job. Nothing contained herein restricts Montana State University's rights to assign or reassign duties and responsibilities to this job at any time.

### How To Apply

Please email a Cover Letter and Resume to [lee.hall@montana.edu](mailto:lee.hall@montana.edu) in PDF format.

Equal Opportunity Employer, Veterans/Disabled