

DOMESTIC PARCEL POST—FOURTH-CLASS MATTER

Fourth-class Matter Embraces that known as domestic parcel-post mail, and includes merchandise, farm and factory products, seeds, cuttings, bulbs, roots, scions, and plants, books (including catalogs), also miscellaneous printed tratter weighing more than four pounds, and all other mailable matter not embraced in the first, second and third classes.

The limit of weight for parcels for local delivery and for delivery at other post offices within the first, second and third zones is seventy; bunds. The limit of weight for parcels intended for delivery in other than the first, second and third zones is fifty pe and except that parcels for the American Expeditionary Forces must not weigh over seven pounds.

The limit of size is 84 inches in length and girth combined.

WAR-STAMP TAX

Effective December 1, 1917, parcels on which the postage amounts to 25 cents or more are subject to a tax of one cen for each 25 cents or fractional part thereof. This tax must be paid by the sender by special internal revenue stamps affixed to the parcels; postage stamps are not valid for this purpose. The internal revenue stamps must be canceled by the sender by placing or causing to be placed thereon, with ink, his written or stamped initials, together with the dute upon which the stamps are attached or used. In no case, however, should the sender cancel postage stamps affixed to parcels; such stamps must be canceled only by postal employees.

The tax is not applicable to parcels on which the postage amounts to less than 25 cents. On a parcel subject to 2 cents postage the tax is one cent; on parcels on which the postage amounts to from 26 to 50 cents the tax is two cents each

and so on.

The War-Stamp Tax does not apply to parcels for foreign countries, nor to parcels for Porto Rico, the Philippine Canal Zone, Virgin Islands of the United States, Guam, Tutuila and Manua, and other Islands of the Samoan group be longing to the United States, United States Naval Vessels and the United States Expeditionary Forces.

In determining the amount of postage on which the tax shall be based, the fees paid for special-delivery and insurance

or C. O. D. services shall not be counted.

Internal Revenue Stamps for use in paying the war tax are sold at the General Post Office and all stations. Parcels will not be accepted for mailing unless both the required postage and tax are fully prepaid.

Rates of Postage on Fourth-class or Parcel-Post Matter-To Be Fully Prepaid-Unsealed-are as follows

(a) Parcels weighing four ounces or less, except books, seeds, plants, etc., one cent for each ounce or fraction thereo any distance.

(b) Parcels weighing eight ounces or less containing books, seeds, cuttings, bulbs, roots, scions and plants, one cer for each two ounces or fraction thereof, regardless of distance.

(c) Parcels weighing more than eight ounces containing books, seeds, plants, etc., parcels of miscellaneous printed matter weighing more than four pounds, and all other parcels of fourth-class matter weighing more than four ounces are chargeable, according to distance or zone, at the pound rates shown in the following table, a fraction of a pound being considered a full pound:

71	ZONES						
Local from any Post Office	1st and 2d (Up to 150 miles)	3d (150 to 300 miles)	4th (300 to 600 miles)	. 5th (600 to 1.000 miles)	6th (1,000 to 1,400 miles)	7th (1,400 to 1,800 miles)	8th (Over 1 mile
the first pound and One cent for each ad- ditional Two	Five cents for the first pound and One cent- for each ad- ditional pound or fraction thereof.	the first pound and Two cents for each ad- ditional pound	for the first pound and Four cents for each addi- tional pound	for the first pound and SIx cents for each additional pound or	the first pound and E ight cents for each additional	for the first poundand Ten cents for each addi- tional pound	for each or fra

Parcels for U. S. Naval Vessels.—Parcels for United States naval vessels, addressed care of Postmaster, New York, N. Y., or care of Postmaster, San Francisco, California, which are subject to the zone rates, are mailable at the rates of postage applicable between the post office of mailing and New York or San Francisco, as the case may be, and will be transmitted to the vessels without additional charge for postage.

Parcels mailed at New York, N. Y., care of Postmaster, New York, N. Y., will be accepted when prepaid at the locrate.

Parcels for American Expeditionary Forces.-Limit of weight, seven pounds. Postage, twelve cents a pound except parcels weighing four ounces or less and except books, seeds, plants, etc., weighing eight ounces or less.

Parcels may not be registered, insured or sent C. O. D.

For further information regarding manner of addressing, wrapping, prohibited matter, see circular "MAIL FOR OR FROM AMERICAN EXPEDITIONARY FORCES IN EUROPE."

Seeds, Cuttings, Bulbs, Etc.—The rate of postage on parcels of seeds, cuttings, bulbs, roots, scions and plants weighing eight ounces or less, is one cent for each two ounces or fraction thereof, regardless of distance; on parcels weighing more than eight ounces the pound rates shown in the table on page 1 apply.

See Section 469, P. L. & R., as to preparation of seeds, etc., for mailing.

Rates for Books.—The rate of postage on parcels of printed books weighing eight ounces or less is one cent for each two ounces or fraction thereof. Parcels of books weighing more than eight ounces are subject to the parcel-post or zone rates of postage shown on page 1. "The term 'books' is used in its ordinary and generally accepted sense, and embraces printed books of all classes in their usual form, whether bound in paper or a more substantial binding, including printed catalogs." Blank books, and partially printed books, mainly blank, are chargeable with postage at the rate of one cent for each ounce or fraction thereof on parcels weighing four ounces or less and the regular pound rates, according to zones, on parcels weighing more than four ounces. Miscellaneous Printed Matter.—Parcels of miscellaneous printed matter (third-class matter) not exceeding four pounds in weight are subject to postage at the third-class rate—one cent for each two ounces or fraction thereof. Parcels of miscellaneous printed matter weighing more than four pounds, which are within the limit of weight and size for parcel post matter, are mailable at the zone rates of postage. Miscellaneous printed matter includes all printed matter not coming within the term "single book" and not constituting newspapers and periodicals which are entered as second-class matter. Patrons who desire to ascertain the classification of articles in the mail or the amount of postage required for any printed matter are advised to submit a specimen at the office of the Assistant Postmaster or at the nearest carrier station. Places Where Parcels Must Be Mailed.—Parcels subject to the zone rates must be mailed at the General Post Office, or at a lettered or local-named station or branch post office, or such numbered stations as have been designated to receive parcel-post matter. Uninsured parcels not subject to the zone rates may be mailed at the most convenient point. They may be mailed in street package boxes and at all numbered stations as well as the General Post Office and carrier stations. Name and Address of Sender.—Parcels must bear the name and address of the sender, preceded by the word "From." How to Address Parcels.—Addresses should be complete and plainly written in ink. The name and address of the sender should be placed on the upper left corner, the name and address of the addresse on the lower right corner, and the stamps on the upper right corner of parcels. In case a tag is used, the name and address of the sender and addresses should also be written on the wrapper of the parcel, for use should the tag become detached. Space sufficient for a legible address, postmark, the necessary postage stamps, and any words necessary for forwarding or return must be left on the address. side of parcels. In order that the delivery of mail may be facilitated and expedited, it is highly important that complete addresses be given and to this end the street and number, Post Office Box or Rural Route number, if any, should be shown. Wrapping and Packing of Parcels.-Parcels must be prepared for mailing in such manner that the contents can be easily examined.

Parcels of fourth-class matter shall not be accepted for mailing unless packed so as to insure safe shipment and permit the contents to be easily examined. (See Sec. 474 in Circular 112). Such matter inclosed in boxes to which the lids are nailed or screwed may be accepted for mailing at the fourth-class rates of postage if, with reasonable effort, the lids can be removed by the use of a chisel, screw driver, or other suitable instrument, for the purpose of permitting examination of the contents. When a postmaster to whom is presented for mailing a bag which is sewed up is satisfied from an examination of it that it contains only fourth-class mail, he should accept it at the fourth-class rates of postage and mark it: "Examined at mailing office; contains only fourth-class mail." (Par. 3, Sec. 469, P. L. & R.)

Proprietary articles of merchandise, such as harmless medicinal preparations, soaps, tobacco, food products, etc., put up in fixed quantities in original sealed packages by the manufacturer so as to allow examination of the packages in their simplest mercantile form, and labeled in printing so as to show the nature of contents, quantity, and name of the manufacturer, are mailable at the fourth-class rates. If such sealed packages are inclosed in an outer wrapper, the latter must not be sealed, unless it is also labeled in printing in the manner indicated.

Limit of Weight and Size.—Parcels which exceed the limit of weight and size stated on page 1 will be refused.

In measuring a parcel the greatest distance in a straight line between its ends, but not around the parcel lengthwise, shall be taken as the length, while the distance around it at its thickest part shall be taken as the girth. For example, a parcel 10 inches wide, 5 inches high and 35 inches long has a girth of 30 inches, its length and girth combined being 65 inches.

A parcel not more than 4 feet 6 inches in length may measure as much as 2 feet 6 inches in girth, or around its thickest part. A shorter parcel-may be thicker; thus, if it measures no more than 3 feet in length it may measure as much as 4 feet in girth, or around its thickest part.

Measuring Automobile Tires or Casings.—In measuring an automobile tire or casing which is so wrapped as to leave a clear space in the center, the outside diameter shall be taken as the length, and the distance around the body of the tire, that is, the mere circumference of the tubing or casing shall be taken as the girth. For example, a tire or casing 32 inches in diameter, the tubing or casing being 3½ inches thick, would have a length of 32 inches, while its girth would be approximately 11 inches, making the length and girth combined 43 inches, and, therefore, within the limit of size prescribed for fourth-class or parcel-post mail.

However, in measuring a tire or casing which is so wrapped as to form a circular-shaped solid parcel, or leave no perfectly clear space in the center, the outside diameter of the parcel shall be taken as the length, and twice its diameter and thickness as its girth.

Permissible Additions and Inclosures.—In addition to the name and address of the sender, which is required, it is permissible to write or print on the wrapper or cover of a parcel, or on a tag or label attached to it, the occupation of the sender, and to indicate in a small space by means of marks, letters, numbers, names or other brief description, the character of the parcel, but ample space must be left on the address side for the full address in legible characters and for the necessary postage stamps. Inscriptions such as "Merry Christmas," "Please do not open until Christmas," "Happy New Year," "With best wishes," and the like, may be placed on the cover of the parcel in such manner as not to interfere with the address, or on a card inclosed therewith.

The written additions permissible upon third-class matter also may be placed on fourth-class matter, together with any marks, numbers, names, or letters, for purpose of description, or they may be placed on the wrapper or cover, tag or label. There may be written on the blank leaves or cover of any book a simple manuscript dedication or inscription not in the nature of personal correspondence. Space sufficient for a legible address, postmark and the necessary postage stamps must be left on the address side of parcels.

It is permissible to inclose with matter of the fourth class an invoice showing, in writing or printing, the name and address of the sender and of the addressee; the names and quantities of articles inclosed, together with inscriptions indicating, "for purpose of description," the price, style, stock number, size and quality of the articles; the order or file number, date of order and date and manner of shipment; the initials or name of the salesman, or of the person by whom the articles were packed or checked.

Note.—Invoices descriptive of the articles in parcels may be inclosed in unscaled tag envelopes attached to the outside of parcels. (See below.)

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Directions for taking medicine written on a label attached to a bottle or package containing the medicine or inclosed with it are permissible and do not affect the classification of the parcel.

Public library books, otherwise mailable as parcel post matter, may bear any printed or written mark constituting a necessary inscription for the purpose of a permanent library record.

Written matter, in the nature of a personal communication on the wrapper of a parcel or inclosed therein, will subject the parcel to the letter rate of postage. See paragraph below regarding letters attached to parcels of fourth-class mail.

Printed matter relating to an article which it accompanies is regarded as descriptive of the article within the meaning of Section 458, Postal Laws and Regulations, and therefore is a permissible inclosure with such article when mailed as fourthclass or parcel-post matter.

Printing on an article or on its wrapper, or on a label pasted to it in such manner as to form an integral part of it, does not affect the classification of the article as parcel-post matter.

The tag or label, with the printing or writing authorized thereon, may be attached to the whole parcel or separate tags or labels, bearing the same, may be attached to each of one or more articles contained in the parcel.

A single order form, mainly in print, may be inclosed with fourth-class matter mailed at the rates for that class without affecting its classification.

Miscellaneous printed matter may be inclosed in parcels of fourth-class matter or in parcels of books weighing more than four pounds mailed at the parcel-post rates of postage.

Invoices in Unsealed Envelopes Attached to Parcels.—Senders of parcels mailed at the fourth-class rates may, if they so desire, inclose invoices bearing no unauthorized additions in unsealed tag envelopes and attach the latter to the autside of the parcels they are to accompany, provided the envelopes in which the invoices are placed are left unsealed and are plainly marked, preferably in printing, "Invoice Inside," or some similar inscription, and the senders' and addressees' names and addresses are, in all cases, placed on the wrappers of the parcels, regardless of whether or not they appear on the envelopes containing the invoices. Furthermore, in order to prevent the separation of the tag envelopes and parcels while in the mails, the envelopes must be securely fastened to the parcels and placed underneath the string with which the parcels are tied. When practicable, the tag envelopes should be pasted to the parcels. In all cases the invoices must be readily accessible for postal examination. be readily accessible for postal examination.

Letters Attached to Parcels of Fourth-Class Mail. - When the sender desires that a parcel of fourth-class matter on which the postage is fully prepaid, with stamps affixed, at the rate for that class, be accompanied with a communication on which the postage is fully prepaid, with stamps amked, at the fate for that case, he accompanied which is not a permissible inclosure at the fourth-class rate, the communication may be placed in an envelope, and after the full amount of postage at the first-class rate is affixed to the envelope it may be tied to or otherwise securely attached to the outside of the parcel in such manner as to prevent its separation therefrom and not to interfere with the address on the parcel. The envelope shall be addressed to correspond with the address on the parcel. Parcels to which such communications are attached shall in all cases be treated as fourth-class mail. (Par. 5½, Sec. 458, P. L. & R.)

Any strong envelope which can be securely attached to the outside of the parcel in such manner as will prevent its separation therefrom and not interfere with the address on the parcel may be used. A tag envelope fastened with strong twine would serve this purpose very well. The envelope should always be placed under the twine with which the parcel is tied, thus lessening the chances of its becoming torn from the parcel while in transit.

The envelope must be addressed to correspond with the address on the parcel, so that in case of their becoming separated while in transit both may be delivered.

Sufficient stamps to prepay the postage at the first-class rate on the communication must be affixed to the envelope. Stamps sufficient to prepay postage at the fourth-class rate on the parcel must be affixed to the wrapper of the parcel.

Parcels Containing Two or More Classes of Mail Matter.—A parcel containing two or more classes of mail matter is chargeable with postage at the rate applicable to the highest class of matter inclosed. A parcel composed of two articles, one being matter of the third class and the other matter of the fourth class, is chargeable with postage at the fourth-class rate when such postage is equal to or greater than that which would be chargeable if the third-class rate were applicable. However, when the postage on a parcel containing both third and fourth class matter amounts to more at the third-class than at the fourth-class rate, owing to the graduated zone rates, the parcel must be charged with postage at the third-class rate-one cent for each two ounces or fraction of two ounces.

Parcels containing second-class matter and fourth-class matter are subject to the highest rate as explained in the preceding paragraph.

Packages Mailed as First-Class Matter Should Be Sealed .- When it is desired to send packages as first-class matter, the packages should be sealed or otherwise closed against inspection, in order to avoid any confusion in the mails as to their proper classification.

Note.—The limit of weight for first-class matter is the same as for fourth-class matter.

Forwarding and Return of Parcels.—Parcel-post matter will be forwarded or returned to the sender on a new prepayment of postage at the rate which would be chargeable if the package was originally mailed at the forwarding office, or at the office where the parcel is held.

When parcels are subject to a new prepayment of postage amounting to 25 cents or more for forwarding from the office of original address to the addressee at another post office, or for return to the sender, they are likewise chargeable with an additional war tax. Therefore, when notifying the addressee or sender of a parcel of the amount of postage required for its forwarding or return, as the case may be, the postmaster shall also indicate, on the official card notice used for the purpose, the amount of the war tax chargeable on the parcel, for which the necessary internal-revenue stamps must be furnished by the addressee or sender. (See "War-Stamp Tax" on page 1.)

Postmasters are required to notify the senders of undeliverable parcels of obvious value.

Sender's Receipts for Ordinary Fourth-Class Parcels.—The postmaster at the mailing office may, on payment of one cent, give the sender of an ordinary parcel of fourth-class mail a receipt therefor. A postage stamp to cover the charge for the receipt shall be affixed thereto. The name and address of the addressee of the parcel shall be written in the receipt by the sender. (Section 4581/2, Postal Laws and Regulations.)

The purpose of this receipt is to provide senders of fourth-class parcels, when desired, a record evidencing their mailing for which a fee of one cent is charged. Their issuance does not in any way insure the parcels against loss while in the mails and no receipt is obtained from the addressee upon delivery. Patrons who desire either of these latter facilities should insure their parcels.

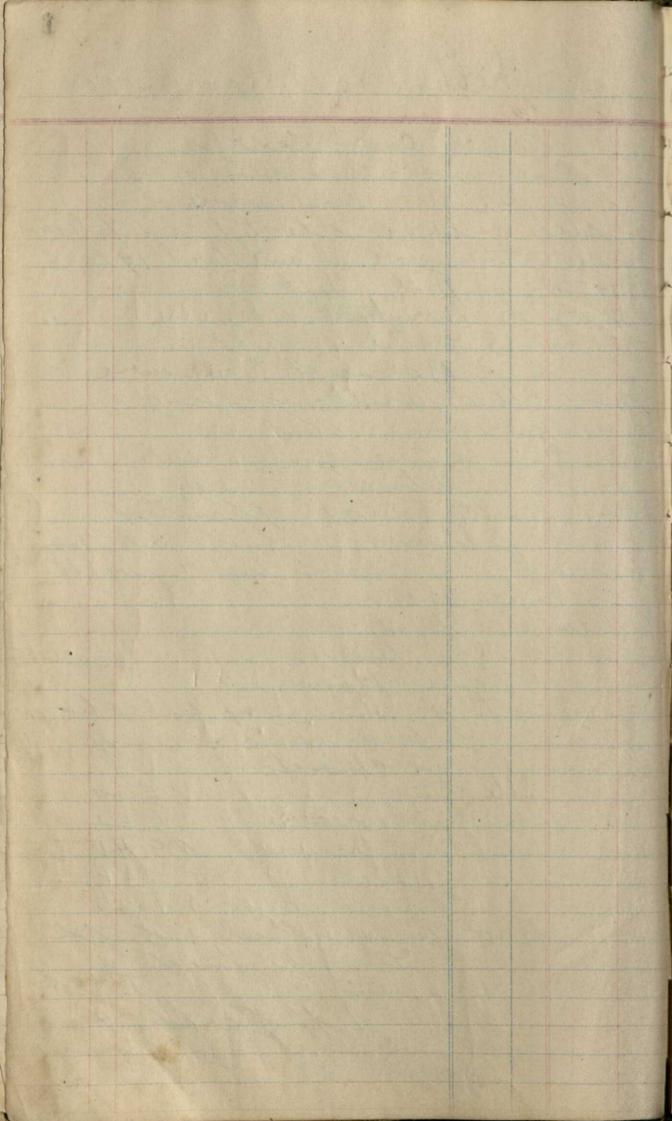
Receipt will be given on tag form 3817. The name and address of the addressee shall be written on the tag by the sender, who may place his own name thereon if he desires, and affix on the tag a one-cent postage stamp in the space provided. The tag shall be tied to the parcel before mailing. The postal employee accepting the article shall compare the address on the tag with that on the parcel, postmark the stamp to show the date of acceptance, detach the receipt and deliver it to the sender.

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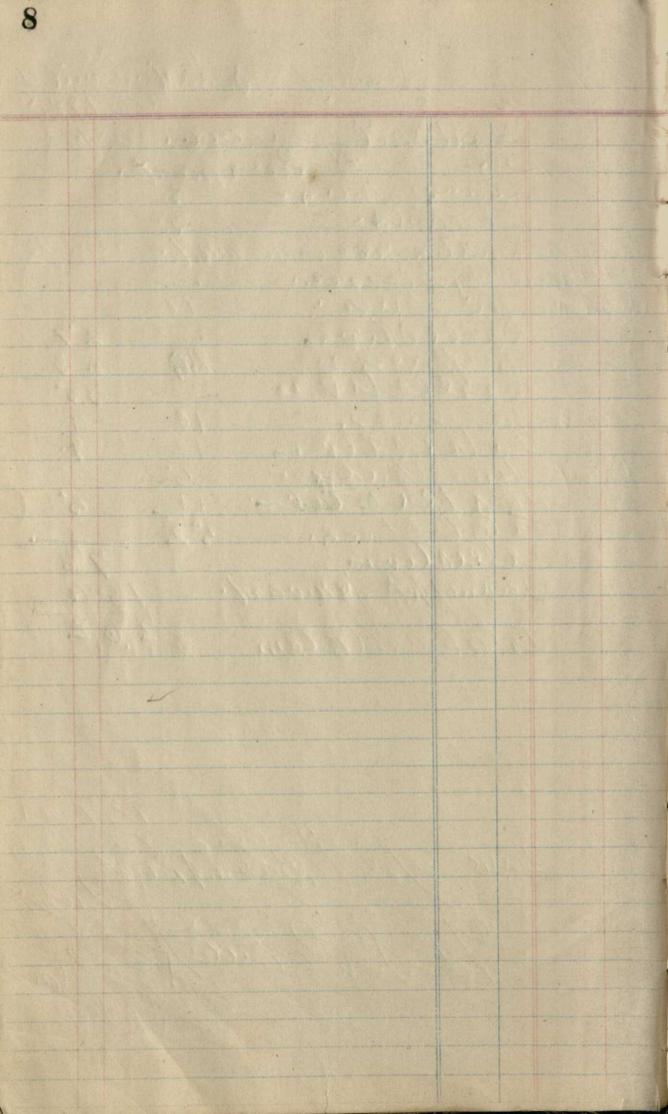
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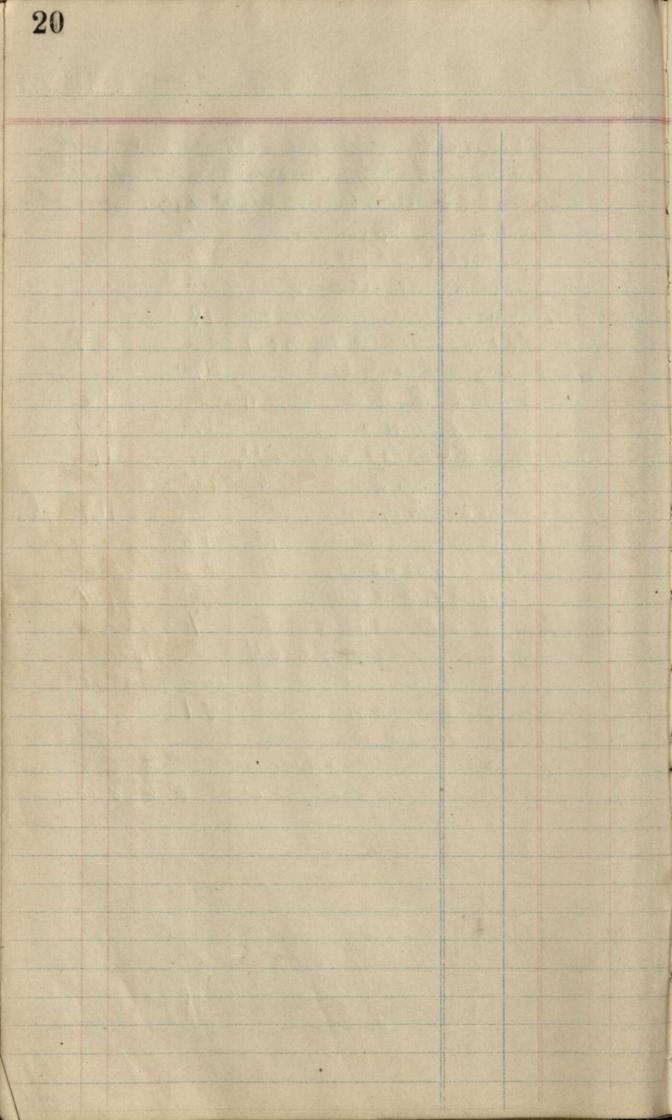
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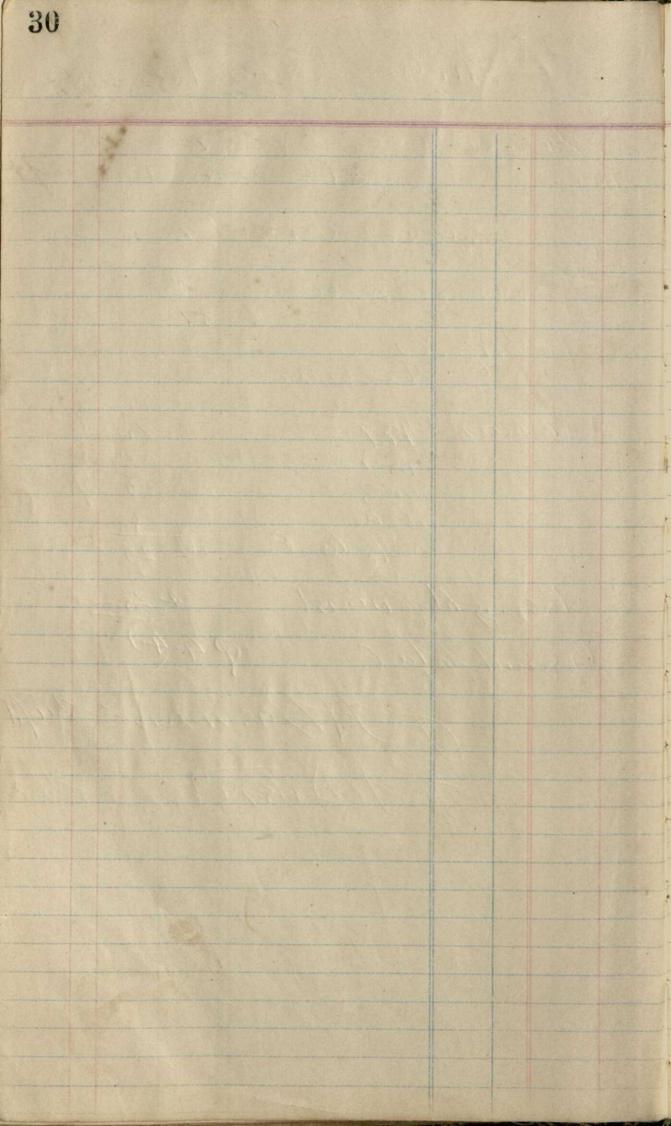
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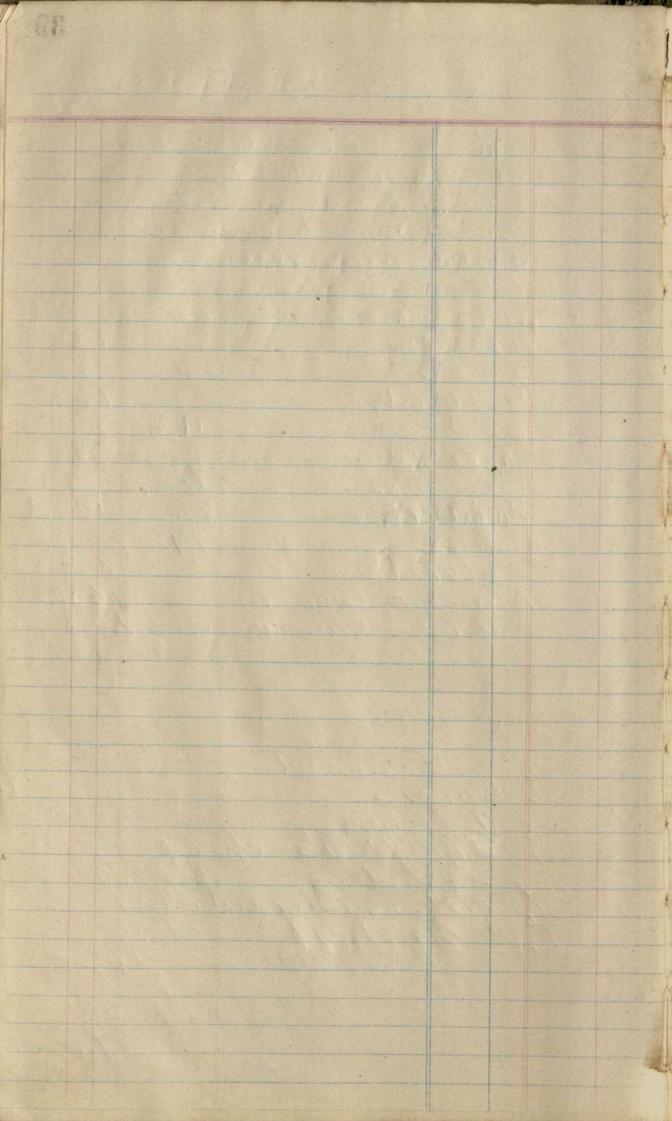
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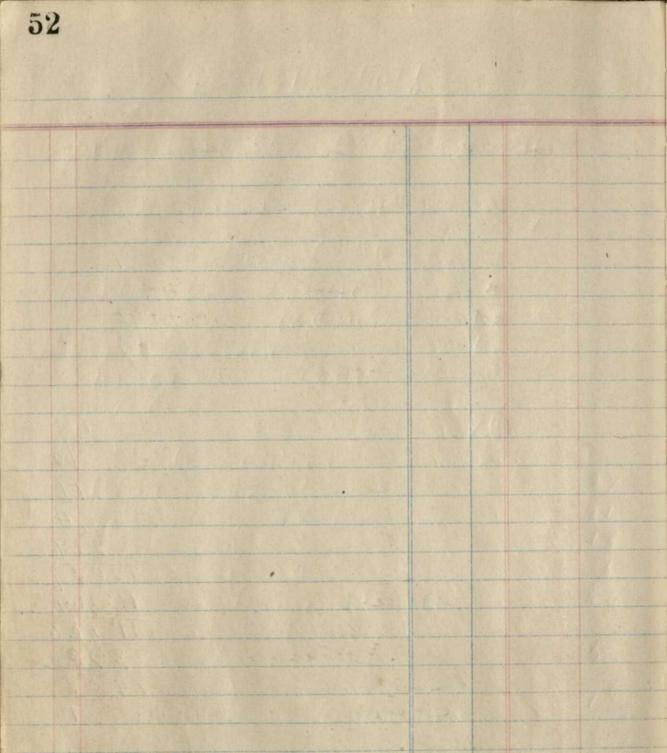
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When such receipts are desired by firms and individuals mailing a number of parcels at one time a "Firm Registration Book" will be used with such modifications as are necessary. Each sheet must have affixed postage stamps at the rate of one cent for each parcel listed thereon, which stamps shall be postmarked and the sheet returned to the sender. These sheets are to be filled out by the sender and a carbon copy must not be filed at the post office.

Parcel-Post Matter Can Not Be Registered.—Fourth-class or domestic parcel-post mail will not be registered, but may be insured against loss upon payment of a fee of three, five, ten or twenty-five cents for value not exceeding five, twenty-five, fifty or one hundred dollars, in addition to the postage, both to be prepaid with stamps affixed. (See Circular 113 for detailed information.)

Special Delivery.—A mailable parcel will be accorded the usual special-delivery service when a special-delivery stamp are cents in ordinary stamps are affixed thereto in addition to the parcel-post postage. When ordinary stamps are used or ten cents in ordinary stamps are affixed thereto in addition to the parcel-post postage, the words "Special Delivery" must be placed on the wrapper.

Unmailable Matter—Packing of Liquids, Fragile and Perishable Articles.—For information regarding unmailable matter and the regulations as to packing of liquids, fragile and perishable articles, the use of boxes, crates, etc., in the shipment outside of mail bags of butter, eggs, fruits, vegetables, dressed poultry and other articles; also the preparation of articles which, unless properly protected, are liable to injure another or damage the mails. (See Circular 112.)

Insurance and C. O. D. Service.—Fourth-class or domestic parcel-post mail (but no other) may be insured against loss or damage upon payment of a fee of three cents for value not exceeding \$5, five cents for value not exceeding \$25, ten cents for value not exceeding \$50, or twenty-five cents for value not exceeding \$100, in addition to the postage, both to be prepaid with stamps affixed. It may not be registered. prepaid with stamps affixed.

Such mail may be insured at the General Post Office or at any Parcel-Post Station.

Return Receipts for Insured Parcels may be obtained by indorsing the parcels "Return receipt desired."

Parcels of fourth-class or parcel-post matter may be sent "C. O. D." from one money-order post office to another on payment of a fee of ten cents or twenty-five cents in addition to the postage, both to be prepaid with stamps affixed. The amount to be remitted to the sender must not exceed \$100. The remittance is made by post-office money order, the fee therefor being included in the amount collected from the addressee. A "C. O. D." tag furnished by the post office must be filled in by the sender and attached to the parcel. The "C. O. D." fee also covers insurance against loss, rifling or damage up to \$50 actual value when a ten-cent fee is paid and \$100 when a twenty-five cent fee is paid.

A Receipt is given to the sender of a "C. O. D." parcel at the time of mailing, but no return receipt is furnished, as

the remittance shows that delivery has been made.

Examination of Contents of a "C. O. D." Parcel is not permitted until it has been receipted for and all charges paid. Indemnity for Lost, Rifled or Damaged "C. O. D." Parcels is paid for the actual value under the conditions governing the payment of indemnity for insured parcels.

For further particulars regarding insurance and collect-on-delivery service see Circular 113.

HELP! IN CASE OF ACCIDENTS.

Drowning. 1 Leosen clothing, if any. 2. Empty lungs of water by laying body on its conach and lifting by the middle so that the head hangs down. Jerk the body a few times. 3. Pull tongue forward, using handkerchief, or pin with string, if no coary. 4 Innitate motion of respiration by alternately compressing and expanding the lower ribs, about twenty times a minute. Alternately raising and lowering the arms from the sides up above the head will stimulate the action of the lungs. Let it be done gently but persistently. 5. Apply warmth and friction to extremities. 6. By holding tongue forward, closing the nostrils and pressing the "Adam's apple" back (so as to close entrance to stomach) direct inflation may be tried. Take a deep breath and breathe it forcibly into the mouth of patient, compress the chest to expel the air, and repeat the operation. 7. DON'T GIVE UP! People have been saved after hours of patient, vigorous effort.

8. When breathing begins get patient into a warm bed, give warm drinks, or spirits in teaspoonfuls, fresh air and quiet.

Burns and Scalds. Cover with cooking soda and law wet cloths over it. Whites of eggs and clive oil. Olive or

Burns and Scalds. Cover with cooking soda and lay wet cloths over it. Whites of eggs and olive oil. Olive or linseed oil, plain or mixed with chalk or whiting.

Lightning. Dash cold water over a person struck.

Sunstroke. Loosen clothing. Get patient into shade and apply ice-cold water to head.

Mad Dog or Snake Bite. Tie cord tight above the wound. Suck the wound and cauterize with caustic or white-hox iron at once, or cut out adjoining parts with a sharp knife.

Venomous Insects' Stings, etc. Apply weak ammonia, oil, salt water or iodine.

Fainting. Place flat on back; allow fresh air and sprinkle with water.

Electricity. Release from current not touching body or wire with hands, metal or a wet stick. Handle body by its clothing, with rubber gloves and shoes if possible; if not, cover hands with dry woolen cloth and stand on dry boards. Then induce artificial respiration as in case of drowning. Rub limbs and massage body.

ANTIDOTES FOR POISONS.

First. Send for a Physician. Second. Induce vomiting, by tickling throat with feather or finger, drinking hot water or strong mustard and water. Swallow Sweet Oil or whites of Eggs.

Acids are antidotes for ALKALIES, and vice versa.

SPECIAL POISONS AND ANTIDOTES.

MURIATIC, OXALIC, ACETIC, SULPHURIC Soap-suds, magnesia, Lime-water. (Oil of Vitriol), NITRIC (Aqua Fortis) Acids. MURIATIC, OXAL

Ammonia in water. Dash water in face. Prussic Acide Immonia in water. Dash water in face. Carbolic Acide Flour and water, mucilaginous drinks.

Alkalies Potash, Lye, Hartshorn, Ammonia. Vinegar or Lemon juice in water.

Poison, Paris Green. Milk, raw Eggs, Sweet Oil, Limewater, Flour and water Arsenic,

Lead, Saltpetre, Corrosive Whites of Eggs, or Milk in large doses.

form, Chloral, Ether. Dash cold water on head and chest. Artificial respiration. Piece of ice in rectum.

nate of Soda, Copperas, Cobalt. Soap-suds and mucilaginous drinks. lodine, Antimony, Tartar Emetic. Starch and water. Astringent infusions. Strong

Mercury and its Salts. Whites of Eggs, Milk, Mucilages. Nitrate of Silver, Lunar Caustic. Salt and water.

solute quiet. Plug the care. Strychnine, Tincture of Nux Vomica. Mustard and water, Sulphate of Zing

TABLE OF DAYS BETWEEN TWO DATES.

A TABLE OF THE NUMBER OF DAYS BETWEEN ANY TWO DAYS WITHIN TWO YEARS.

Day Mo.			-	the state of		-									-	-			Trans.				_		-	-
2	Day Mo.	Jan.	Feb.	March.	April.	May.	June.	July.	August.	Sept.	October.	Nov.	Dec.	Day Mo.	Jan.	Feb.	March.	April.	May.	June.	July.	August.	Sept.	October.	Nov.	Dec.
	2 3 4 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	1 2 3 4 4 5 6 6 7 8 8 9 10 11 112 12 13 13 14 14 15 16 16 17 18 19 20 21 22 23 24 25 26 26 29 30	32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 49 50 51 55 56 57 58 59 59 59 59 59 59 59 59 59 59 59 59 59	60 61 62 63 64 65 66 66 67 71 72 73 74 77 77 77 77 78 80 81 82 83 84 85 85 88 88 88 88 88 88 88 88 88 88 88	91 92 93 94 95 96 97 98 99 99 100 101 102 104 105 106 107 110 111 112 113 114 115 116 117 118 118 119	121 122 124 125 124 125 127 128 129 129 129 129 129 129 129 129 129 129	152 153 154 155 157 158 159 160 161 162 163 164 165 166 167 170 171 172 173 174 177 178 177 178 177 178 179 179 181	182 183 184 185 186 187 188 189 190 191 192 193 194 196 197 200 201 203 204 205 206 207 208 209 209 201 200 201 200 201 200 201 200 200 200	213 214 2215 216 217 218 219 220 221 221 221 221 221 221 221 221 221	244 245 246 247 248 249 250 251 251 252 253 254 256 257 256 257 256 256 257 256 256 257 258 258 259 259 259 259 259 259 259 259 259 259	274 275 275 277 279 289 281 281 282 283 283 283 283 283 283 283 283 283	305 307 308 309 310 311 312 313 313 314 315 316 317 318 321 322 323 324 325 326 327 328 329 320 331 331 331 331 331 331 331 331 331 33	835 835 336 337 338 340 341 342 343 344 345 347 348 350 351 352 353 353 356 357 358 357 358 363 363 363 363 364	2. 3 4 4 5 5 6 6 7 7 8 9 9 10 11 1 12 12 1 13 14 15 16 16 17 17 18 19 20 21 22 23 24 25 26 27 28 29 30 30 3	366 367 368 368 369 371 372 376 377 377 378 377 378 377 381 381 381 385 387 387 381 385 387 387 387 387 387 387 387 387 387 387	397 398 399 400 401 403 404 405 406 407 408 409 410 411 412 413 414 416 416 417 419 420 421 422 423 424 	425 426 427 428 430 431 432 433 434 435 436 437 438 439 441 442 444 445 446 446 447 448 449 441 448 449 449 441 448 449 449 449 449 449 449 449 449 449	456 457 458 459 460 461 462 463 464 465 466 467 468 470 471 473 474 475 476 477 478 476 476 477 478 481 482 483 484 485	486 487 488 489 490 491 492 493 494 495 496 497 498 500 501 502 503 504 505 509 510 511 512 513 513 514 515	517 518 518 519 522 523 524 525 525 526 527 528 528 526 527 528 528 528 529 529 529 533 533 534 535 535 536 537 538 538 538 538 538 538 538 538 538 538	547 548 5548 550 550 553 5548 5545 555 555 555 555 556 557 560 560 561 562 563 564 565 568 567 568 567 572 572 573 574 575	578 579 580 581 582 583 584 585 586 589 590 591 593 593 594 695 596 601 603 604 605 607	609 610 611 612 613 614 615 616 616 617 622 623 624 623 624 625 626 627 628 629 620 631 632 633 634 635 636 638 638 638 638 638	639 640 641 642 643 644 646 646 647 	670 671 672 673 674 675 676 676 676 680 681 682 683 684 685 686 686 687 688 689 690 691 692 693 693 693 693 693 693 693 693 693 693	700 701 702 708 704 705 706 707 708 709 711 711 711 711 711 711 711 711 720 721 723 724 725 726 727 727 728 729

The above table applies to ordinary years only. For leap year, one day must be added to each number of days after February 28, Example.—To find the number of days between June 3, 1892, and February 16, 1893. The figures opposite the third day in the first June column are 154; those opposite the sixteenth day in the second February column are 412. Subtract the first from the second product—i. e., 154 from 412, and the result is 258, the number of days between the two dates.

Weight per Bushel of Grain, Etc.

The following Table shows the number of pounds per bushel required, by the law or custom, in the sale of articles specified in the several States of the Union:—

STATES.	Barley.	Buckwheat,	Coal.	Corn, shel'd.	Corn Meal.	Onions.	Oats.	Potatoes.	Rye.	Wheat.	Salt.	Turnips.	Beans, wh.	Clover S'd.	Timothy.
Maine	48	48		56	50	52	30	60		60		50	64		
New Hampshire					50			60					60		23
Vermont	48	48								60	70		64	60	42
Massachusetts	48	48		56	50	52									
Connecticut		45		56			32	60	56	56					639
New York		48		58						60			62	60	44
New Jersey				56						60				64	200
Pennsylvania	47	48		56			30	56		60	85		53	62	
Delaware			12	56		腰	2			60				履	100
Maryland	48	48		56						60			62		
Dist. Columbia				50	48	57	32	56	50	60	50	55	62	60	45
Virginia	48	48	0-		50								60		
West Virginia					48							00	60		45
North Carolina					46		30			60				64	
South Carolina		50													
Louisiana		100	00	56	48	21	32	20		60	20			60	-15
Arkansas		20	80			07		60	26		20		60	60	
	HDS	50			50						20		60		45
Kentucky					50						50	8	1000	60	
Ohio				56		100	32	60	56	60	20	п		60	
Michigan						54	32	60	56	60	56	58			
Indiana														60	
Illinois				56	48	57	32	60	56	бо	50		60	60	13
Wisconsin	48	50	130	56			32	60	56	60	9.1			60	The state of
Minnesota	48	42		56						60		圆		60	(- B)
Iowa	48	52		56						60				60	
Missouri	48	52	Y	56						60				60	45
Kansas		50			50										45
Nebraska		52			50	57						55	60	60	45
	50		1	52	-		32			60		11/2	2		100
Oregon	46	42	1	56		200	30	00	50	60	-	1		60	100
								100	Distance of the last		THE R. P. LEWIS CO., LANSING				The second

Short Method for Calculating Interest.

Multiply the principal by as many hundreds as there are days, and

For	4	per	cent																Divid	e by	90
1.8	5		**																	10	73
16	6									Ü	ũ	Û		Ü			ï		100	- 66	60
44	7		**																	- 16	52
44	8		**						Ĭ,											16	45
44	9														6					**	40
**	10									96		7			8	-				56	36
	12		**																	44	30

EXAMPLE.—Interest on \$50 for 30 days at four per cent, 50X30 — 15.00, which divided by 90 — 163/3 cents—the required result.

Quantity of Seed Required to Plant an Acre.

Kind of Seed.	Quantity.
Asparagus, in 12-inch drills	
Asparagus Plants, 4 by 11/4 feet	
Barley	.2% bush.
Beans, bush, in drills, 214 feet	.13% bush.
Beans, pole Lima, 4 by 4 feet	20 qts.
Beans, Carolina, prolific, etc., 4 by 3 fe	et.,10 qts.
Beets and mangold. drills, 214 feet	9 108.
Broom corn, in drills	12 108.
Cabbage, outside, for transplanting.	
Cabbage, sown in frames	
Carrot, in drills, 21/2 feet	
Celery, plant, 4 by 234 feet	
Clover, white Dutch	13 lbs.
Clover, Lucerne	
Clover, Alatke	6 lbs.
Clover, large red with timothy	
Clover, large red without timothy	6 lbs.

Kind of Seed.	Quantity.
Kind of Seed. Corn, sugar	10 qts.
Corn, field	8 qts.
Corn, salad, drill 10 inches	25 lbs.
Cucumber, in hills	3 qts.
Flax, broadcast	
Grass, timothy with clover	6 qts.
Grass, timothy without clover,	10 qts.
Grass, orchard	
Grass, red top or heads	20 qts.
Grass, blue	28 qts.
Grass, tye	20 qts.
Lettuce, in rows, 236 feet	3 lbs.
Lawn grass	85 lbs.
Melons, water, in bills, 8 by 3 feet	8 1ba.
Melons, citrons, in hills, 4 by 4 feet	2 1bs.
Oats	2 bush.
Onion, in bed for sets	50 lbs.
Onions, in rows for large bulbs,	7 lbs.

Kind of Seed. Quantity.
Parsnips, in drills, 2% feet 1bs.
Pepper, plants, 2% by 1 feet
Pepper, plants, 2½ by 1 feet
Darelor in drille 9 foot 4 lbs
Parsley, in drills, 2 feet
reas, in drills, short varieties
Peas, in drills, tall varieties 1 to 130 Dush
Peas, broadcast 3 bush
Datubage 8 hugh.
Potatoes 8 bush
Radish, in drills, 2 feet
Rye, broadcast
Rye. drilled
Squash, bush, in hills, 4 by 4 feet 3 lbs
equasa, bosa, in mins, a by a reco
Turnips, brondcast, or in drills 2 feet 4 lbs
Tomatoes, in frames3 oza
Tomatoes, seed. in hills, 3 by 3 feet 8 ozs
Tomatoes, seed. in mile, o by o rece,
Tomatoes, plants
Wheat, in drills
Wheat, broadcast 2 bush.
If memory browning content and a service and

STATES AND TERRITORIES. STATUTES OF LIMITATIONS. STATES AND TERRITORIES. STATES AND TERRITORI		TUTES OF
allowed by Ess Y VAN B allow Contract.		TATIONS.
	ed by Ed	Notes, Tears. OpenAccounts.
Connecticut 6 * 0 6 3 New York 6 Delaware 6 6 6 6 3 North Carolina 6 District of Columbia 8 10 12 3 North Dakota 7 1 Fiorida 8 10† 20 5 2 Ohio 6 7 1 Georgia 7 8 7 7 1 Oklahoma 7 1 Idaho 10 18 6 6 3 Oregon 8 1 Ildinos 5 7 7 1) 5 Pemayiyania 6 1 6 1 1 1 1 North Carolina 6 Any 1 <td>5 5 20 20 15 5 16 20 16 5 20 16 5 20 17 5 5 18 10 10 10 10 10 10 10 10 10 10 10 10 10</td> <td>5 4 4 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6</td>	5 5 20 20 15 5 16 20 16 5 20 16 5 20 17 5 5 18 10 10 10 10 10 10 10 10 10 10 10 10 10	5 4 4 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6

* No usury, but over 6 per cent, cannot be collected by law. + Not to exceed 10 per cent. ‡ New York has by a recent law legalized any rate of interest on call loans of \$5,000 or upward, on collateral security.

DOMESTIC WEIGHTS AND MEASURES.

Apothecaries' Weight: 20 grains—1 scruple; 3 scruples—1 dram; 8 drams—1 ounce; 12 ounces—1 pound.

Avoirdupois Weight (short ton): 27 11-32 grains—1 dram; 16 drams—1 ounce; 16 ounces—1 pound; 25 pounds—1

quarter; I cwt.; 20 cwt.-I ton. Avoirdupois Weight (long ton): 2711-32 grains-1 dram; 16 drams-1 ounce; 16 ounces-1 pound; 112 pounds-1

; 20 cwt = 1 ton.

Troy Weight: 24 grains = 1 pennyweight: 20 pennyweights=1 ounce; 12 ounces=1 pound,

Circular Measure: 60 seconds=1 minute; 60 minutes=1 degree; 50 degrees=1 sign; 12 signs=1 circle.

Cubic Measure: 1,728 cubic inches=1 cubic foot; 27 cubic feet=1 cubic yard.

Any rate.

Dry Measure: 2 pints—1 quart; 3 quarts—1 peck; 4 pecks—1 bushel.

Liquid Measure: 4 gills—1 pint; 2 pints—1 quart; 4 quarts—1 gallon; 31½ gallons—1 barrel; 2 barrels—1 hogshead.

Long Measure: 12 inches—1 foot; 3 feet—1 yard, 3½ yard—1 rod or pole; 40 rods—1 furlong; 8 furlongs—1 statute mile; 3 miles—1 league.

Mariners' Measure: 6 feet—1 fathom; 120 fathoms—1 cable length; 7½ cable lengths—1 mile; 5,280 feet—1 statute mile; 6,085 feet—1 nautical mile.

r ton

Square Measure: 144 square inches—I square foot; 9 square feet—I square yard; 3014 square yards—I square rod or perch; 40 square rods—I rood; 4 roods—I acre; 640 acres—I square mile; 36 square miles (6 miles square)—I township.

Time Measure: 60 seconds_1 minute; 60 minutes-1 hour; 24 hours-1 day; 7 days-1 week; 365 days-1 year;

266 days_I leap year.

20 C

FOREIGN MONEYS.

English Money: 4 farthings-1 penny (d): 12 pence-1 shilling (s): 20 shillings-1 pound (L). French Money: 10 centimes-I decime; 10 decimes-I franc.

BUSINESS LAW IN DAILY USE.

The following compilation of business law contains the essence of a large amount of legal verbiage:—
If a note is lost or stolen, it does not release the maker; he must pay it, if the consideration for which it was given and the amount can be proven.

Notes bear interest only when so stated.

Principals are responsible for the acts of their agents.

Each individual in a partnership is responsible for the whole amount of the debts of the firm, except in cases of special partnership,

Ignorance of the law excuses no one.
The law compels no one to do impossibilities. An agreement wi hout consideration is void.

A note made on Sunday is void.

Contracts made on Sunday cannot be enforced.

A note by a minor is void.

A contract made with a minor is void.

A contract made with a lunate is void.

A note obtained by fr ud, or from a person in a state of intoxica ion, can a be collected. It is a fraud to conceal a fraud.

Signatures made with a lead pencil are good in law.

A receipt for money is not always conclusive.

The acts of one partner bind all the rest.

"Value receive!" is usually written in a note, and should be, but is not, necessary. If not written it is presumed by the law, or may be supplied by proof.

The maker of an "accommodation" bill or note (one for which he has received no consideration, having lent his

name or credit for the accommodation of the holder) is not bound to the person accommodated, but is bound to all No consideration is sufficient in law if it be illegal in its nature.

Checks or drafts must be presented for payment without unreasonable delay.

Checks or drafts should be presented during business hours, but in this country, except in the case of banks, the time exten is through the day and evening.

If the drawee of a check or draft has changed his residence, the holder must hold due or reasonable diligence to

find him. If one who holds a check as payee or otherwise transfers it to another, he has a right to insist that the check be

A note indorsed in blank (the name of the indorser only written) is transferable by delivery, the same as if made payable to bearer.

If the time of payment of a note is not inserted, it is held payable on demand,

