

Collective Purchasing Routing Form

	Signature	Date
Section Chief: Rebecca Hoefs	DocuSigned by: <i>Rebecca Hoefs</i> 3F091B9B7F854BD...	6/29/2023 5:39 AM CDT
Bureau Director: Cheryl Edgington	DocuSigned by: <i>Cheryl Edgington</i> E70A1AADB106453...	7/3/2023 8:14 AM CDT



STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION

CORRESPONDENCE/Memorandum

Date: June 28, 2023

To: Cheryl Edgington
Director, State Bureau of Procurement

From: Laura Bergum

Subject: RPA KAD9197 Wisconsin Department of Corrections – Communication Services for Persons In Our Care (PIOC)

This memo provides information regarding the Wisconsin Department of Corrections request for approval to enter into a collective purchasing agreement using a NASPO ValuePoint contract, 99SWC-NV22-13388 for Inmate Communications, Supplies and Services for five years not to exceed \$5,000,000 in the first year, and will only generate revenue for the remaining four years. Department of Corrections will be using the contract to purchase from ICSolutions, LLC for their inmate communication supplies.

Rationale:

DOC would like to enter into a participating addendum to use the NASPO Valuepoint contract for PIOC Communications (NASPO has it labeled Inmate Communications). The vendor we have been using is Keefe Commissary Network, which utilizes ATG tablets. That contract is coming to an end next month, DOC has an approved waiver, RPA number KAD9315, for an extension to get them through the transition period until they can enter into a new contract. This contract enables PIOC to have tablets (and some kiosks will be in select locations) to facilitate messaging to friends and family, deposit services (US Bank has already signed off on this under the prior contract, they cannot provide these services to DOC), music subscriptions, games, and podcasts. With the new contract DOC is anticipating adding phone calls (can make the calls from a tablet instead of just the phones), delivery of scanned US mail, and canteen ordering. DOC may look into more services offered under the NASPO contract, but phone calls and canteen ordering are the “new” services that are priority. These are not offered with the current vendor and was one of the additional reasons DOC has decided to make a change.

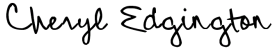
It appears this request meets the State’s collective purchasing requirements (PRO502). Your signature below will approve this collective purchase.

Included in the RPA packet are the following:

- Completed Request for Purchasing Authority (RPA) form RPA# KAD9197
- Justification of Need and Cost Benefit Analysis Form

- Completed Collective Purchasing with Other States or the Federal Government Data Request Form
- Model NASPO ValuePoint Participating Addendum, Master Agreement # 99SWC-NV22-13388
- Collective Purchasing Transmittal Letter

Cheryl Edgington, Director

DocuSigned by:

E70A1AADB106453

Signature

7/3/2023 | 8:14 AM CDT

Date

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DOA-3046 (R06/2022)
S. 16.72 WIS. STATS



STATE BUREAU OF PROCUREMENT
101 EAST WILSON STREET, 6TH FLOOR
P. O. BOX 7867
MADISON, WI 53707-7867

Request for Purchasing Authority (RPA)

Instructions: Attach the completed form to the online RPA request at <https://rpa.wi.gov>. Unless otherwise noted, complete all sections of this form. Only complete Section 6 if applicable. Complete section 9 (RPA Checklist) at the end of this form to ensure all applicable, required components of the RPA are included.

Section 1: General Information		
Agency Requesting RPA: Department of Corrections		Agency Business Unit Number: 41000
RPA Type (Check one only)	☐ Noncompetitive (Sole Source)	☐ Legal Services
	☐ General Waiver	☒ Collective Purchase (sections 1, 2, 4 and 5)
	☐ Motor Vehicle (sections 1, 2 and 8)	
RPA Title	PIOC Communications Services	
RPA Number ((Agency Prefix (2 alpha) FY Code (1 alpha) Number (4)) KAD-9197		Amendment No. (if applicable) N/A
Agency Program Contact Name: Wendy Monfils	Phone Number: 608-240-5199	E-Mail Address: Wendy.Monfils@wisconsin.gov
Contract Term:	Renewals:	Total Spend (Contract Term and Renewals):
Upon signing-12/31/2025	through 12/31/2028	\$5,000,000 (upfront costs DOC may contribute)
Vendor Name ("Multiple" if General Waiver)		Vendor Address ("Multiple" if General Waiver)
ICSolutions		515 E Musser St, Ste 300
NIGP Code(s): 83800		Funding (e.g. SEG, GPR, etc): REV (revenue contract)

Section 2: Requesting Agency Signatures			
The undersigned certify that this request for approval meets all applicable state and federal statutes, rules, regulations, and guidelines. This certification is based upon a thorough and complete analysis of this request. The undersigned also specifically acknowledges that for sole source and general waivers, a public notice is required, and the agency has posted the notice at the time of this RPA submittal.			
Authorized Agency Requestor	Phone Number	Signature	Date
Purchasing Liaison/Agent Name Cynda Solberg	608-240-5581	<i>Cynda Solberg</i>	6/22/2023
Purchasing Director or Division Administrator Name MJ Snider	608-240-5574	<i>MJ Snider</i>	6/22/2023
Program Division Administrator Name (optional) Sarah Cooper	608-240-5100	<i>Sarah Cooper</i>	6/26/2023
Agency Head/Chancellor or Designee Name Kevin A. Carr	608-240-5000	<i>Kevin A. Carr</i>	6/26/2023

Section 3: Justification to Waive Bidding Requirements (Sole Source, General Waiver and Legal Services ONLY)	
The following questions must be answered in accordance with applicable procurement policy, derived by the RPA type.	
1. Provide the background and description of the procurement/request. The request written in clear, non-technical language, that can be understood by persons who may not be directly involved in, or familiar with, the specific request, with all acronyms fully defined. This is a request to enter into a participating addendum to enter into a Statement of Work under NASPO contract 99SWC-NV22-1338 for "Inmate Communications." Wisconsin DOC is currently in a contract with Keefe Commissary Network, and would like to switch services to ICSolutions (ICS). This contract provides for deposit services, tablets/kiosk,	

and the offerings on the tablets/kiosks (messaging, music, movies, radio, games, podcasts, books, etc.). With this new contract, we are looking to add canteen ordering and phone call services for Persons in Our Care (PIOC) to access via their tablets. These services are purchased by PIOC and their friends/family. Commissions back to DOC go back to support the program, including the purchase of infrastructure.

2. Why are these goods or services needed? Include all cost savings justifications and possible efficiencies. These services provide for a way for friends/family to get money onto PIOC accounts via sending a check or using a credit/debit card. Without this service, the only way to deposit money is a money order being sent to the institution via the mail and that can cause significant delays in getting funds to PIOC. These services also provide for PIOC to send and receive messages from their contacts (similar to email). The tablets also provide entertainment/activities for PIOC to keep them busy, which is essential for maintaining the climate in the institutions.

3. Why can't the competitive bidding and/or RFP process be used?
In 2014 DOC did an RFP for these services, but started utilizing the NASPO contract shortly thereafter. The NASPO contract was done via the RFP process.

4. Why is the length of contract proposed?
In line with the NASPO master contract.

5. How does the cost reflect fair market value? (N/A for legal services)
These costs were competitively received via the RFP process conducted by NASPO. WIDOC will compare prices with other States to be sure what we are charging PIOC is at or below what other states are charging. DOC may contribute up to \$5,000,000 in upfront hardware costs in order to keep the costs for services to the PIOC down.

6. If the rationale for this waiver is based on the contractor being the only economically feasible source because of the state's existing investment in a proprietary product or service, provide the cost comparative analysis of continuing with the existing investment compared to the cost to replace:

N/A

7. What, if any, impact will this have on Wisconsin businesses?
None of the NASPO awarded contracts were Wisconsin based businesses.

8. Why has the present amount exceeded last or previous year's amount (if applicable)?
N/A

9. Why is an RPA amendment being requested (if applicable)?
N/A

Section 4: Justification of Need (for Contractual Services Only)

Regardless of the RPA type, agencies must complete the applicable sections of DOA-3821A: Justification of Need and Cost Benefit Analysis Project Summary.

My agency is purchasing contractual services as part of this request and have completed DOA-3821A and have attached it to the RPA.

Yes ☒ No/Not Applicable, purchasing commodities only ☐

Section 5: Procurement of Information Technology and Telecommunications (Only for agencies (not UW))

As required by §16.973(10) and (13), Wis. Stats, contracts involving a large, high-risk IT project must include certain contractual terms and controls. Further, state agencies must ensure software or cloud-based terms and conditions are reviewed and, if necessary, negotiated, with the same level of diligence employed with other state contract terms and conditions.

State agency software purchases must also be compliant with the STAR Software Purchasing Policy (see PIM 17-001 and additional reference material attached therein).

Please complete Section 5 if this request will result in 1) a contract for IT/telecom that involves a large, high-risk project as defined by the Division of Enterprise Technology or at the large, high-risk IT purchasing threshold and/or 2) a software purchase. Include a technical contact that can be reached for questions related to your agency's request.

Agency Technical Contact Name:

Ted Hocevar

Phone Number:

920-526-9208

E-Mail Address:

Ted.Hocevar@wisconsin.gov

☒ My agency has reviewed PRO-508, Information Technology (IT) and Telecommunications Procurements and PIM 22-001 Large, High-Risk Contract Review and Approval Process, and will adhere to all applicable, required policy and procedure contained therein.

☒ My agency has reviewed the in-scope modules of the STAR System and we **do not** consider the requested software to overlap or conflict with system functionality.

☒ My agency has reviewed the in-scope modules of the STAR System and the requested software does appear to overlap or conflict, in whole or in part, with system functionality. We hereby request that approval be granted to make the purchase based on the following rationale/justification:

Section 6: Justification for Rush Processing

In urgent situations, the agency may request expedited RPA processing in the shortest time frame. If your agency is requesting a Rush status, provide a rationale for such consideration:

Section 7: Legal Services ONLY: Respond to the following if your RPA is for legal services.

1. Was a competitive process used to acquire the services? If no, why not?
2. Was the bidders/proposers list inclusive; that is, was a solicitation posted on the state's official Website or, for a simplified bid, were three or more qualified firms solicited to submit bids?
3. For a recurring transaction, did the solicitation result in an agreement with a new attorney(s) or is the agreement with the same attorney(s) as the previous year(s)?
4. For a recurring transaction, what was the annual and total expenditure under the previous agreement? Provide justification for any increase in this year's request.

Section 8: Motor Vehicle Requests ONLY: Respond to the following if your RPA is for motor vehicle(s). Attach additional sheets as needed.

Qty	Type (Car, SUV, Van, Truck, Other)	Vehicle Description	Usage (Check One)		Unit Price (include options)	Total Cost
			Shared	Assigned		

Section 9: RPA Required Components Checklist: Agency will complete this section to confirm the package is complete by noting a check (X) or "N/A" as appropriate. Documentation required for each RPA type is noted accordingly.

Agency Check Here	Documentation	RPA Amendment	Waiver	Collective	Vehicle	Legal Service
	Completed and signed form DOA-3046, Request for Purchasing Authority (RPA) <i>PRO-210</i>	X	X	X	X	X
	Completed form DOA-3044, Collective Purchasing <i>PRO-502</i>			X		
X	Completed form DOA-3821A, Justification of Need and Cost Benefit Analysis Project Summary (as applicable for contractual services only) <i>PRO-205</i>	X	X	X		X
N/A	Copy of public/legal notice; for sole source waiver, public notice must contain the name of the proposed sole source supplier <i>PRO-210</i>		X			X
N/A	Copy of RPA to be amended <i>PRO-210</i>	X				
N/A	Vehicle Request form DOA-3016 <i>PRO-506</i>				X	
N/A	Proposed Contract <i>PRO-511</i>					X

This document can be made available in alternate formats to individuals with disabilities upon request.

STATE OF WISCONSIN
 DEPARTMENT OF ADMINISTRATION
 DIVISION OF ENTERPRISE OPERATIONS
 DOA-3821a (R 04/2019)
 S. 16.705(2), WIS STATS



Justification of Need and Cost Benefit Analysis Project Summary

Instructions: For services contracts that do not require a Cost Benefit Analysis under Wis. Stats. §16.705(1b), complete sections 1-3 and route for review in accordance with your agency's applicable procedure. If you are unsure about the applicability of CBA requirements, consult your agency procurement or legal office. For services contracts that do require a CBA, complete all sections of this form and form DOA-3821b CBA Financial Information. Instructions for DOA-3821b are posted to VendorNet, DOA-3821I. Submit agency-approved documents to DOAcba@Wisconsin.gov

Section 1: General Information		
Agency Name: Department of Corrections	Date: 5/31/2023	Agency Tracking Number: 9197
Contact: Cynda Solberg		Phone Number: 608-240-5581
Project/Program Title: PIOC Communications		

Section 2: Justification of Need
1. Service Overview - Rationale for Contracting Out Provide a written justification for the request in clear, non-technical language that can be understood by persons who may not be directly involved in or familiar with the proposed services, with all acronyms fully defined. DOC has a contract for tablets, kiosks, and deposit services for People In Our Care (PIOC). The PIOC can purchase messaging credits, music, games, and podcasts. DOC is interested in changing vendors, and would like to utilize a NASPO Contract for these services through ICSolutions (ICS).
2. Existing Statutes Are there federal laws, regulations or state laws which require or authorize such contractual services or that dictate the service level which must be performed? Describe. N/A
3. Quality and Nature of Services Required Provide a description of the proposed service to be performed, a list of items to be delivered, any specific conditions to be required of the contractor, and how the agency will ensure that the contractor will provide services and quality as promised without financial loss to the State. Is the work a core service of state government? ICS will provide tablets in order for every PIOC to have a tablet while they are incarcerated (currently PIOC must purchase their own). There will be some services on the tablets offered at no costs to PIOC, and there will be services that can be purchased (music, messaging credits, games, etc.). The contract also covers "deposit services" which allows for PIOC's contacts to put funds on the PIOC accounts. This is not a core service of State government, as was determined when a contract for these services was originally entered into in 2014.
4. Alternatives to Contracting Out What alternatives have been considered? What research has been conducted to determine if this service can be performed by another agency or the University? There are no alternatives to contracting out for these highly specialized services.
5. Bidding Process Will competitive bidding be used to award this contract or is there a justification for an alternative method? An RFP was done by NASPO and we are using a contract that resulted from that RFP.

Section 3: Applicability of Cost Benefit Analysis

Wis. Stats. §16.705(1b); §16.705(2)(b) provide for certain exemptions from doing a cost benefit analysis. If the agency considers this project to be exempt, mark the reason below and skip Section 4. If these exemptions are not applicable, complete Section 4:

- ☐ Services that federal or state law requires to be performed by contract.
- ☐ Services that must be provided per a contract, license, or warranty, by the original equipment manufacturer or publisher.
- ☒ Services that cannot be performed by state employees because the state lacks the required infrastructure.
- ☐ Web-based software application services that are delivered and managed remotely.

Section 4: Cost Benefit Analysis Factors**1. Market Strength**

Please describe the availability in the market of vendors that can perform this service. How does the labor market impact the recruiting and retention of employees?

2. Risk Factors

Please describe the controls and risk management that will be in place in the event a private firm may fail to provide the service it has guaranteed or reduce services if financial losses occur? How will we ensure that confidential information will be kept secure?

3. Timelines

Provide schedules and timetables for the proposed service. Provide a statement indicating whether the proposed service is a short-term project or a long-term need for the agency. What controls will be in place to ensure the timeliness of project milestones.

4. Technical Expertise

Describe whether agency employees have the capacity to perform the proposed service. Describe whether the agency employees have the expertise to perform the proposed service.

Authorized Agency Approver:

Cynda K. Solberg

Date:

5/31/2023

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State of Wisconsin
 Department of Administration
 Division of Enterprise Operations
 DOA-3044 (R 8/2019)
 ss. 16.73(4) and 16.75(1)(a) Wis. Stats.



State Bureau of Procurement
 101 East Wilson Street, 6th Floor
 Madison, WI 53707-7867

COLLECTIVE PURCHASING REQUEST

Instructions: Submit the completed form with the Request for Purchasing Approval/Authority (RPA) (DOA-3046) or Procurement Plan (DOA-3720).

Section 1: General Information		Date: 6/1/2023
Agency Name: Department of Corrections		RPA Number: KAD-9197
Agency Contact Name: Cynda Solberg	Phone Number: 608-240-5581	E-Mail Address: Cynda.Solberg@wisconsin.gov
The agency intends to (check one):	☐ Purchase directly from another state/federal government. (Send with Proc Plan DOA-3720)	
	☐ Purchase directly from a regional or national consortium composed of nonprofit institutions that support governmental or educational services. (Send with Proc Plan DOA-3720)	
	☒ Use a contract established by a regional or national consortium composed of nonprofit institutions that support governmental or educational services. (Send with RPA DOA-3046)	
	☐ Use a contract established by another state, the federal government, or a Wisconsin municipality. (Send with RPA DOA-3046)	

Section 2: Originating Contract Information	
State/Federal/WI Municipal Government Office: NASPO Valuepoint-Nevada lead agency	Contract Number (where applicable): 99SWC-NV22-13388
Supplier Name(s) (if supplier is not governmental entity directly): ICSolutions	
Brief description of commodity/service to be purchased: PIOC communications services including- deposit services, kiosk, tablets, messaging, music, games, and other applications.	
Is the purchase of software included in this request? If "yes", see Section 4 below. Yes ☐ No ☒ N/A ☐	

Section 3: Eligibility Check	
☒ My agency has validated the following, in compliance with the requirements of the State Procurement Manual, PRO-502. We certify that we have researched the original contract and determined that the following conditions are met.	
☒ The contract is an open contract, that is, the contract is open for the use of other states and the contract term has not expired.	
Contract Effective Dates: 1/1/2023-12/31/2025	Renewal Options: through 12/31/2028
☒ The originating procurement was competitive (i.e. several bidders, generic specifications, price was material consideration, etc).	
Request for Bid/Proposal Number: 99SWC-S1154	☒ Any protests or appeals to the procurement were addressed and resolved.
☐ The bidding method conforms to the rules applicable to State of Wisconsin bidding thresholds.	
☒ The commodities or services to be purchased are the same as on the original contract. The prices are the same or better than those the agency could expect to obtain if a request for bid or request for proposal was conducted, and the terms and conditions are acceptable to the agency and consistent with the state's standard terms and conditions.	
☒ Vendor(s) is/are not on the Certification for Collection of Sales and Use Tax Ineligible Vendor Directory.	
☐ Vendor(s) is/are not on the Contract Compliance Ineligible Vendor Directory.	
☒ Vendor(s) are not otherwise ineligible for state contracts (see PRO-401, Basic Contract Eligibility).	
Impact, if any, on any minority business enterprise, disabled veteran-owned business, Wisconsin business or work center: No impact	
Explain the cost savings and possible efficiencies: The prices ICS proposed in the RFP are negotiable and DOC intends to negotiate the lowest prices possible on behalf of the PIOC.	

Section 4: Software Purchase Impact on STAR System (N/A for UW Campuses)		
State agency software purchases must be compliant with the STAR Software Purchasing Policy (see PIM 17-001 and additional reference material attached therein). Please complete Section 4 for software purchases and include a technical contact that can be reached for questions related to your agency's request.		
Agency Technical Contact Name:	Phone Number:	E-Mail Address:
☐ My agency has reviewed the in-scope modules of the STAR System and we do not consider the requested software to overlap or conflict with system functionality.		
☐ My agency has reviewed the in-scope modules of the STAR System and the requested software does appear to overlap or conflict, in whole or in part, with system functionality. We hereby request that approval be granted to make the purchase.		
Provide a rationale for approval of the request where there appears to be a conflict or overlap with the STAR System:		

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PARTICIPATING ADDENDUM



INMATE COMMUNICATIONS

Led by the **State of Nevada**

Master Agreement #: 99SWC-NV22-13388

Contractor: Inmate Calling Solutions, LLC d/b/a ICSolutions

Participating Entity: State of Wisconsin-Department of Corrections

This Participating Addendum is entered into by Contractor and Participating Entity (collectively, the "Parties").

Scope and Participation:

[Removable Instruction: Check one of the boxes below. If Participating Entity has no exclusions or limitations to the scope of the Master Agreement, check the first box.]

1. Scope:

- ☒ This Participating Addendum includes the entire scope of the products and services available through the Master Agreement referenced above.
- ☐ This Participating Addendum includes the entire scope of the products and services available through the Master Agreement referenced above, except the following:
- *[Removable Example: Product modifications.]*
 - *[Removable Example: Installation services.]*

Any scope exclusions specified herein apply only to this Participating Addendum and shall not amend or affect other participating addendums or the Master Agreement itself.

[Removable Instruction: Participating States should ensure that Section 2 properly defines the scope of participation, including any excluded entities.]

2. Participation: This Participating Addendum covers participation of Participating Entity in the above-referenced Master Agreement between the State of Nevada and Contractor for Inmate Communications. This Participating Addendum may be used by all state agencies, institutions of higher education, cities, counties, districts, and other political subdivisions of the state, and nonprofit organizations within the state if authorized herein and by law. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

[Removable Instruction: Check one of the boxes below. If Participating Entity wishes to co-term the Participating Addendum with the Master Agreement, check the first box.]

3. Term:

- ☒ This Participating Addendum shall become effective as of the date of the last signature below and shall terminate upon the expiration or termination of the Master Agreement, as amended, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein.
- ☐ This Participating Addendum shall become effective as of the date of the last signature below and shall terminate on [date], unless terminated sooner or otherwise amended in accordance with the terms set forth herein. Notwithstanding the previous, in no event shall

NASPO ValuePoint

PARTICIPATING ADDENDUM**INMATE COMMUNICATIONS**Led by the **State of Nevada**

the term of the Participating Addendum exceed the term of the Master Agreement, as amended.

4. Primary Contacts: The following (or their named successors) are the primary contact individuals for this Participating Addendum:

CONTRACTOR:

Name:	Barry Brinker
Address:	2200 Danbury Street, San Antonio, TX 78217
Telephone:	503-269-3018
Fax:	210-693-1016
Email:	bbrinker@icsolutions.com

PARTICIPATING ENTITY:

Name:	Cynda Solberg
Address:	3099 East Washington Avenue, Madison, WI 53704
Telephone:	608-240-5581
Fax:	N/A
Email:	Cynda.Solberg@wisconsin.gov

Participating Entity Modifications and Additions to the Master Agreement

[Removable Instruction: Check one of the boxes below. If Participating Entity has no changes or additions to the terms and conditions of the Master Agreement, check the first box.]

☒ This Participating Addendum incorporates all terms and conditions of the Master Agreement as applied to the Participating Entity and Contractor.

☐ This Participating Addendum incorporates all terms and conditions of the Master Agreement as applied to the Participating Entity and Contractor, **subject to the following limitations, modifications, and additions:**

[Removable Instruction: Insert text here to describe any changes or additions to the terms and conditions of the Master Agreement. Indicate which section numbers of the Master Agreement are being modified.]

Any limitations, modifications, or additions specified herein apply only to the agreement and relationship between Participating Entity and Contractor and shall not amend or affect other participating addendums or the Master Agreement itself.

5. ***“Reserved”***.

NASPO ValuePoint

PARTICIPATING ADDENDUM**INMATE COMMUNICATIONS**Led by the **State of Nevada**

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6. **Subcontractors:** All contractors, dealers, and resellers authorized to provide sales and service support in Participating Entity's state, as shown on Contractor's NASPO ValuePoint-specific webpage, may provide sales and service support to users of this Participating Addendum. Participation of Contractor's contractors, dealers, and resellers will be in accordance with the terms and conditions set forth in the Master Agreement.
7. **Orders:** Any order placed by Participating Entity or a Purchasing Entity for a product or service offered through this Participating Addendum shall be deemed to be a sale under, and subject to the pricing and other terms and conditions of, the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to the order.

IN WITNESS WHEREOF, the Parties have executed this Participating Addendum.

PARTICIPATING ENTITY**CONTRACTOR**

Signature: Kevin A. Carr	Signature: 
Name: Kevin A. Carr	Name: Barry Brinker
Title: Secretary	Title: VP of Operations
Date: 6/21/2023	Date: 6/21/2023

[Removable Instruction: Additional signatures may be added if required by the Participating Entity.]

For questions regarding NASPO ValuePoint Participating Addendums, please contact the Cooperative Contract Coordinator team at info@naspovaluepoint.org.

Fully executed NASPO ValuePoint Participating Addendums must be submitted via email in PDF format to pa@naspovaluepoint.org.



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Date: June 20, 2023

To : Cheryl Edgington
State Bureau of Procurement Director

From: Cynda Solberg
DOC Bureau of Finance and Administrative Services Director

Re: Collective Purchase approval- Inmate Communications NASPO contract

DOC would like to enter into a participating addendum to use the NASPO Valuepoint contract for PIOC Communications (NASPO has it labeled Inmate Communications). DOC conducted an RFP for these services back in 2014, implementing the contract sometime in 2015. We later started using the NASPO contract. The vendor we have been using is Keefe Commissary Network, which utilizes ATG tablets. That contract is coming to an end next month, and I am processing the paperwork to get a waiver entered into the RPA system for an extension to get us through the transition period until we can enter into a new contract.

DOC has not been happy with the services we have been getting from Keefe, and therefore we want to transition to a different vendor on the NASPO contract, ICSolutions. DOC has looked over the ICS RFP response, has asked questions of the vendor, and had the vendor come to DOC for a presentation in April. A couple weeks ago I met with the DOC Secretary and other members of DOC Administration, and they are supportive of us going the route of negotiating a Statement of Work/Statement of Deliverables with ICS under the NASPO master agreement.

This contract enables PIOC to have tablets (and some kiosks will be in select locations) to facilitate messaging to friends and family, deposit services (US Bank has already signed off on this under the prior contract, they cannot provide these services to us), music subscriptions, games, and podcasts. With the new contract we are anticipating adding phone calls (can make the calls from a tablet instead of just the phones), delivery of scanned US mail, and canteen ordering. We may also look into more services offered under the NASPO contract, but phone calls and canteen ordering are the "new" services that are priority. These are not offered with our current vendor, and was one of the additional reasons we have decided to make a change.

Certificate Of Completion

Envelope Id: E81439A5540449D2B00869E53A183E90

Status: Completed

Subject: Complete with DocuSign: Collective Purchasing Routing for DOC, RPA Number KAD9197

Source Envelope:

Document Pages: 16

Signatures: 3

Envelope Originator:

Certificate Pages: 2

Initials: 0

Laura Bergum

AutoNav: Enabled

101 E. Wilson St.

Envelopeld Stamping: Enabled

Madison, WI 53703

Time Zone: (UTC-06:00) Central Time (US & Canada)

laura.bergum@wisconsin.gov

IP Address: 165.189.255.21

Record Tracking

Status: Original

Holder: Laura Bergum

Location: DocuSign

6/28/2023 1:59:17 PM

laura.bergum@wisconsin.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: DOA

Location: DocuSign

Signer Events**Signature****Timestamp**

Rebecca Hoefs

rebecca.hoefs1@wisconsin.gov

Procurement Supervisor

Security Level: Email, Account Authentication
(None)

DocuSigned by:

3F091B9B7F854BD...

Sent: 6/28/2023 2:07:04 PM

Viewed: 6/29/2023 5:34:50 AM

Signed: 6/29/2023 5:39:59 AM

Signature Adoption: Pre-selected Style

Using IP Address: 184.97.207.27

Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Cheryl Edgington

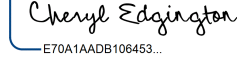
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Bureau Director

Wisconsin Department of Administration

Security Level: Email, Account Authentication
(None)

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Sent: 6/29/2023 5:40:03 AM

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Laura Bergum

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Procurement Specialist

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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/28/2023 2:07:04 PM
Certified Delivered	Security Checked	7/3/2023 8:12:46 AM
Signing Complete	Security Checked	7/3/2023 8:14:10 AM
Completed	Security Checked	7/3/2023 8:14:12 AM
Payment Events	Status	Timestamps