

**OFFICE FURNITURE (2023-2028)**  
**Led by the State of Utah**

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Master Agreement #: MA3963

Contractor: **ALLSTEEL INC.**

Participating Entity: **STATE OF RHODE ISLAND**

The following products or services are included in this contract portfolio:

- All products and accessories listed on the Contractor page of the NASPO ValuePoint website.

**Master Agreement Terms and Conditions:**

1. Scope: This Addendum covers the **Office Furniture and Related Services (2023-2028)** led by the State of Utah for use by state agencies and other entities located in the Participating State *[or State Entity]* authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: This Addendum may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of *Rhode Island*. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. Primary Contacts: The primary contact individuals for this Addendum are as follows (or their named successors):

Contractor

|            |                                         |
|------------|-----------------------------------------|
| Name:      | Dena Bates                              |
| Address:   | 2210 Second Ave.<br>Muscatine, IA 52761 |
| Telephone: | 563-299-2949                            |
| Fax:       | 563-272-5859                            |
| Email:     | allsteelgovcontracts@allsteeloffice.com |

Participating Entity

|            |                                         |
|------------|-----------------------------------------|
| Name:      | Gary P. Mosca, State of Rhode Island    |
| Address:   | One Capitol Hill, Providence, RI, 02908 |
| Telephone: | 401-574-8124                            |
| Fax:       | n/a                                     |
| Email:     | Gary.mosca@purchasing.ri.gov            |

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**4. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT - "RESERVED".**

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

☐ No changes to the terms and conditions of the Master Agreement are required.

☒ The following changes are modifying or supplementing the Master Agreement terms and conditions.

*This Addendum shall be subject to the Rhode Island "State Purchases Act", R. I. Gen. Laws § 37-2-1, et seq., the Rhode Island Procurement Regulations and the Rhode Island General Conditions of Purchase (copy attached) except to the extent any of the foregoing conflicts with the provisions of this Addendum and/or Master Agreement.*

*Jurisdiction and venue for any lawsuits arising here from shall be in the Providence Superior Court and shall be governed by the laws of the State of Rhode Island without reference to its principles of conflicts of laws.*

**MASTER PRICE AGREEMENT CONTRACT ADMINISTRATIVE FEE**

In 2017 the General Assembly amended the "State Purchases Act", R. I. Gen. Laws § 37-2-12 (b) to authorize the Chief Purchasing Officer to establish, charge and collect from vendors listed on master price agreements ("MPA") a contract administrative fee not to exceed one percent (1%) of the total value of the annual spend against their MPA contracts. All contract administrative fees collected from MPA vendors shall be deposited into a restricted receipt account which shall be used for the purposes of implementing and maintaining an online eProcurement system and other costs related to State procurement. In accordance with this legislative initiative the Division of Purchases is upgrading the State procurement system through the purchase and installation of an eProcurement system.

The contract administrative fee shall be applicable to all purchase orders issued relative to State MPA contracts. Therefore, effective January 1, 2020, all MPA contracts shall be assessed the 1% contract administrative fee.

**PARTICIPATING ADDENDUM**



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5. Reports and Fees:

- a) Administrative Fee: Contractor agrees to provide a quarterly administrative fee to the State in the form of a check, EFT or online payment through the Division's Automated Vendor Usage Management System. Checks will be payable to the "State of Rhode Island Division of Purchasing" and will be sent to State of Rhode Island, Division of Purchasing, Attn: MPA Coordinator One Capitol Hill, Suite 201, Providence, RI 02908. The Administrative Fee will 1.0% and will apply to all purchases (net of any returns, credits, or adjustments) made under this Addendum.
- b) Report Schedule: Quarterly utilization reports shall be made in accordance with the following schedule:
 

|              |             |
|--------------|-------------|
| Period End   | Reports Due |
| March 31     | April 30    |
| June 30      | July 31     |
| September 30 | October 31  |
| December 31  | January 31  |
- c) Timely Reports and Fees: Contractor will have thirty (30) days from the quarterly report due date to pay the quarterly administrative fee.

6. Lease Agreements: *Section 4 as "Reserved"*.

7. Subcontractors: All contactors, dealers, and resellers authorized in the State of *Rhode Island*, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

8. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

9. Design, Installation, and Reconfiguration Services: The Contractor shall provide, through their Authorized Dealer network, design, installation, layout, and reconfiguration services to Purchasing Entities. These service charges for all products offered through this Participating Addendum will be negotiated on a project-by-project basis with the Authorized Dealer. Installation and inside delivery charges will be included as a line item in the quote provided by the Authorized Dealer. Contractor shall provide, through their Authorized Dealer network or approved freight carrier(s) liftgate services and other non-standard delivery services which are outside of Contractor's standard freight costs, such

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as palletization, storage, special permits, etc.; should Contractor be able to accommodate the request, these services will be negotiated on a project-by-project basis and approved by the purchasing entity. Charges for non-standard delivery services will be included as a line item in the quote provided by the Authorized Dealer.

10. Discounts:



**NASPO ValuePoint - State of Rhode Island Discount Matrix**

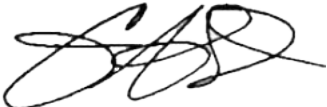
Allsteel®

| Brand    | Product Line(s) Offered                                                                                                                                             | Price Tier 1 Minimum<br>Percentage Discount<br>Less than or equal to \$50k | Price Tier 2 Minimum<br>Percentage Discount<br>Over \$50k to \$150k | Price Tier 3 Minimum<br>Percentage Discount<br>Over \$150k |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------|
| Allsteel | Nimble                                                                                                                                                              | 65.7%                                                                      | 65.7%                                                               | 65.7%                                                      |
| Allsteel | Relate, Seek, Inspire, Access, Mimeo, Lyric, Quip, Evo, Svelte                                                                                                      | 60.9%                                                                      | 60.9%                                                               | 60.9%                                                      |
| Allsteel | Acuity                                                                                                                                                              | 61.4%                                                                      | 61.4%                                                               | 61.4%                                                      |
| Allsteel | Gather, Parallel, Clarity, CoHo, Jetty-Mod, Park, Recharge, Retreat, Townhall Collection, Vicinity (Rock, Wedge, Peak, Summit, Picnic, Cloud), Two Thirds, Vicinity | 54.6%                                                                      | 54.6%                                                               | 54.6%                                                      |
| Allsteel | Cadence, Involve, Approach                                                                                                                                          | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Stride Desking                                                                                                                                                      | 74.0%                                                                      | 74.0%                                                               | 74.0%                                                      |
| Allsteel | Ergo Accessories, LED Lights, Hands-Free Pulls, Hand Sanitizer Solutions                                                                                            | 58.4%                                                                      | 58.4%                                                               | 58.4%                                                      |
| Allsteel | Aware, Structure                                                                                                                                                    | 63.2%                                                                      | 63.2%                                                               | 63.2%                                                      |
| Allsteel | Gather, Park, Recharge, Townhall Collection (Peak, Picnic)                                                                                                          | 54.6%                                                                      | 54.6%                                                               | 54.6%                                                      |
| Allsteel | Altitude Height Adjustable                                                                                                                                          | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Concensys, Optimize, Terrace                                                                                                                                        | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Terrace, Further, Metal/Acrylic Screens                                                                                                                             | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Stride, Gallery Panels                                                                                                                                              | 74.0%                                                                      | 74.0%                                                               | 74.0%                                                      |
| Allsteel | Essentials Pedestals, Further Pedestals                                                                                                                             | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Essentials Storage Towers, Overfiles, Bookcases                                                                                                                     | 65.2%                                                                      | 65.2%                                                               | 65.2%                                                      |
| Allsteel | Essentials Laterals                                                                                                                                                 | 69.7%                                                                      | 69.7%                                                               | 69.7%                                                      |
| Allsteel | Align Metal Storage, Radii                                                                                                                                          | 73.2%                                                                      | 73.2%                                                               | 73.2%                                                      |
| Allsteel | Ergo Accessories, LED Lights                                                                                                                                        | 58.4%                                                                      | 58.4%                                                               | 58.4%                                                      |
| Allsteel | Involve                                                                                                                                                             | 73.3%                                                                      | 73.3%                                                               | 73.3%                                                      |
| Allsteel | Beyond Frameless & Doors                                                                                                                                            | 55.9%                                                                      | 57.1%                                                               | 59.0%                                                      |
| Gunlocke | Gunlocke Desking                                                                                                                                                    | 56.6%                                                                      | 58.1%                                                               | 59.6%                                                      |
| Gunlocke | Gunlocke Tables                                                                                                                                                     | 56.6%                                                                      | 58.1%                                                               | 59.6%                                                      |
| Gunlocke | Gunlocke Storage                                                                                                                                                    | 56.6%                                                                      | 58.1%                                                               | 59.6%                                                      |
| Gunlocke | Gunlocke Seating                                                                                                                                                    | 56.6%                                                                      | 58.1%                                                               | 59.6%                                                      |
| HBF      | HBF Seating                                                                                                                                                         | 45.5%                                                                      | 46.5%                                                               | 48.0%                                                      |
| HBF      | Conference Tables, Occasional Tables                                                                                                                                | 45.5%                                                                      | 46.5%                                                               | 48.0%                                                      |

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IN WITNESS, WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

|                                                |                                                                                                  |
|------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Participating Entity:<br>State of Rhode Island | Contractor:<br>Allsteel Inc.                                                                     |
| Signature:                                     | Signature:<br> |
| Name:<br>Amanda Rivers                         | Name:<br>Eric Schroeder                                                                          |
| Title:<br>Deputy Purchasing Agent              | Title:<br>Vice President, Finance                                                                |
| Date:<br>12/20/2022                            | Date:<br>12/20/22                                                                                |

*[Additional signatures may be added if required by the Participating Entity]*

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

|                                |                                                                                  |
|--------------------------------|----------------------------------------------------------------------------------|
| Cooperative Portfolio Manager: | Joel E. Atkinson                                                                 |
| Telephone:                     | 850-848-1250                                                                     |
| Email:                         | <a href="mailto:jatkinson@naspovaluepoint.org">jatkinson@naspovaluepoint.org</a> |

***[Please email fully executed PDF copy of this  
document to***

***[PA@naspovaluepoint.org](mailto:PA@naspovaluepoint.org)***

***to support documentation of participation and posting  
in appropriate data bases.]***