

Pre-Bid Meeting Agenda

April 20, 2016

Pier 4 Phase 2 Reconfiguration Project 091251 | Contract 070136

1. Introductions

a. Trevor Thornsley	Port of Tacoma, Senior Project Manager
b. Jana Prince	Port of Tacoma, Sr. Contracts Administrator
c. Mark Rettmann	Port of Tacoma, Environmental Project Manager
d. Mike Kisak	Port of Tacoma, Lead Construction Inspector
e. Scott Hooton	Port of Tacoma, Environmental Project Manager
f. Scott Kuebler	KPFF Consulting Engineers, Structural Engineer
g. Harold Smyth	Elcon Associates, Electrical Engineer

2. Division 00 Procurement and Contracting Requirements

- a. Section 00 01 10 Table of Contents
- b. Section 00 11 13 Advertisement for Bids
 - i. Bid Opening: **May 17, 2016 at 2:00 p.m.** at the Port Administration Office.
 - ii. Estimated Cost: **\$83,300,000 to \$91,990,000**
 - iii. Bidder questions submitted to procurement@portoftacoma.com by **May 10, 2016, 1:00 PM**
 - iv. Bidding Documents: www.portoftacoma.com
 - v. Sign up for the Plan Holder's List
- c. Section 00 21 00 Instructions to Bidders
 - i. Signing up for the Project Holder's List
- d. Section 00 31 00 Available Project Information
 - i. Reference Plans
 - ii. Geotechnical Reports
- e. Section 00 31 26 Existing Hazardous Material Information
- f. Section 00 41 43 Bid Form
 - i. Bid Items
 - ii. Bid form signed by Authorized person
 - iii. Fill in all blanks
 - iv. Acknowledge all addenda
- g. Section 00 52 00 Agreement Form
 - i. Contract Time: **Area 1 - 540 Calendar Days**
Area 2 - 690 Calendar Days
 - ii. Liquidated Damages: **Area 1 - \$3000/Day**
Area 2 - \$3000/Day
- h. Section 00 45 13 Responsibility Criteria
- i. Section 00 73 63 Security Requirements

3. Division 01 General Requirements

- a. Section 01 10 00 Summary
 - i. Scope of Work
 - ii. Project Phasing (Area 1 & Area 2)
 - 1. Sequence of Work
 - 2. Early submittals
 - iii. Work by Others on this Project
 - 1. Substation #8410 Tacoma Power work
 - 2. CXT Inc. prefabricated restroom
- b. 01 14 00 Work Restrictions
 - i. Contractor Access
 - ii. Schedule Constraints
 - 1. Fish Window (Feb 15th – July 15th)
 - a. No work below OHWM Elev 12.78
 - 2. Site work outside Work Area Limits
 - iii. Permits (Port acquired)
 - 1. Building permits
 - 2. In-water work permits
 - 3. DMMP Suitability Determination
 - a. Site Use Authorization (DNR)
 - iv. Permits (Contractor acquired)
- c. Section 01 20 00 Price and Payment Procedures
- d. Section 01 31 23 Web-based Construction Management (eBuilder)
- e. Section 01 50 00 Temporary Facilities and Controls
 - i. Temporary Fencing
 - ii. Field Offices
- f. Section 01 57 13 TESC and Construction Stormwater Pollution Prevention
 - i. Port provided SWPPP
 - ii. Construction Stormwater General Permit
- g. Section 01 71 23 Field Engineering
- h. Section 01 74 19 Waste Management
 - i. LRI Contract

4. Division 02 – 35 Technical Specifications

- a. Section

5. Questions

6. Site Visit