



# NATIONAL ACADEMY OF PUBLIC ADMINISTRATION

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## **Standing Panel on Technology Leadership**

### **1. Purpose**

This Standing Panel is a valuable resource to the National Academy of Public Administration (the Academy) as it pursues its work in technology leadership at all levels of government – federal, state, and local. The Standing Panel focuses on technology leadership issues facing government, and seeks to:

1. Raise awareness, educate others, and influence decision-makers to understand key aspects of technology leadership that leads to the creation of public value.
2. Provide a forum for the sharing of knowledge and leading practices in technology leadership which includes artificial intelligence, AI-ready workforce, data analytics and management, cybersecurity, and digital ethics.
3. Support and participate in Academy projects sponsored by government agencies, to identify and address technology leadership issues with recommended solutions that enable successful organizational results.
4. Align Panel activities to advance efforts on the NAPA Grand Challenge – Making Government AI Ready.

### **2. Participation**

The Steering Committee will organize presentations and panel discussions on important topics advancing both knowledge, process, and practice of applied technology leadership and related sub-topics at all levels of government. These Standing Panel Meetings will be a forum for providing information and insights generated by the Standing Panel's Working Groups, other Academy Fellows, senior-level government officials or academics or through comparable groups.

#### **a. Contributions of Academy Fellows**

The Standing Panel encourages Academy Fellows to prepare blog posts and articles for publication, participate in media interviews on topics that pertain to the work of the Standing Panel.

### **3. Leadership**

The Standing Panel on Technology Leadership operates within the guidance and requirements of Academy policy, with additional oversight provided by the President and Chief Executive Officer and the Academy's Board of Directors. Membership on the Standing Panel is open to all Academy Fellows. The Steering Committee oversees Standing Panel activities and operations.

Steering Committee members are selected based on their expertise or experience in technology leadership and management generally and supplemented by subject matter experts.

The Standing Panel Steering Committee currently (will) consist of five members, led by the Chair and Vice-Chair of the Standing Panel. The Steering Committee will meet quarterly.

The Steering Committee will:

- a. Prepare an Annual Plan to guide the Standing Panel's work for the coming calendar year.
- b. Form and oversee Working Groups to advance the Standing Panel's stated purposes.
- c. Conduct full meetings of the Standing Panel, typically quarterly or more to offer presentations and panel discussions on topics important to the purpose of the Standing Panel and to influence decision-makers on crucial technology leadership issues.
- d. Support the contributions of Academy Fellows in addressing topics and issues related to improving the state of technology management in government.

#### **4. Requirements**

The Steering Committee will prepare an Annual Plan that anticipates its work in the coming year. The proposed annual plan will be provided to the President and Chief Executive Officer and the Board of Directors for their review and input.

#### **Working Groups**

The Steering Committee will support Working Groups to conduct studies, research best practices, collect and analyze data, and draft or edit White Papers or Reports. Working Groups will be led by a member of the Steering Committee and include Academy Fellows. Working Groups may also involve stakeholders or other interested individuals in achievement the stated purpose of the Working Group.

#### **5. Record of meetings**

##### **Reporting**

The Chair of the Standing Panel will prepare and submit a brief Annual Report of its activities and results for the preceding calendar year to the Steering Committee and panel members.

##### **Recordkeeping**

Standing Panel and Steering Committee meetings will be recorded by via video on Zoom for recordkeeping purposes (See Key considerations for NAPA Standing Panel Charters/Operating Procedures, Section A. Mandatory Procedures, Subsection 7).