

## REQUIREMENTS TO PICK UP & DROP OFF CARGO

### Required for all transactions

All truck drivers must have:

- TWIC card
- Valid driver's license
- Truck license plate number and state of registration
- Truck company name and SCAC Code
- Truck/tractor weight in pounds
- Trailer/chassis/flatbed weight in pounds (e.g. 9,000 lbs) – include the weight of Genset if it is your own
- Clean Truck registration (RFID tag)
- PPE (safety vest)

### Additional information required based on transaction. Appointments and Pre-arrivals are scheduled via eModal

#### Import pick-up:

- Master / BL number
- Container number
- Schedule appointments for cargo in RTG rows at T18, Husky and WUT
- Schedule appointments at PCT

#### Empty drop off:

- Container free of cargo, trash, and placards
- Schedule pre-arrival at T18 and T30
- Schedule appointments at PCT and WUT

#### Export delivery:

- Booking number
- Seal number
- Reefer cargo: Commodity, temperature settings
- Check if vessel is open for receiving pre- arrival to terminal
- Schedule appointments at PCT and WUT
- Schedule pre-arrival at T18 and T30

#### Empty pick-up:

- Booking number or release number
- Steamship line
- Equipment type: 20', 40', 40' HC, 45', reefer
- Reefer cargo: Commodity, temperature settings
- Schedule appointments at PCT and WUT

#### Chassis:

- Match the correct chassis for the move: TPNP, DCLI or SSCO
- Bare TPNP chassis require a booking number. Go to [www.tracconnect.com](http://www.tracconnect.com) and click EZbook in top right corner.