

RAIL TAMPING PROJECT PORTWIDE

Project No. 091512 | Contract No. 070127

Pre-Bid Conference and Site Visit – Attendees List

Wednesday October 7, 2015 – 2:00 PM

Port of Tacoma – Rail Tamping Project Portwide
Master ID 091512 | Contract 070127
Pre-Bid Meeting Agenda
October 7, 2015

1. Introductions

a. Jan Shawyer	Port of Tacoma, Project Manager
b. Mike Kisak	Port of Tacoma, Inspector
c. Jana Prince	Port of Tacoma, Contract Administrator
d. Kevin Zinski	Port of Tacoma, Maintenance

2. Division 00 Procurement and Contracting Requirements

- a. **Section 00 11 13 Advertisement for Bids**
 - i. **Bid Opening: October 15, 2015 at 2:00 p.m. at the Port Administration Office. (Portland Ave to Lincoln Ave to Milwaukee Way for quickest access to the Port Admin)**
 - ii. **Estimated Cost: \$190,000 to \$250,000 plus Washington State Sales Tax (WSST).**
 - iii. **Site Visit: Following Pre-Bid**
 - iv. **Bidder questions submitted to procurement@portoftacoma.com due at least seven (7) days prior to bid date**
 - v. **Bidding Documents: Register with Port of Tacoma to receive updates. Use web address <http://portoftacoma.com/contracts/procurement> to receive project information and addenda.**
- b. **Section 00 21 00 Instructions to Bidders**
 - i. **Bidder Responsibility (Paragraph 1.06 Post Bid Information)**
- c. **Section 00 41 00 Bid Form - Contracts**
 - i. **Fill in all blanks**
 - ii. **Acknowledge all addenda**
 - iii. **Bid Security**
 - iv. **Bid form signed by a company -Authorized individual**
- d. **Section 00 52 0000 Agreement Form - PM**
 - i. **Contract Time: Substantial Completion – 60 calendar days from contract execution. Final Completion within 30 calendar days of Substantial Completion**
 - ii. **Liquidated Damages: \$250/Day for failure to achieve Substantial Completion and additional \$25/Day for failure to attain Final Completion.**

3. Division 01 General Requirements

- a. **Section 01 10 00 Summary**
- b. **Section 01 14 00 Work Restrictions**
- c. **Sections 01 20 00 Price & Payment thru 01 77 00 Closeout Procedures**

4. Division 34 Transportation

- a. **Section 34 11 26.13 Track Rail Ballast**

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5. Overview of work

6. Questions

Ballast size at walkways should be smaller than #4
Ballast size - change to #5, average lift of 1 inch for
entire 38,000TP

7. Site Visit