



QUESTIONS & RESPONSES #03

RFP or RFQ / TITLE **070159 | GIS Service Support**

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SUBMITTAL DUE DATE **June 10, 2016 @ 2:00 PM (PST)**

Q&A ISSUE DATE **27-May-16**

| PROPOSER QUESTIONS | PORT RESPONSES | RFP/ RFQ Section |
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| How much is this contract in total? And every year? What is the cap? | It will depend on how much work we need. | |
| Is it more suitable for small firms or for large firms? | It depends on the task, could be suitable for either. | |
| What is the timeline to execute the contract? | See Attachment A of the RFP | |
| What is the working style do you expect from the consultants? | Meet agreed-upon scope, schedule and budget. | |
| For category A and B, do you expect it will be performed by different people or it can be performed by the same person? | Firms may submit proposals for either category or both. | B |
| Could you have a detailed description regarding other enterprise systems you have and their current relations with the GIS system? What is your plan for integration? Is there any system diagrams for us to look at so that we can provide more meaningful suggestions for enhancing the scope of services as required by "Work Approach"? | We have no current plans for integration with any of our systems, but are looking into the possibilities. Some of our other Enterprise systems include Maximo, Great Plains, and SharePoint. | |
| What are the upcoming projects that you need GIS Service Support? Could you please provide some details about them? | We don't have any upcoming projects in mind. This RFP is intended to give us a contracting vehicle when projects come up. We want an ID/Q type contracting vehicle to address our needs as they arise. | |
| For three references, do they need to email it separately to you or I can collect them and email to you together with the RFP? | No, see Attachment C of the RFP. | |

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| Is there any incumbent on this RFP? if yes, please provide the incumbent details. | No, this is a new RFP. | |
| Please let us know the last year's spending on this RFP. | This is a new RFP. | |
| What is the annual budget for this RFP? | It will depend on how much work we need. | |
| Is it single award or multiple award contract? | See Section B of the RFP. | B |
| Who received the last award for this contract? | This is a new RFP. | |
| What is the annual spend amount for last contract? | This is a new RFP. | |
| Is it possible to receive the current Employee Pay Rate, and Bill rate for the current contract? | No, this is a new RFP. | |
| What is the annual budget for this contract? | It will depend on how much work we need. | |
| Could you please tell all position are full time or an as-needed basis? | As needed basis . | |
| Are you looking a firms with Esri Business Partner? | For Category A, yes. See Section D of the RFP. | D |
| Does the Port require that all future technology solutions are developed on GeoCortex or are other technologies acceptable? | The Port prefers GeoCortex. Other technologies such as ArcGIS Online applications may be acceptable. | |
| Is the Port open to consolidating its GIS technology portfolio? | We're not looking to consolidate in the near term but may be open to consolidation in the long term. | |
| Does the Port have a GIS Strategic Plan that aligns with your IT plan? Can we obtain a copy? | No, the Port does not have a GIS Strategic Plan at this time. | |
| When does the Port plan to upgrade to ArcGIS 10.4? | We don't currently have a plan to upgrade, but it will likely be in the spring of 2017 or before. | |
| What version of SQL Server does the Port currently have? | The Port is on version 2014 for GIS (other applications may be on other versions). | |
| What level of ArcGIS Server does the Port currently have? | Enterprise Standard | |
| Who will be scoring the submittals? | A panel of Port Staff | |
| Can required RFP response content be provided as links that redirect to websites/pages outside of our PDF submittal? | No | |
| What percentage of this work do you anticipate will be need to be performed onsite as opposed to remotely? | All tasks may be performed remotely with the exception of any tasks that involve field data collection. | |
| You mentioned that you don't have any upcoming projects in mind for GIS service support but do you have an idea of the types of projects you may need support for? | See the scope of work for potential types of projects we may need support for. | |
| What previous types of projects have needed this kind of support? | This is a new RFP. | |

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| Would it benefit that the contractor have environmental project management experience along with the GIS capabilities? | Environmental project management will not be factored into the scoring process. | |
| For Category B what types of data do you expect to have to deal with? For instance would there be environmental data requiring very specific QA/QC? Or, would it something like a drainage line networks for different properties? What type of information do you anticipate that would need to be captured by the data? | We don't have any specific data layers in mind, but it could be any type of data related to Port business. | |
| Please clarify whether the term "project" means at the Task Order Project level or at the Contract level (possibly 5 years). | The term "Project" in Attachment B - Key Personnel refers to the Contract level. | Attachment B- Key Personnel |
| Are the awarded vendors required to respond to every Task Order? | No | |
| Please clarify whether rate escalation may be considered for option year terms. | Rate escalation may be considered but will be limited to CPI-U for Bremerton-Seattle-Tacoma. | RFP Page 6- Compensation |
| Will adding subcontractors post-award (at the task order level) be allowed? | This may be allowed if both parties agree to the terms. | |
| Are non-US companies allowed to participate on a team? | Yes | |
| Do a cover page (not the cover letter) and table of contents count against the 12-page limit? | Yes | RFP Page 4- D. RFP Elements |
| Please confirm it is ok for offerors to replace "Financial Audit Services" with "Enterprise GIS System and Data Services." | Yes, Addendum #1 was posted to correct this. | Attachment C, Page 2 |
| If a bidder has offerings that could address some of the Category A and B services, but are not offered on an hourly basis, can these offerings be added to the rate sheet as part of proposal submission? | As the Port undersatands this question, you are offering a service at a fixed price. We cannot see how this could work as the work that may be required has not been defined. Therefore, we must say No to this. | RFP Page 6- Compensation & Attachment B Page 4 |
| Please clarify whether bidders can propose personnel categories other than those listed in the RFP Rate sheet during this proposal submission. | Yes, bidders can propose alternate personnel categories. | Attachment B Page 4 "Rate Sheet" |
| Would the Port consider redacting the information considered confidential/proprietary an acceptable "other appropriate remedy"? | This may be an acceptable remedy, it would be between the vendor and the court. | Attachment A "Public Disclosure" |
| Please confirm that terms such as Definitions, Acceptance, Limitation of Liability, Warranty that are not clearly specified may be handled on a Task Order by Task Order basis upon award. | No, they may not be. If you have some suggested language regarding these terms, you may present them to the Port for consideration. However, if you condition your proposal on the Port's acceptance and adoption of ther terms, your proposal will be found non-responsive. | Attachment B |

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| What type of data is needed for this project? | Data needed will depend on the Task Order. It could be anything related to GIS and Port Business. | |
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