

**ATTACHMENT B - OFFER SHEET**

Page 1 of 1

**Port of Tacoma****RFP# 071766****Title: Janitorial Services**

All cleaning rates shall be inclusive of consumables, labor, and equipment.

<b>Facility</b>	<b>Rate</b>
1a. Administration - Sitcum Plaza	1a. \$ _____ per month
1b. Number of times per year for carpet restoration cleaning <b>two (2)</b> and,	1b. \$ _____ per year for usable SF in Exhibit (1)
1c. Number of times per year for interior window cleaning <b>two (2)</b> .	1c. \$ _____ per windows in Exhibit (1)
2a. Maintenance Facility Cleaning	2a. \$ _____ per month
2b. Carpet Restoration Cleaning per usable square foot. State recommended number of cleanings per year <b>two (2)</b> .	2b. \$ _____ per year for usable SF in Exhibit (2)
3. Main Gate House	3. \$ _____ per month
4. EB 1 Gate House	4. \$ _____ per month
5. Blair Gate House	5. \$ _____ per month
8. US Customs & Border Protection	8. \$ _____ per month
<b>Total Monthly Cost</b>	\$ _____
	<b>Rate</b>
10. Fabulich Center (Port to provide a monthly occupancy report to Contractor.)	10. \$ _____ per month
11. Carpet Restoration/Cleaning. Number of cleanings per year <b>two (2)</b> .	11. \$ _____ per year for usable SF in Exhibit (3)
	<b>Rate per cleaning</b>
12. Blair Gate House (rate per cleaning)	12. \$ _____ per cleaning
13. NWSA Admin	13. \$ _____ per cleaning
	<b>Rate per hour</b>
14. Non-Recurring General Cleaning	14. \$ _____ per hour
15. Non-Recurring Interior Window/Glass Cleaning	15. \$ _____ per hour
	<b>Rate per usable square foot</b>
16. Non- Recurring Carpet Restoration/Cleaning	16. \$ _____ per usable SF

- The bid prices shall include and cover all duties, handling and transportation charges and all charges incidental to the requested work excluding Sales Tax or Use Tax. Contractor shall agree to all Port contract Terms and Conditions without exception.

2. Do not mark, write-in or add any exceptions to the specifications, schedule, terms or conditions. Do not attach alternative boilerplate. Any such exceptions can invalidate your Offer and the Buyer can reject your Bid.
3. Any future contract price changes shall be in accordance with this RFP. Mark-up, and discount rates will not change through the life of the contract
4. Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_ days. Note: Prompt payment discount periods equal to or greater than 10 calendar days will receive consideration and bid pricing will be reduced for evaluation by the amount of that discount.
5. Interlocal Agreement: The Port of Tacoma has entered into Interlocal Agreements with other governmental agencies pursuant to RCW 39.34, in lieu of those agencies conducting a separate competitive bid. Does Contractor agree to provide this product or service to such agencies? Yes: \_\_\_\_\_ No: \_\_\_\_\_
6. Prevailing Wages: If Prevailing wages apply to any awarded contract, confirm your intent to pay prevailing wages and that prevailing wages are incorporated in your bid offer.

Yes: \_\_\_\_\_

The job classification information below is not part of the bid evaluation, but is for administration wage increases if necessary due to prevailing wage changes over the life of the contract. Since prevailing wages may require the Contractor to request an adjustment to costs billed to the Port in future years, providing this remaining information allows the Port to receive and analyze cost increases that are the result of a prevailing wage increase:

Specify the Job Classification and Hourly Wage Rate that reflects the labor classifications that will perform the Services if awarded the contract.

Job Classification	Hourly Wage Rate
	\$
	\$
	\$
	\$
	\$

By submitting this proposal, the Contractor acknowledges he/she has read and understands the entire Request for Proposal (RFP) and agrees to comply with its terms and conditions. The Contractor also agrees to fulfill the offer made in their Bid through any subsequently awarded Contract.

**Non-collusion:** The undersigned declares under penalty of perjury that the bid/proposal submitted is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person or firm not therein named. That the bidder/Contractor has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from

bidding. Lastly, that said bidder/Contractor has not in any manner sought by collusion to secure to the bidder an advantage over any other bidder or bidders.

Mailing Address, City, State, Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

Washington State Contractor's License No. \_\_\_\_\_ Date of Issue \_\_\_\_\_

Expiration Date \_\_\_\_\_ DUNNS Number \_\_\_\_\_

Unified Business Identifier (UBI) No. \_\_\_\_\_ Federal Tax Id No. \_\_\_\_\_

Full Legal Name of Company: \_\_\_\_\_

Signed By: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_