

QUESTIONS & RESPONSES #01
PROCUREMENT NUMBER: 072026-1047
RFP/RFQ TITLE: DATA CONSOLIDATION AND REPORTING SERVICES
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QUESTIONS DUE DATE: Friday, September 11, 2026, @ 2:00 PM (PDT)
Q&A ISSUE DATE: 08/28/2026

#	Question	Answer	Question #
1	Given that Attachment E (technical requirements) carries 25 of ~100 initial evaluation points, please provide the point allocation for the remaining ~75 points across price, past performance, staffing, and	RFP Section D Initial Evaluation Phase items (pages 6 and 7) indicates how the points are allocated for each evaluation category.	Email
2	Is award of the future implementation Task Order (the ~\$900K phase) contingent solely on satisfactory performance of the Assessment Task Order, or will it be independently competed/re-solicited among qualified vendors regardless of who performs the Assessment?	We intend to issue a single MSA to the firm/consultant selected in this procurement for the Assessment phase project and future phases/projects (Initial Implementation, Service/Support, Enhancement/Expansion) for the Data Consolidation and Reporting solution unless findings during the Assessment or subsequent phases do not support moving forward with the selected consultant.	Email
3	What Task Order contract type will govern the Assessment phase (firm-fixed-price, T&M, or cost-reimbursable), and is the same type anticipated for the implementation phase?	We prefer fixed-priced, milestone-based pricing for the Assessment and Initial Implementation phase projects. Future Task Orders may be T&M or fixed priced depending on the type of work: support or small enhancement work is more likely to be T&M where larger enhancement/expansion projects would likely be fixed price milestone-based or deliverables-based.	Email
4	Please identify the specific terminal operating systems (TOS) and EDI message standards (e.g., ANSI X12, UN/EDIFACT, specific transaction sets) currently in use across the Alliance's terminals that the solution must ingest.	Terminal Operating Systems (TOSs) currently used by terminal operators at NWSA terminals include Kaleris/Navis-N4, Tideworks-Mainsail, Cyberlogitec-Opus, as well as in-house TOSs that also utilize common EDI message standards. The transaction sets required would be those needed to meet the reporting requirements in Attachment E, Cell B11 and we would rely on the expertise of the selected consultant to determine what message types would be required.	Email
5	How many distinct terminal operating systems and data sources are in scope for the initial Assessment, and is that count expected to grow during the implementation phase or option years?	The NWSA currently has 5 international marine terminals. We do not anticipate the number of terminals to increase to more than 6 during the Initial Implementation.	Email
6	Please clarify the practical definition of 'near real-time' for cargo and vessel scheduling updates (e.g., target latency in minutes/seconds) so	Hourly update frequency is sufficient for the initial implementation.	Email

7	Is there an incumbent vendor currently providing data consolidation, reporting, or EDI translation services to the Port of Tacoma / NWSA, and if so, will that vendor be eligible to bid on this solicitation?	There is no incumbent for this solution/service. Since 2024, we have completed two limited scope proof-of-concept projects with two different vendors (CargoSprint/Advent eModal and Wabtec) to help us understand more about how to approach this solution. Both of those vendors are eligible to bid on this solicitation.	Email
8	The RFP states performance will be offsite, yet a TWIC credentialing clause is referenced — please clarify which project activities, if any, require physical access to secured terminal facilities, and who bears the cost/timeline burden of obtaining TWIC credentials for assigned personnel.	We anticipate that the majority of the services for this RFP can be delivered remotely. There may be occasions when in-person discussions would be beneficial. However, we do not anticipate that unescorted TWIC access will be required for the services being rendered for this procurement. Section 27c of the Terms and Conditions shall be removed.	Email
9	For the 15-page proposal limit, please confirm whether resumes, staffing charts, past performance references, and appendices are excluded from the page count, or must fit within the 15 pages alongside the technical narrative.	Attachments that we ask you to include with your proposal (Attachment D-Cost Breakdown Offer Template and Attachment E-Data Consolidation and Reporting Requirements) do not count toward the 15-page limit. Your project team resumes (up to 1 page per person) may also be Attachments to your proposal and will not count toward the 15-page limit.	Email
10	Is attendance at the September 4, 2026 Bidders Conference mandatory for proposal eligibility, and if so, is remote/virtual attendance an acceptable substitute for in-person presence?	The Bidder's Conference will be held virtually by Teams meeting, not in person. Attendance is not mandatory. Questions and answers discussed during the Bidder's Conference will be documented and posted to the Procurement page on the Port's website.	Email
11	Please specify the minimum cyber liability and professional liability insurance coverage amounts required, and confirm whether proof of coverage is required at proposal submission or only upon contract award.	In Terms & Conditions to the Master Service Agreement. 23.b.vi. vi. Cybersecurity Liability Insurance of not less than \$5,000,000 per claim and in the aggregate. Coverage shall include cyber-related risks, including theft, loss or misuse of data, release of private information as a result of a network breach, penetration, compromise, or loss of IT systems control, and shall include costs associated with incident response, forensic investigation, breach notification, and recovery, where applicable. Coverage shall remain in effect for the term of this Agreement plus three years. 23.b.ii. iii. Professional Liability of not less than \$4,000,000 per claim and in the aggregate. Coverage shall remain in effect for the term of this Agreement plus three years. Certificates of Insurance citing the contract and project number shall be provided to the Port Entities on an annual basis for each of the three years. Proof of coverage is required at contract execution prior to work.	Email

12	Given the strict prohibition on modifying the Port's Terms & Conditions, is there a formal mechanism during the Q&A period to request clarification or flag concerns about specific clauses without being deemed non-responsive?	Page 4-The Port Entities Standard Terms and Conditions are included in Attachment B to this RFP. By submitting a proposal, the Consultant represents that it has carefully read and agrees to be bound by the Port Entities Standard Terms and Conditions. Identify during the question submittal and response period, any sections you consider onerous, clarify why you consider these sections onerous, propose alternative language and describe why it is in the Port Entities' best interests to adopt the alternative language. If you have suggested revisions please submit a question requesting the change with why you consider the current wording onerous, propose alternative language, and describe why it is in the Port Entities' best interest.	Email
13	Will subcontractors or teaming partners providing specialized maritime/EDI domain expertise need to be identified by name and role in the initial proposal, or may they be added/substituted after Assessment award pending Alliance approval?	Subconsultants can be added by Consultant later but must be approved by the Port/NWSA prior to the Subconsultant performing services. See Attachment B-Section 2 of the Terms and Conditions (Subconsultant and Supplier Relations) for more details.	Email
14	Please clarify data and work-product ownership: will the Alliance retain full IP rights to custom-developed integration code and dashboards, or will the awarded vendor retain any rights to reusable components/frameworks?	See Attachment B-Section 6 of the Terms and Conditions (Custom Code and/or Custom Reports): Any custom code or custom reports requested by the Port Entities and written or otherwise created by the Consultant shall be owned by the Port Entities, but the Consultant shall retain the right to use and sell the custom code or custom reports in whole or in part. Note: The data ingested and aggregated as part of this solution cannot be re-used, sold, or monetized by the Consultant without written consent from the owner(s) of the data.	Email
15	What are the decision criteria and notice period the Alliance will use to exercise each of the five 1-year contract extension options, and is vendor performance re-evaluated at each option year or only at the	The Port/NWSA may choose to extend the MSA beyond the initial 5 year term (up to 10 years total) if it is in the Port/NWSA's best interest. There is no pre-defined decision criteria but vendor performance will be a key factor.	Email