

**PORT OF TACOMA
MEMORANDUM**

COMMISSIONERS

Personal Services Contract Briefing

DATE: **Tuesday, November 21, 2023**

TO: **Port of Tacoma Commissioners**

FROM: **Kevin Carpenter, Sr. IT Project Manager**

Mark Miller, Director Information Services

Erin Galeno, Chief Financial & Administration Officer

Sharon Rothwell, Director Contracts & Purchasing

Cc: **Eric Johnson, Executive Director**

SUBJECT **NextGen Integrations**

1. PSA 071866 Prophix Amend 01- Increase funding, additional scope of work, and extend the period of performance.
2. PSA 071658 JFC Amend 01 Increase funding and additional scope of work.
3. PSA 071983 Competition Waiver Justification for Contract with Trimble.

BACKGROUND

On September 7, 2023, the commission approved \$2.85m to implement the NextGen Finance and Procurement Project, of which \$350k was included for integrations and modifications to existing port systems. These actions requested below are from that budget already approved.

System	Resource Group	Quote	With 10% Contingency
Maximo	JFC	\$161,056.00	\$177,162.00
eBuilder	Trimble	\$68,400.00	\$75,240.00
Prophix	Prophix	\$8,460.00	\$9,306.00
\$238,856.00		\$261,708.00	

ACTIONS REQUESTED

1. **PSA 071866**-In accordance with Resolution No. 2023-03-PT, Section IV.E.4, staff is informing the Commissioners of the Port of its intent to increase the funding over 50% of original amount, by adding \$9,306.00.00, adding additional scope of work for the NextGen Finance and Procurement Project (Prophix), and extending the period of performance through October 31,2024.
2. **PSA 071658** In accordance with Resolution No. 2023-03-PT, Section IV.E.4, staff is informing the Commissioners of the Port of its intent to increase the funding over 50% of original amount, by adding \$177,162.00 and adding additional scope of work for the NextGen Finance and Procurement Project (Maximo).
3. **PSA 071983**- Staff is planning to execute a contract with Trimble for \$75,240.00 to support NextGen Finance and Procurement Project (eBuilder) integration and implementation services.

SYNOPSIS

All 3 contracts are in support of the Strategic Initiative Organizational Success (OS-1). This does not increase NextGen spend, rather it enables the budgeted project engagements.

ADMISTRATION

Per RCW 53.19.040, this memorandum will be filed 11/21/2023 with the Commission and made available for public inspection on the Port of Tacoma public website prior to the proposed start date of contract 11/28/2023.