

RFP / TITLE
CONTACT
EMAIL
PHONE NUMBER
SUBMITTAL DUE DATE
Q&A ISSUE DATE

QUESTIONS & RESPONSES #03
071756 Brownfield Qualified Environmental Engineering Professi
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OCTOBER 19 @ 2:00 PM (PST)
10/20/2022

#	Question	Answer	Question #
1	Does the 10-page limit include the cover page?	No	Q-001294
2	Does the font and margin restrictions apply to the resumes too?	Yes	Q-001295
3			
5	Section B Scope of Work references an Attachment C containing Grant Scope of Work ("The grant scope of work is included as attachment C."). This is not currently included in the solicitation package; can it be made available?	See Addendum 01	Q-001298
6	Are you able to provide the Port's draft/final work plan for the EPA grant? It would be useful to see the Port's proposed breakdown of grant funds by task (e.g., programmatic costs, community engagement, site assessment, cleanup planning, redevelopment planning). This would help us to design our response to the RFP in a weighted manner based on importance of the task to the Port. Additionally, it would inform us in more detail of how the Port plans to utilize the grant and what they plan to perform in house versus outsourcing to the consultant (e.g., ACRES entry and quarterly reporting).	Posted to Website.	Q-001297
7	The following statement is made in Section B at the bottom of page 1 "The grant scope of work is included as attachment C." However, the only Attachment C that I can find in the RFP is the rate sheet. I don't see a link to Attachment C on the webpage either. Could you please point me in the right direction if I'm overlooking Attachment C? Or email it to me?	See Addendum 01	Email
8	Under section B. Scope of Work of the RFP, the grant scope of work is indicated as being included as Attachment C. However, Attachment C of the RFP is the rate sheet. Is there a scope of work to be provided as an addendum to the RFP?	See Addendum 01	Q-001311

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9	RFP mentions that the 8-page limit “excludes the compensation proposal and references.” Our question is regarding the comment on “references.” Can you confirm that ‘references’ is referring to Section: 1. Qualifications and Experience (Page 4 of 25): All of Bullet #3: “Provide a list of references for recent (in the last five (5) years) contracts/projects... Only projects completed by proposed key team members will be considered.”? If so, are we still okay to include ‘references’ as a part of our response to Section: 1. Qualifications and Experience with a ‘Reference’ subsection noting that “the references provided does not count towards page count?” Please clarify and advise preference.	Yes, reference pages don't count towards page count.	Q-001322
10	<p>From page 1 of the RFQ: "By submitting a proposal, the Proposer represents that it has carefully read all attachments. As applicable, proposers shall identify propose alternate wording, if any, to these documents as an appendix to their submitted proposal."</p> <p>Question 1. Please confirm the proposed alternate wording to the Port's Terms and Conditions may be included as an appendix to the submitted proposal.</p> <p>Question 2. If the answer to question 1 is yes, would the appendix count toward the 8 page limit?</p> <p>Question 3. Please confirm the proposal is limited to 8 pages and not 10 as indicated in rfq_071759_q_and_a_02.pdf.</p> <p>Question 4. Please confirm that resumes count toward the page count.</p>	Q1 - NO. Q2- NO. Q3-8 pages total Q4- YES resumes count toward the page count.	Q-001345
11	Did the Port prepare the Brownfields grant application or solicit support from a consultant?	A consultant was solicited for support.	Q-001344
12	Will there be multiple awards or a single award for this contract?	This will be a single award for the this contract	Q-001341

#	Question	Answer	Question #
13	TRC respectfully requests the addition of a mutual waiver of indirect and consequential damages as between the parties. This limitation is customary in our industry to help limit costs that are not typically insurable, disproportionate to compensation for services, or broader than duties required under tort law. A sample clause is: oConsultant and Port waive any and all claims against each other for incidental, consequential, special, multiple, and punitive damages arising out of or relating to this Agreement. This waiver includes, but is not limited to, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damage that either Party may incur.	We will complete an addendum to address and updated.	Q-001340
14	Could you please explain why "Site Inventory and Phase I and II Environmental Site Assessment (ESAs), and Cleanup and Reuse Planing" are underlined at the top of Page 3?	This was how it was formatted. No extra emphasis is needed.	Q-001338
15	The second paragraph on Page 3 ends with "Properties will be enrolled in Ecology's Voluntary Cleanup Program (VCP) as needed. , community engagement, and grant management services." Could you please clarify what is meant by " , community engagement, and grant management services."?	Community engagement is a requirement of the grant. See Port application section 2.b. This is a grant funded project and the Port will need consulting support for grant management.	Q-001338
16	The second paragraph on Page 4 references a "compensation proposal." I don't see that term used elsewhere in the RFQ. Could you please expand on what elements are required to be included in the compensation proposal and if it is a scored item.	The attached rate sheet in the RFQ us as a reference	Q-001338
17	The second paragraph on Page 4 says proposals are limited to 8 numbered pages including the cover letter and any submitted appendices but excluding the compensation proposal and references. This seems inconsistent with Questions and Responses #02 - Question 1: Does the 10-page limit include the cover page? Answer: No. Please clarify the proposal page limit and what that includes/doesn't include.	Proposals are limited to 8 numbered pages (8 ½ by 11 inch) including the cover letter and any submitted appendices but excluding the compensation proposal and references.	Q-001338