QUESTIONS & RESPONSES #01

BID NUMBER: 012026-1018
RFI TITLE: Integrated Grants Management Software
CONTACT: Shawn Seaks
EMAIL: procurement@portoftacoma.com
PHONE NUMBER: 253-888-4744
QUESTIONS DUE DATE: Tuesday, 2/17/26 @ 2:00 PM (PDT)
Q&A ISSUE DATE: 2/13/26

#	Question	Answer	Column 1
1	Related to federal reporting, we are compatible with SAM.gov (formerly FSRS) reporting formats. Could you clarify what is required in terms of compatibility with eCivis? Is this system currently in use at Port of Tacoma and if so, we be required to integrate with eCivis?	we would only need this in a unique situation that we presently don't have or intend to have	a
2	1. Small Business & Veterans Preferences: Does the Port of Tacoma provide evaluation preferences or "set-asides" for Washington State-certified Small Businesses or Veteran-Owned Businesses for this upcoming RFI? Additionally, does the Port recognize federal security vetting (Tier 3/Secret) as a qualification for the Information Security requirement outlined in the RFI?	We do not do set-asides. While there is certainly overlap with Tier 3 we would still review via our own security vetting process	a
3	2. Milestone-Based Invoicing: Does the Port allow for Mobilization Payments or milestone-based invoicing upon completion of technical requirements?	Yes under certain areas e.g. specific task orders	a
6	Can you share the total annual grant funding the Port manages?	$170 mil combined between Port and NWSA	a
7	On average, what is the total number of grants the Port manages annually?	30 combined between Port and NWSA	a
8	Can you confirm whether the Port of Tacoma and the Northwest Seaport Alliance share the same GL structure, or if they each maintain separate GLs?	the structure is the same as in same order of segments and same number of segments, but they do not share the same chart of accounts. We do use the same finance system for both but they have their own financial system accounts. Same tools the same way	a
10	If the Port of Tacoma proceeds to issue an RFP for its new GMS, is there an approved budget for this new GMS?	no approved budget at this time. It is in hopes the RFI will help us shape a budget.	a
11	Has the Port of Tacoma previously hosted any vendor system demonstrations or presentations?	yes, but it has been a few years	a
13	Can you provide the annual dollar amount of grant funding you receive for the current fiscal year? What dollar volume of these grants are pass-through grants to sub-grantees?	$170 mil combined between Port and NWSA.	a
19	How many Port of Tacoma staff will access/log into the GMS more than 20 hours a month?	3	a
20	How many Port of Tacoma staff will access/log into the GMS less than 20 hours a month?	5	a
22	How many internal Port staff only review applications?	3	a
30	The RFI states that responses must be submitted via email to procurement@portoftacoma.com. Also, there is a portal (https://www.portoftacoma.com/business/contracting/procurement/integrated-grants-management-software) to submit a response. What should be the actual mode to submit RFI response?	Portal please..document has been updated on the website with portal instructions	a
38	Implementation Timeline: Does the Port have a targeted implementation timeline or fiscal milestone for go-live that vendors should consider in planning?	Implementation of End of Calendar year 26	a