

OFFICE FURNITURE (2023-2028)
Led by the State of Utah

Master Agreement #: **MA3968**

Participating Agreement #: **N-2025-FURN-0007**

Contractor: **KRUEGER INTERNATIONAL, INC.**

Participating Entity: **STATE OF ALASKA**

The following products or services are included in this contract portfolio:

- Category 1: Office Seating and Accessories
- Category 2: Lounge and Public Seating and Accessories
- Category 3: Desks and Tables and Accessories
- Category 4: Panel Systems and Accessories
- Category 5: Storage and Accessories
- Category 6: Architectural Products and Accessories

Master Agreement Terms and Conditions:

1. Scope: This addendum covers the **Office Furniture (2023-2028)** led by the State of Utah for use by state agencies and other entities located in the Participating State authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: This Participating Addendum may be used by all state agencies, political subdivisions, federally recognized tribes, and other entities authorized to use statewide contracts in the State of Alaska. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official. It will be the responsibility of the Purchasing Entity to comply with any applicable legal or regulatory provisions. The specific Purchasing Entities who can access the products for each Order will be as specified in that Order.
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

For Contractor:	For Participating Entity:
Jennifer Williams	Ian Martin
Contract Manager	Contracting Officer III
Jennifer.williams@ki.com	ian.martin@alaska.gov
920.468.2560	907-465-5682

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4. Any notice required herein shall be sent to the above.

5. **PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT**

☒ **THIS PARTICIPATING ADDENDUM INCORPORATES ALL TERMS AND CONDITIONS OF THE MASTER AGREEMENT AS APPLIED TO THE PARTICIPATING ENTITY AND CONTRACTOR, SUBJECT TO THE FOLLOWING LIMITATIONS, MODIFICATIONS, AND ADDITIONS:**

6. **Required Reports:** Contractor must submit quarterly reports to doa.dss.vendorreport@alaska.gov and "Cc" the Contracting Officer assigned by the State to manage this contract. The contractor shall provide the State of Alaska with an electronic usage report (Excel) which will list the following information at the minimum: purchasing entity, description of items purchased, date of purchase, contract price, retail price, and the extended price for each transaction. These reports are due 30 days after the end of the quarter.

First Quarter:	July 1 through September 30
Second Quarter:	October 1 through December 31
Third Quarter:	January 1 through March 31
Fourth Quarter:	April 1 through June 30

2) **Administrative Fee:** Effective upon final signature, the Contractor shall submit a check, payable to the State of Alaska, remitted to the Department of Administration, Office of Procurement and Property Management, for the calculated amount equal to **1.5%** of the net sales for the quarterly period.

a) Contractor must include the PA Number on the check. Those checks submitted to the State without the PA Number will be returned to Contractor for additional identifying information.

b) Administrative fee checks shall be submitted to:

State of Alaska
Office of Procurement and Property Management
PO Box 110214
Juneau, AK 99811-0214

c) The administrative fee shall not be included as an adjustment to Contractor's Master

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Agreement pricing and shall not be invoiced or charged to the ordering agency.

- d) Payment of the administrative fee is due irrespective of payment status on any orders from a Purchasing Entity.
- e) Administrative fee checks are due for each quarter as follows:

<u>Reporting Period</u>	<u>Due Date</u>
State Fiscal Quarter 1 (Jul 1 - Sept 30):	Oct 31
State Fiscal Quarter 2 (Oct 1 - Dec 31):	Jan 31
State Fiscal Quarter 3 (Jan 1 - Mar 31):	Apr 30
State Fiscal Quarter 4 (Apr 1 - Jun 30):	Jul 31

- f) Any quarter with zero sales must be reported as zero sales. This may be done electronically via email to the State of Alaska contact listed in this PA.
- 6. Shipping is to be FOB destination.
 - 7. Lease Agreements: “**Reserved**”
 - 8. Subcontractors: All contactors, dealers, and resellers authorized in the State of Alaska, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor’s dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.
 - 9. Cancellation By signing this Addendum, the Contractor certifies that they will not support or participate in a boycott of the State of Israel. Failure to comply with this requirement may cause the state to cancel this participating addendum (Alaska Administrative Order No. 352).
 - 10. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

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Current Labor Rates:

	Krueger Dealers - Alaska
Dealer	Think Office
Location	Anchorage/AK
Contact	Rod Young
Phone	(907) 338-4465
Email	rod@thinkofficellc.com
Labor Rates	Design Services – \$75.00/Hr.
	Project Management - \$75.00/Hr.
	Installation - \$75.00/Hr.
	Overtime Hourly - \$112.50/Hr.

New labor rates will be negotiated during subsequent participating addendum process.

11. Term: This Participating Addendum shall become effective as of the date of the last signature below and shall terminate upon the expiration or termination of the Master Agreement, as amended, unless the Participating Addendum is terminated sooner in accordance with the terms set forth herein. IN WITNESS, WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

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Participating Entity: State of Alaska	Contractor: Krueger International, Inc.
Signature: 	Signature: 
Name: Ian Martin	Name: Guy Patzke
Title: Contracting Officer	Title: Assistant Secretary
Date: 5/7/2025	Date: May 5, 2025

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Portfolio Manager:	Joel E. Atkinson
Telephone:	850-848-1250
Email:	jatkinson@naspovaluepoint.org

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to support documentation of participation and posting in
appropriate data bases.]***