Port of Tacoma
People. Partnership. Performance.
P.O. Box 1837
Tacoma, WA 98401-1837
www.portoftacoma.com

Pre-Bid Meeting Agenda

Banana Yard Turnout Replace

PROJECT NO. 102015

PROCUREMENT NO. 092026-1062

November 24, 2026

1. **Introductions**
   a. Mathew Busch – Engineering Project Manager II
   b. Michelle Walker, Procurement Analyst
   c. Maddie Pattin, Procurement Analyst
   d. Mike Kisiak, Port Lead Inspector
   e. Jon Hemmet, Lead Building & Grounds, Track
2. **Division 00 Procurement and Contracting Requirements**
   a. Section 00 11 13 – Advertisement for Bids
      i. Bid Opening **December 9, 2026** at **2:00 PM** at the Port Administration Office, One Sitcum Plaza
   b. Est. cost range is **$550,000 to 650,000** plus Washington State Sales Tax (**WSST**).
   c. Site Visit: Following Pre-Bid
   d. Bidder questions submitted to procurement@portoftacoma.com by **December 2, 2026 at 2:00 PM**.
   e. Bidding Documents: To receive all updates to this procurement, register for the Holder's List on the Port's Procurement webpage for this project -https://www.portoftacoma.com/contracts/procurement.
3. Section 00 21 00 – Instructions to Bidders
      i. Bidder Responsibility (Article 1.06, Post Bid Information)
4. Section 00 41 00 – Bid Form
      i. Bid Items
      ii. Fill in all blanks
      iii. Acknowledge all addenda
      iv. Bid Security
      v. Bid form signed by AUTHORIZED person
5. Section 00 52 00 – Agreement Form
      i. Contract Time: Begins at execution of Contract.
      Substantial Completion of the entire Work not later than 365 **days** from contract execution.
      Final Completion of the Work within **30 calendar days** of Substantial Completion.
      ii. Liquidated Damages**:** $250/day (Substantial); $100/day (Final)
3. **Division 01 General Requirements**

- 01 10 00 - Summary
- 01 14 00 - Work Restrictions
  a. Allowed Track Outages - Turnouts – 2 Days
- 01 20 00 - Price and Payment Procedures

- 01 26 00 - Change Management Procedures
- 01 29 73 - Schedule of Values
- 01 30 00 - Administrative Requirements
- 01 31 23 - Web-Based Construction Management
- 01 32 16 - Construction Progress Schedule
- 01 33 00 - Submittal Procedures
- 01 35 29 - Health, Safety, and Emergency Response Procedures
- 01 35 43.13 - Hazardous Materials Handling Procedure
- 01 35 47 - Air and Noise Control Procedures
- 01 35 91 - Historic/Cultural Treatment Resources
- 01 41 00 - Regulatory Requirements
- 01 42 19 - Reference Standards
- 01 45 00 - Quality Control
- 01 50 00 - Temporary Facilities and Controls
- 01 55 00 - Vehicular Access and Parking
- 01 57 13 - TESC and Project SWPPP
- 01 60 00 - Product Requirements
- 01 71 00 - Examination and Preparation
- 01 71 23 - Field Engineering
- 01 74 13 - Construction Cleaning
- 01 74 16 - Soil Characteristics and Waste Management
- 01 77 00 - Closeout Procedures
- 01 78 23 - Operation and Maintenance Manuals

DIVISION 02 – EXISTING CONDITIONS

- 02 41 00- Selective Site Demolition

DIVISION 31-- EARTHWORK 31 00 00

- 31 00 00 - Earthwork

DIVISION 32-- EXTERIOR IMPROVEMENTS

- 32 12 16- Asphalt Paving

DIVISION 34-- TRANSPORTATION

- 34 05 17 - Railroad Work
- 34 11 23- Special Trackwork
- 34 11 32- Timber Ties

Questions

Please send all question to procurement@portoftacoma.com

- **Site Visits**
    a. Begin at 1 Sitcum Way Plaza
    b. Location: 2201 Milwaukee Way, Tacoma, WA, 98421