

**CLOUD SOLUTIONS 2016-2026**

Led by the State of Utah

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Master Agreement #: AR2480

Contractor: **DLT SOLUTIONS**

Participating Entity: **STATE OF ALASKA**

Participating Addendum #: NVP-2018-CLOUD-0004

The following products or services are included in this contract portfolio:

- All products and services included under the above Master Agreement.

**Master Agreement Terms and Conditions:**

1. Scope: This addendum covers **Cloud Solutions** led by the State of Utah for use by state agencies and other entities located in the Participating State *[or State Entity]* authorized by that state's statutes to utilize state contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: The State of Alaska, Department of Administration, Office of Information Technology (OIT) is the only executive branch state agency authorized to utilize the Master Agreement. The contractor shall only accept orders for executive branch state agencies from OIT. All other governmental entities within Alaska, including the Alaska Legislative Branch, the Alaska Court System, the University of Alaska, Boards and Commissions, and all political subdivisions; cities, boroughs, and school districts, are authorized to utilize the Master Agreement.
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

|            |                                                              |
|------------|--------------------------------------------------------------|
| Name:      | Jason Quinn                                                  |
| Telephone: | (703) 708-9617                                               |
| Email:     | <a href="mailto:jason.quinn@dlt.com">jason.quinn@dlt.com</a> |

Participating Entity

|            |                                                                    |
|------------|--------------------------------------------------------------------|
| Name:      | Jason Grove                                                        |
| Telephone: | (907) 465-5679                                                     |
| Email:     | <a href="mailto:jason.grove@alaska.gov">jason.grove@alaska.gov</a> |

**Participating Entity Modifications or Additions to the Master Agreement:**

These modifications or additions apply only to actions and relationships within the Participating Entity.

1. Administrative Fee:

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The contractor shall provide a quarterly administrative fee of 1.5% to the State of Alaska. The contractor shall submit a check, payable to the State of Alaska, Department of Administration, Division of General Services for the calculated amount equal to 1.5% of all contract sales for the quarterly period.

The contractor must include the PA Number on the check. Checks submitted to the state without the PA Number will be returned to the contractor for the required information.

Administrative fee checks shall be submitted to:

State of Alaska  
Department of Administration  
Division of Shared Services  
P.O. Box 110210  
Juneau, AK 99811-0210  
ATTN: Statewide Contracting

The administrative fee shall not be included as an adjustment to the contractor's Master Agreement pricing and shall not be invoiced or charged to an ordering agency.

Administrative fee checks are due for each quarter as follows:

| <u>Reporting Period</u>                   | <u>Due Date</u> |
|-------------------------------------------|-----------------|
| State Fiscal Quarter 1 (Jul 1 - Sept 30): | Oct 31          |
| State Fiscal Quarter 2 (Oct 1 - Dec 31):  | Jan 31          |
| State Fiscal Quarter 3 (Jan 1 - Mar 31):  | Apr 30          |
| State Fiscal Quarter 4 (Apr 1 - Jun 30):  | Jul 31          |

Any quarter with zero sales must be reported as zero sales. This may be done electronically via email to the State of Alaska contact listed in this PA or their successor(s).

2. Volume/Usage Reports:

The contractor must provide a quarterly volume report to the contracting officer (Participating Entity contact or their successors), whichever is requested by the contracting officer. The report must include information which allows the contracting officer to determine the amount of savings realized under the contract and to verify the administrative fee payments align with the reported contract spend.

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All contactors, dealers, and resellers authorized in the State of Alaska, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

Ordering agencies issuing valid Purchase or Delivery Orders will be bound by the terms and conditions of the Master Agreement, which is made part of the Participating Addendum and is incorporated by reference herein, including, without limitation, the obligation to pay the contractor for commodities and/or services provided. The parties acknowledge and agree that orders submitted to the contractor from an ordering agency's business purchasing card are authorized Purchase Orders under the Master Agreement.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

|                                                                                                  |                                 |
|--------------------------------------------------------------------------------------------------|---------------------------------|
| Participating Entity: State of Alaska                                                            | Contractor: DLT SOLUTIONS, LLC. |
| Signature:<br> | Signature:                      |
| Name: Jason Grove                                                                                | Name:<br>Francis Enaholo        |
| Title: Contracting Officer                                                                       | Title: Contracts Manager        |
| Date: 2/14/2018                                                                                  | Date: 2/15/2018                 |