

QUESTIONS & RESPONSES #02**CONTRACT NUMBER: PA000000372****RFP/RFQ TITLE: PORT On-Call Enviro Support Svcs (CAT2)****CONTACT: Shawn Seaks, Procurement Analyst****EMAIL: procurement@portoftacoma.com****PHONE NUMBER: 253-592-6734****QUESTIONS DUE DATE: 9/29/2025 @ 2:00 PM (PDT)****Q&A ISSUE DATE: 10/06/2025**

#	Question	Answer	Question #
1	Compensation (Item 3, Page 7): There is a reference to Attachment C, Rate Sheet, but it was not included in the RFQ materials. Could you please provide this attachment?	See addendum A and Attachment C	Q-003154
2	Attachment A, Instructions for Proposing (Page 8): The RFQ references Attachment A, but it is not included. Can you please confirm whether pages 9-13, titled Procurement Process, are intended to serve as the Instructions for Proposing?	correct, pages 9-13 procurement process is the attachment A	Q-003154
3	"Include a list of three (3) recent contracts/projects in the last five (5) years." Could you please confirm whether we are limited to submitting only three projects, or if we may include additional relevant projects beyond the three required?	More than three is allowed with the understanding that, as referenced in SECTION E of the RFP, SOQs are limited to 10 numbered pages	Q-003167
4	1. Could the Port please identify the current incumbents associated with this contract?	DH Environmental and Tetra Tech	Q-003199
5	2. We would appreciate clarification on the term "remediation" as outlined in the scope of services. Specifically, does this refer to pre-demolition asbestos abatement, soil remediation, or other environmental remediation?	The scope includes H&S services pertaining to IH and Remediation, but no active remediation services are required in this RFQ; those would be associated with project-specific RFQs. We just want H&S services including those specified in the scope (H&S plans, drawings, supporting documentation).	Q-003199
6	3. Regarding Attachment C (Rate Sheet), can we modify the structure, such as revising existing roles or adding new ones? Additionally, can the Port confirm whether we may submit our version of the rate sheet?	vendors are free to modify the template included or use their own with their titles, fees etc.,	Q-003199
7	Can the Port clarify the number of contracts anticipated to be awarded for this contract?	We anticipate one contract.	Q-003200
8	Section "Compensation" under SOQ ELEMENTS & EVALUATION CRITERIA requests rates to be "fully burdened, including, but not limited to, per diem, administrative overhead, travel, lodging, and transportation (all direct/indirect expenses included); (Firms submitting for RFQ must submit a fully burdened rate minus per diem, travel and lodging." Please clarify whether per diem, travel, and lodging should be excluded from the fully burdened rate or included as reimbursable costs?	Per diem, travel, and lodging should be reimbursable costs and done to GSA standard rates	Q-003216
9	Please clarify whether headers and footers are excluded from the 1" margin requirement?	yes they are excluded	Q-003216
10	Does the Port of Tacoma have a list of specific health and safety trainings it would like the industrial hygiene firm to provide?	No, please remove this from the RFQ, we source HAZWOPER training through our Ops team	Q-003218
11	Are there specific examples of the training courses described in RFQ Section C.2.d. that the Port would like applicants to provide? Additionally, examples of past trainings performed under this contract would be helpful.	No, please remove this from the RFQ, we source HAZWOPER training through our Ops team	Q-003218
12	In our review of the Port of Tacoma/NWSA Terms and Conditions, it was noted that the Port of Tacoma/NWSA has removed a mutual waiver of consequential damages clause which had previously existed in Section 21g of the Professional Services Agreement. Will the Port of Tacoma/NWSA consider reinserting this section to the Agreement during final contracting?	we'll keep these terms as they for this procurement but could be open to negotiation if it reaches that point contractually	Q-003222
13	In our review of the Port of Tacoma/NWSA Terms and Conditions, it was noted that the Port of Tacoma/NWSA has removed an "exceptions" to the Disclosure clause which had previously existed in Section 7a of the Professional Services Agreement. Will the Port of Tacoma/NWSA consider reinserting this section to the Agreement during final contracting?	we'll keep these terms as they for this procurement but could be open to negotiation if it reaches that point contractually	Q-003222