

Pre-Bid Meeting Agenda

PARCEL 12 DITCH MAINTENANCE, SITE CLEAN UP AND TREE REMOVAL

PROJECT NO. 101711.01

PROCUREMENT NO. 072026-1049

August 11, 2026, at 10:00 AM

1. Introductions

1. David Myers – Engineering Project Manager II
2. Anthony Ammirati, Sr. Contracts Administrator
3. Marisa Briggs, Project Support Analyst

2. Division 00 Procurement and Contracting Requirements

Section 00 11 13 – Advertisement for Bids

- i. Bid Opening **August 19, 2026**, at **2:00 PM** at the Port Administration Office, One Sitcum Plaza
- ii. Est. cost range is **\$1,225,000 to \$1,425,000**, plus Washington State Sales Tax (**WSST**).
- iii. Site Visit: Following Pre-Bid.
- iv. Bidder questions submitted to procurement@portoftacoma.com by **August 12, 2026, at 2:00 PM**.
- v. Bidding Documents: To receive all updates to this procurement, register for the Holder's List on the Port's Procurement webpage for this project - <https://www.portoftacoma.com/contracts/procurement>.

Section 00 21 00 – Instructions to Bidders

- vi. Bidder Responsibility (Article 1.06, Post Bid Information)

Section 00 41 00 – Bid Form

- vii. Bid Items
- viii. Fill in all blanks
- ix. Acknowledge all addenda
- x. Bid Security
- xi. Bid form signed by AUTHORIZED person

Section 00 52 00 – Agreement Form

- xii. Contract Time: Begins at execution of Contract.
Substantial Completion of the entire Work not later than **October 30, 2026**.
Final Completion of the Work within **45 calendar days** of Substantial Completion.
- xiii. Liquidated Damages: \$ 1,000.00/calendar day (Substantial); \$ 500.00/calendar day (Final)

3. DIVISION 01 General Requirements

01 10 00 - Summary

01 31 23 - Web-Based Construction Management

01 35 43.19 - Export Soil Management
01 35 91 - Historic/Cultural Treatment Resources
01 41 00 - Regulatory Requirements
01 55 00 - Vehicular Access and Parking
01 57 13 - TESC and Project SWPPP
01 71 23 - Field Engineering

4. DIVISION 31 -- EARTHWORK

31 13 01- Demolition, Clearing and Grubbing, and Selective Tree and Shrub Removal and Trimming
31 23 00 - Excavation and Grading
31 23 19 - Flow Diversion and Dewatering

5. Questions

Please send all question to procurement@portoftacoma.com

6. Site Visits

- a. Begin at Fabulich Center (located at 3600, Port of Tacoma Road)
- b. Location: 3802 Taylor Way, Tacoma, WA
 - Park on 4th Street and walk into site