

[DATE]

TO: PLAN HOLDERS LIST

SUBJECT: 012026-1009
HR LEARNING MANAGEMENT SYSTEM

ADDENDUM NUMBER 01

This addendum is issued to amend the following:

SOLICITATION TIMELINE:

This is the procurement schedule for this RFP. The dates shown below are estimated, are provided for information only, and are subject to change at the sole discretion of the [POT/NWSA]. Issuance of RFP	[February 26 , 2026]
*Last Day To Submit Questions	[March 12, 2026]
*Proposal packets due	[March 26, 2026]
Review/Shortlist	[March 30 – April 23 2026]
Oral Presentations (if required)	April 29 – May 6 2026
*Best and Final (if required)	TBD
*Final Selection	May 8, 2026
*Execute Contract	May 29, 2026